



Futures Program

The **Piedmont Futures Program: Work-Based Learning** partners with Muscogee County Career Technical and Agricultural Education to offer high school students an opportunity to pursue a Work-Based Learning paid internship within the healthcare industry. Piedmont Futures WBL Interns accepted into the program must commit to working between 5-15 hours per week, between August 2025 and May 2026. Schedules may be arranged seven days a week between the hours of 7:00 am-11:00 pm, depending upon the intern’s availability and WBL status. Twenty positions are available within these fields:

- Dietary Services**
- Environment Services**
- Imaging (Radiology)**
- Information Technology**
- Nursing Services**
- Patient Greeter**
- Pharmacy**
- Respiratory Therapy**

Minimum Qualifications to Apply Include:

- Must be a Senior during the 2025-26 School Year
- Must be on-track to graduate
- Preference for each position will be given to students who are enrolled in or have completed a related CTAE pathway
- Must meet the MCS D Work-Based Learning guidelines
- May have no egregious high school disciplinary action during the 2023-24 or 2024-25 school year.
- Must have excellent attendance at school

All interested applicants must submit the following documents via email to Melonese Close at **Melonese.Close@piedmont.org** by **April 11, 2025:**

1. Completed application (pages 1, 2, and 3)
2. Current resume
3. A copy of applicant’s state or school-issued Identification
4. Reference form completed by your nominating CTAE/CTI teacher
5. Reference form completed by one other high school teacher
6. Unofficial transcript (your CTAE teacher can access and print this from Infinite Campus.) If you have problems, you may email Sheree’ Tovey tovey.sheree.m@muscogee.k12.ga.us for assistance.

SUBMISSION OF INCOMPLETE APPLICATION DOCUMENTS WILL NOT BE CONSIDERED FOR INTERVIEW. ADDITIONALLY, NO EXTENSIONS WILL BE GIVEN BEYOND THE APRIL 12, 2024 DEADLINE.

Application and Hiring Timeline:

- **April 11, 2025:** applications due by 4:00pm
- **April 18, 2025:** applicants will be notified of interview **via student email on application**
- **April 21-25, 2025:** Piedmont Futures Work-Based Learning Interviews
- **May 5-9, 2025:** Students notified of acceptance **via student email on application**
- **August 2025:** Hiring process begins and includes mandatory drug test, background investigation, and job orientation

Your acceptance into our program is based upon the combination of your completed application, resume, essay, the reference from your nominating teacher, and your interview.



Futures Program

Piedmont Futures Program Application

Last Name: _____ First Name: _____

Address: _____ City: _____ State: ____ Zip: _____

Student Cell #: (____) ____ - _____ Student Email: _____

We will use this email to contact you regarding your application and interview.

Birthdate: __/__/__ Age: _____ School: _____ Grade: _____

In which CTAE Pathway(s) are you enrolled? _____

- Dietary Services
- Environmental Services
- Imaging (Radiology)
- Information Technology
- Nursing
- Patient Greeter
- Pharmacy
- Respiratory Therapy

What is the primary language spoken by your family at home? _____

Are you bi-lingual? _____ If yes, which languages do you speak? _____

Which parent(s) do you live within your primary household?

- Mother only
- Father only
- Both parents live in my primary household

Regarding your parent(s) educational level, please report on the parent in your primary household who has the highest level of education.

- Less than a high school diploma or GED
- A GED or high school diploma
- A professional Certificate (electrician, CNA, LPN, plumber, etc)
- Associates Degree
- Bachelor's Degree or higher

Submit this page with your resume, Government/School ID and two teacher reference forms.

Applicant's Name: _____

CTAE Teacher Reference Form

Thank you for helping Piedmont Columbus Regional network of healthcare providers. Students who are Seniors during the 2025-26 school year and have completed or are completing the second or third level of their CTAE pathway by May 2026 may apply. Through their WBL Internship, students will gain work experience, insight into the healthcare field, learn to communicate more effectively with others, and increase their awareness of the communities in which they live.

