

Feedback

All Stakeholders at Richards Middle School are invited to give suggestions, comments, and feedback. For any part of the Parent and Family Engagement Policy/School-Parent Compact that you feel is not satisfactory with the students' and the school's goals for academic achievement, suggestions and feedback are welcome. Please send those suggestions and/or feedback to the school office and/or Parent Contact Representative.



Please scan the
QR Code to
provide feedback!



Visit Our Parent Resource Area

Our Parent Resource Center/Area has books, workbooks, games, and many other resources available for families to check out or keep for use at home. Our Family Service Coordinator is Mrs. Caldwell. She is available to provide families with resources, navigate the parent portal, connect with teachers, and share strategies to assist students at home. Our Parent Center/Area is located near the Front Office.

Please contact Mrs. Caldwell for additional information about resources available for checkout, and upcoming parent engagement meetings, events, and activities.

Family Services Coordinator Email:
caldwell.tammy.r@muscogee.k12.ga.us

Muscogee County School District VISION

Our mission is to inspire and equip all students to achieve unlimited potential.

Muscogee County School District MISSION

Muscogee County School District is a beacon of educational excellence where all are known, valued, and inspired.



Parent and Family Engagement Policy & School Parent Compact

2026-2027

Revised: August 3, 2026

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Our School Goals

Richards Middle School will provide all students with high quality curriculum and instruction in a supportive and effective learning environment to meet high academic standards.

School's SMART Goals:

Academic Goal: By May 31, 2029, Richards Middle School will strengthen Tier 1 instruction by ensuring that 100% of teachers integrate Lexile appropriate texts and CTAE career pathway connections into instruction each grading period, with at least 90% of classrooms demonstrating evidence of literacy integration and career relevance as measured through walkthroughs and instructional artifacts.

Behavioral Goal: By May 31, 2029, Richards Middle School will improve student engagement, attendance, and behavior by integrating Georgia CTAE Essential soft Skills into its Positive Behavioral Interventions and Supports (PBIS) framework, with 90% of classrooms demonstrating evidence of soft skills instruction and positive behavior practices as measured through walkthroughs and school climate data.

Parent and Family Engagement Standards

Richards Middle School and our parents have adopted the National PTA Standards for Family-School Partnership as the school's model in engaging parents, students, and the community.

The National PTA Standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community Stakeholders

Working Together To Ensure Success

Richards Middle School will...

- Create partnerships with family members and provide opportunities for parents to volunteer and be involved.
- Maintain on-going parent communication with families through the Weekly Warrior, Infinite Campus, and the Richard Middle School website.
- Make sure all students are provided with an opportunity to get additional academic help and support when needed.
- Monitor student progress and conference with parents/students whenever necessary.



As Students, we will...

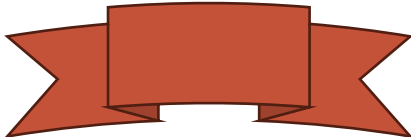
- Attend school regularly and complete assignments required in each class.
- Practice Responsibility, Excellence, and Professionalism (REP) at school and at home implemented through PBIS expectations.
- Study and put forth our best effort to succeed.
- Make up missed work due to excused absences in a timely manner.

As Families, we will...

- Stay informed by reading the school's Weekly Warrior newsletter and monitor grades and progress by checking Parent Portal on a regular basis.
- Communicate regularly with our child's teacher(s) regarding any questions or concerns about our child's individual goals for learning and behavior.
- Use provided resources to help students improve their academic abilities.
- Attend Parent and Family Engagement Workshops/Activities to help and assist students to be successful.
- Strive to ensure that students attend school regularly and arrive on time.

Our District Goals

- By July 2026, MCSD will establish professional development to address individual student needs through clearly defined and communicated learning targets with success criteria for Tier I Instruction (to include Personalized Learning) measured by classroom observation and feedback cycles at an effectiveness level of 90%. MCSD will implement MTSS at a level 3 rating or higher as measured by the School GaTSS Fidelity of Implementation Rubric in 80% of MCSD schools.
- By July 2026, 80% of MCSD schools will implement data-based decision-making processes at a level 4 rating or higher as measured by the School GaTSS Fidelity of Implementation Rubric.
- By July 2026, MCSD will provide differentiated professional development for all employee groups, and 80% of all MCSD employees will engage in self-selected, differentiated professional development opportunities.
- By July 2026, MCSD will increase awareness of and adherence to the district's Mission, Vision and Values to create a "Culture of Kindness" for all stakeholders as measured by stakeholder surveys and closing the gap result plan to reduce office discipline referrals, increase in percentage in attendance, increase wraparound services, and improve school climate.



STRATEGIES FOR ENGAGING AND EMPOWERING FAMILIES

School Measures to Provide Required Assistance:

Richards Middle School will take the following measures to promote and support parents:

Curriculum Information: Inform parents throughout the year about what their child is learning by providing parent and family engagement meetings and workshops, parent-teacher conferences, information on Canvas, and on our school website.

