



**Richards Middle School**  
An International Baccalaureate School



Sunday, March 18, 2018

## Richards Middle School Warrior Weekly

<http://richardsmcsdga.com> (706) 569-3697

### 4. How to prioritize.

Whenever I have a job I don't want to do, I procrastinate to keep from starting it. Students do the exact same thing with projects. If they are told to do a research presentation, they're going to have 17 really intricate slide transitions before they do a single bit of research. If they are asked to write a skit using their vocabulary words, they'll spend a whole period making a costume and never actually come up with a script. Ask them, and they think they've spent their time productively working on their project.

We want them to learn how to focus on the difficult parts of a project first, then move on to the fun stuff. They are usually asked to spend a few minutes at the beginning of an activity prioritizing what needs to get done first and how they're going to accomplish it.

**WHEN YOU  
PRIORITIZE,  
ALL THE  
IMPORTANT STUFF  
GETS DONE.**

## REPPIN' RICHARDS

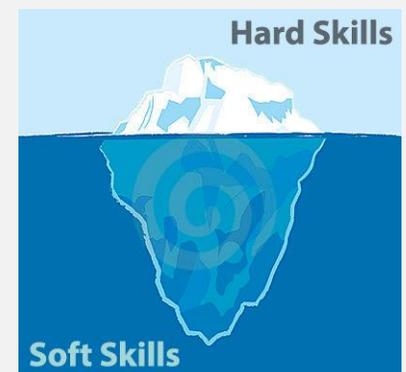
Responsibility

Excellence

Professionalism

Over the next six weeks, we will be reviewing 6 soft skills that students need to focus on learning to be successful. Below is a listing of the six soft skills that will be reviewed.

1. Mono-tasking
2. Find how YOU study best
3. How to use metacognition
4. **How to prioritize**
5. How to play to your strengths
6. How to read AND write for pleasure



Richards is a PBIS and IB World School where we strive to emphasize growth of the whole person: intellectual, personal, emotional and social.

**“The key is not to prioritize what's on your schedule, but to schedule your priorities.”**

**- Stephen Covey**

Congratulations to the chorus and band students who participated in Large Group Performance Evaluations this week for earning the top score, “superior”, in their performances.

## **RMS Drama Department presents:**

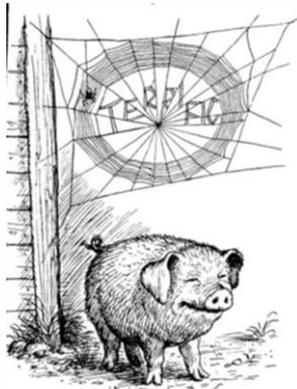


**March 21<sup>ST</sup> And 22<sup>ND</sup>**

**7:00 PM Showtime in the Gym**

**Tickets are \$5.00**

**(Make checks payable to Richards Middle School)**



## **Upcoming Events**

**Monday, March 19– 4:15 – 5:00 pm – Chess Club**

**Tuesday, March 20 – 8:00 am – Warriors for Christ**

**8:00 am Model UN— Rm 100**

**Wednesday, March 21 –**

**4:15 – 6:00 pm – Debate Team Rm 225**

**4:15 to 5:15 pm – Athletic Department - Weightlifting in the Gym - Must have physical to participate**

**7:00 pm – Charlotte’s Web (Gymnasium)**

**Thursday, March 22– 4:15 – 5:30 pm – Debate Team Rm 225**

**7:00 pm – Charlotte’s Web (Gymnasium)**

**Friday, March 23 –**

**Spring Break – March 26<sup>th</sup> – 30<sup>th</sup>**



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