



Welcome Letter FALL 2021

Dear Greenwave Family,

We are excited to Welcome you to the 2021-2022 school year. All students will report in person for their **1st day of school on August 9th**. Students are most successful when they are enrolled on the 1st day. Please see below for your next steps:

1. **Complete the Online Registration.** Be sure to upload a copy of your id, lease/mortgage and utility bill. If you need assistance with uploading the documents, bring a copy to the school and ask for Ms. Brittany Hill.
2. **Complete the Packet** by signing all required documents. Please keep all documents that do not require your signature.
3. **Bring the completed packet and your child to the school on their Verification Day. The Online Registration and completed packet must be completed BEFORE you arrive at Verification Day.** Student verification is Organized by the 1st letter of the student's last name:

Tuesday, August 3rd

8:30 - 10:00 AM A - J Seniors
 10:00 AM - 12:00 PM K - Z Seniors
 2:00 - 4:00 PM A - J Sophomores
 4:00 - 6:00 PM K - Z Sophomores

Wednesday August 4th

8:30 - 10:00 AM A - J Juniors
 10:00 AM - 12:00 PM K - Z Juniors
 2:00 - 4:00 PM A - J Freshmen
 4:00 - 6:00 PM K - Z Freshmen

Parents, if you **need assistance with completing the Online Registration**. By appointment only, parents/guardians may visit the school **Thursday, July 29, 2021 and Friday, July 30, 2021** to utilize the computers in the Media Center from **9:00 AM – 11:00 AM**. Space is limited. **You must call for an appointment.**

Promotion - If you are not sure if your child was promoted, please ask them to check Infinite Campus. Based on the number of credits they've earned last school year, their correct grade level is posted. You may also view it in the parent portal. Students must have the following Credits for promotion:

10th grade – 5 Credits

11th grade – 11 Credits

12th grade – 16 Credits

Chromebooks - If a student has not returned their Chromebook from May, 2021, there is a hold on their Registration.

Transfer Student– If your child is **transfer student from another school** or if your child **will not return to Spencer for the 2021-2022 school year**, please contact the front office immediately. We'd like to process their transcripts ASAP.

- **The Guidance Department** is available to assist with 9th grade transitions, college applications and scholarships, transcript requests and Dual Enrollment. Please visit our school's website at <http://sites.muscogee.k12.ga.us/spencer/> and click on the Counselor's Hangout for additional information. Dr. Michelle Sanchez is our Guidance Director and can be reached at sanchez.michelle.c@muscogee.k12.ga.us.
- **Credit Recovery, Georgia Virtual School, APEX and Catapult** opportunities are coordinated by Ms. Quashanta Dorsey and she can be reached at dorsey.quashanta.g@muscogee.k12.ga.us
- **Receive Text Announcements – Join Remind:** To receive regular messages and school updates, please join Remind based on your grade level. Please text the following code to 81010:

Seniors - Class of 2022, the code is @2022whshs

Juniors - Class of 2023, the code is @2023whshs

Sophomore - Class of 2024, the code is @2024whshs

Freshmen - Class of 2025, the code is @2025whshs

Sincerely,

The Registration Team