Student Progress Monitoring: Ensure families are familiar with the online resource Infinite Campus (Parent Portal) that allows families to view grades, attendance, schedules, assessments, course history, and much more. Monitoring student progress in school is an important way to be involved in their education.

Parent Resources: Create and maintain a Parent Resource Area/Room to allow parents opportunities to check out materials to assist them with helping their child at home. Resources are available in English and Spanish.

Staff Trainings: Conduct staff development quarterly on parent engagement practices and effective strategies for staff to communicate and build partnerships with parents.

Communication: Ensure schools publish all information related to school workshops, programs, meetings, and activities in both English and Spanish and communicated on a regular basis.

Transition Support: Partner with elementary schools, middle schools, high schools, college and career organizations, parent resource centers, or other programs (as applicable) to help prepare families and their children for successful school transitioning.

Communication

Richards Middle School is committed to keeping open lines of communication with families. We have several ways to communicate. We utilize two-way communication through the school website, email, phone calls, parent conferences, social media, Infinite Campus and Canvas to reach our students and families. Richards Middle will also provide materials at conferences and workshops to help parents work with their children at home. Parents can request additional conferences by contacting the school or their child's teacher. Transportation and childcare may also be offered for parents to prevent barriers to family engagement. For all students who reside in residential facilities served by the Muscogee County School District, family engagement correspondence and activities will be mailed to each facility where students reside. If you need interpretation and/or translation services, please contact the school at (706) 569-3697. Some ways you can expect us to reach you are:

- Telephone calls, emails, text messages
- Updates on the school's website
- Weekly Warrior Newsletter
- Parent-Teacher conferences



How is the Parent and Family Engagement Policy and School-Parent Compact developed and revised?

Each Title I school will conduct a yearly annual meeting to review and revise the Parent and Family Engagement Policy and School-Parent Compact. Each school will invite all families to provide input on revisions to the policy/compact. Families are welcome to provide input throughout the year via feedback forms, emails, comments, or telephone. The revised policy/compact will be available throughout the year in our parent resource area and on our school website.

Where is the Parent and Family Engagement Policy and School-Parent Compact available and who is it for?

The Family Engagement Policy/School-Parent Compact and all other Title I information is designated for all families and is available on our school's website under the Title I Section. Families can also find paper copies of the Parent and Family Engagement Policy/School-Parent Compact in our Parent Center/Area and at Parent and Family Engagement meetings. All families at Richards Middle are encouraged and invited to fully participate in the opportunities as described in our Parent and Family Engagement Policy/School-Parent Compact. Richards Middle will provide full opportunities for the participation of families with limited English, parents with disabilities, and parents of migratory children.

What is a Parent and Family Engagement Policy?

The Parent and Family Engagement Policy describes how Richards Middle School will provide opportunities to improve parent and family engagement to support student learning. Richards Middle School values the contributions and involvement of families to establish partnership for the common goal of improving student achievement. The Parent and Family Engagement Policy describes the different ways the school will support parent and family engagement and how families are encouraged to be full partners in the decision-making of their child's education.

What is a School-Parent Compact?

The School-Parent Compact is a written agreement that outlines how our school, our students, and our families will work together to ensure the academic success of all students. An effective School-Parent Compact contains the following elements:

- Jointly developed by families, school staff, students, community business partners, and other stakeholders during our annual review meeting
- Clear learning goals that are linked to the school's improvement plan
- Specific skills students will learn during the year
- Strategies that staff, families, and students will use to improve student learning
- Ways to extend learning at home
- Methods teachers and family members will use to communicate about student progress
- Opportunities for family members to observe and participate in the classroom
- Review and revise the School-Parent Compact at meetings and workshops throughout the year to ensure we are diligent in our efforts to support academic

What is Title I?

Richards Middle School is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is a federal grant that was designed to ensure that all children receive a high-quality education and reach grade level proficiency. Title I Programs must be based on effective means of improving student achievement and include strategies to support parent and family engagement. Parents and family members of children receiving services shall be involved in the decisions regarding how funds reserved are allotted for parent and family engagement activities and resources.

Building Partnerships

Richards Middle School collaborates with families and community partners to provide multiple workshops and training at various times that meet the needs of the parents and support Parent and Family Engagement at the school. We will offer the following activities to build our partnership with families.

- Annual Title I Parent Meeting - To inform parents of the requirements of Title I, the school's participation, and the parents' rights under Title I.
- Parent and Family Engagement/School-Parent Compact Review Events/Activities
- Family Literacy/ Math Workshops
- Technology/ Science Workshops
- Georgia Milestones Q&A Session
- Transition Events
- Additional Activities and Programs to Build Parent Capacity

Please visit our website regularly and check emails/notifications to learn about dates, times, and details about upcoming events.

<http://sites.muscogee.k12.ga.us/richards/>