Students will be interacting closely with patients, their families, and employees. Please rate the applicant on the following qualities.

1. What is the applicant's attendance/punctuality?

Poor		Average		Excellent
1	2	3	4	5

2. How would you rate the applicant's level of respectfulness?

Poor		Average		Excellent
1	2	3	4	5

3. How would you rate the applicant's trustworthiness?

Poor		Average		Excellent
1	2	3	4	5

4. How would you rate the applicant's compassion and kindness?

Poor		Average		Excellent
1	2	3	4	5

5. To the best of your knowledge, is this applicant seriously interested in pursuing a one of the diverse careers within the Healthcare Industry?

___ Yes ___ No

6. Other comments regarding the applicant's qualifications. Feel free to attach an additional sheet.

- I do recommend this applicant as a participant
- I do **NOT** recommend this applicant as a participant

Your Name: _____ Email: _____

Signature: _____ Date: _____

Piedmont Columbus Regional Outreach thanks you for your time!

Questions or comments? Please contact: Melonese.Close@piedmont.org

Submit this page with your resume, Government/School ID and two teacher reference forms.

Applicant's Name: _____

Non-CTAE Teacher Reference Form

Thank you for helping Piedmont Columbus Regional network of healthcare providers. Students who are Seniors during the 2025-26 school year and have completed or are completing the second or third level of their CTAE pathway by May 2026 may apply. Through their WBL Internship, students will gain work experience, insight into the healthcare field, learn to communicate more effectively with others, and increase their awareness of the communities in which they live.

Students will be interacting closely with patients, their families, and employees. Please rate the applicant on the following qualities.

7. What is the applicant's attendance/punctuality?

Poor		Average		Excellent
1	2	3	4	5

8. How would you rate the applicant's level of respectfulness?

Poor		Average		Excellent
1	2	3	4	5

9. How would you rate the applicant's trustworthiness?

Poor		Average		Excellent
1	2	3	4	5

10. How would you rate the applicant's compassion and kindness?

Poor		Average		Excellent
1	2	3	4	5

11. To the best of your knowledge, is this applicant seriously interested in a career in healthcare?

___ Yes ___ No

12. Other comments regarding the applicant's qualifications. Feel free to attach an additional sheet.

- I do recommend this applicant as a participant
- I do **NOT** recommend this applicant as a participant

Your Name: _____ Email: _____

Signature: _____ Date: _____

Piedmont Columbus Regional Outreach thanks you for your time!

Questions or comments? Please contact: Melonese.Close@piedmont.org

Submit this page with your resume, Government Issued ID and two teacher reference forms.

Please submit your completed application packet via email no later than **April 11-2025**. The packet must contain the following documents/requirements:

- Copy of your government-issued identification
- Your current resume
- Your unofficial high school transcript
 - Ask your CTAE teacher to print this from Infinite Campus
 - If you are unable to access your unofficial transcript, email Sheree' Tovey, CTAE/STEAM Program Manager at tovey.sheree.m@muscogee.k12.ga.us
- A MS Word document or PDF of your 400-word essay answering this prompt:
 - Describe your family household and how this job opportunity within your intended career field at Piedmont will impact and improve your life.
- Pages 1, 2 and 3 of this application
 - Page 1 Application
 - Page 2 CTAE Teacher Reference Form
 - Page 3 Non-CTAE Teacher Reference Form

Email the seven documents/pages to Melonese Close at: Melonese.Close@piedmont.org

Would you like more information about this program?

1. Zoom Sessions for Students and Parents by Melonese Close of Piedmont:
March 24: 6:00-7:00 pm [ZOOM LINK](#)
March 25: 11:00-1:00pm [ZOOM LINK](#)
2. **Teachers:** To schedule an In-Person School Visit for your students, with Melonese Close of Piedmont, please email your request to Melonese.Close@piedmont.org