**Arrival Procedures**

* Students are not to arrive before **7:15.**
  + This is for car-riders. Bus students may have earlier drop off.
* Cars: please pull down the driveway to let students out.
  + Do not let kids off in parking lot. This is dangerous!
  + If there is a delay (life happens), please pull up so traffic can continue to move.
* No parents will be allowed to walk students to class.
* ***Breakfast will be provided for all students that want/need to eat.***
* **Class will begin @ 8:00.**

**Dismissal Procedures**

* River Road uses a computerized dismissal system called **CurbSmart.**
* ***Please carefully read directions & information below.*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Due to safety reasons, please **do not** park and get out to walk-up.
* We will stagger dismissal this year. We will begin dismissing:
  + **Prek**@1:30, **kdg-5th** @ 2:15
  + **Walkers** will be dismissed at 2:30
* **To keep lanes unblocked (especially for prek dismissal)**
  + **(a**) park in parking lot to check out students &
  + (b) do not arrive extremely early for dismissal (no earlier than 2:00 for kdg-5th).

**Car Pickup Procedures**

* Each student will have a pick-up #. Children in the same family will all have the same #.
  1. Parents will be provided a hanging car tag with #.
* Car # will be entered in the CurbSmart system to notify the classroom/classrooms.
  1. The # **must** be entered. We cannot enter student names.
* Cars will continue to pull forward & students will be walked to your vehicle.
  1. Roll forward, even if you see your child. We will walk child to you.
* **Do not switch lanes** unless directed by personnel.
* As returning parents understand, **please be patient for the first 2-3 weeks**.
  1. As kids learn procedures, dismissal becomes significantly quicker.