

Chromebooks

- This Chromebook is school property that you are responsible for taking care of and keeping up with. If it has an issue or damage, please bring it to the Media Center for assessment. Another Chromebook will be issued while it is being repaired. MCSD's Chromebook contractor, Virtucom, repairs all devices and assigns fines to students if there is damage to the device that is deemed intentional or negligent. Repeated damage is seen as negligence, and fines will be assigned to students who repeatedly damage their device (ex. multiple broken screens).
- Loaner Chromebooks will not be given out if you leave yours at home or in another classroom.
- You must make every effort to find your lost Chromebook. If you cannot find it after 24 hours, you must report it lost to Mrs. Miller in the Media Center. You are responsible for the cost of the Chromebook (\$100.00) if it gets lost. There are no "trackers" on the Chromebooks.
- Do not put too much pressure on your Chromebook by leaning on it in your bookbag or sitting on it. Do not stack books on it. Any of these events can crack the screen.
- You must keep all labels on your Chromebook.
- Do not put personal stickers on your Chromebook.
- You are issued a new Chromebook case at the beginning of school. You must carry your Chromebook in a case when you are at school. Do not put other books or folders in the Chromebook case as it is not big enough for that. The case must be returned at the end of the year or a fine of \$10.00 will be charged. Feel free to purchase your own case if you'd like, but you will still have to return the school's case at the end of the year.

Chargers

- You are issued a charger when you get your Chromebook. If it does not work or has
 visible physical damage when you get it, you must return it to the Media Specialist within
 one week of getting your charger. It will be swapped out for a working charger. After
 one week, you will be responsible for any physical damage incurred and will be
 charged \$10.00 for a new charger.
- Chargers often go missing at school. I would suggest to charge your Chromebook at night at home so that you don't have to bring your charger to school. If the chargers get lost at home or school, you will have to buy a new charger for \$10.00.