

## Academic Letter Application 22-23

Name of Student \_\_\_\_\_  
(First) (Middle) (Last)

Advisement Teacher/grade \_\_\_\_\_

Eligible Subject Field Applying For: \_\_\_\_\_

*Note: One form must be done for each subject field*

### I. Required Courses in Eligible Subject Field

Subject	Year Taken	Teacher	Grade (Letter/Numeric)

### II. Elective course(s) Taken in Eligible Subject Field

Subject	Year Taken	Teacher	Grade (Letter/Numeric)

### III. Basic Framework for Academic Letters

1. The student must have taken **FOUR** required units in the eligible subject field or **THREE required units + an elective** (ex – Am.Gov, World History, US History, Art History for elective)
2. The student must have a 90 or above cumulative average in the eligible subject field
3. The student must have participated on a competitive team during the 2022-2023 school year to include one the following: (Please CIRCLE what you participated in this year)  
Academic Decathlon/Debate Team/Literary Meet/Math Team/Model UN/Science Olympiad/TSA/Mock Trial/HOSA/FBLA/DECA/FCCLA/Skills USA/JROTC Leadership Bowl/JROTC Academic Bowl, GHP finalist, Art competitions/GMEA All State Chorus/Band/Orchestra, Page One finalist
4. The competition needs to fit the subject area with the exception of Academic Decathlon (subject area/student's choice) Academic Decathlon may only be used for ONE subject field  
(Ex: Model UN/Social Studies, Literary Meet/ELA, etc.)
5. The student must have no out of school suspensions.
6. The student is responsible for the purchase of a letter jacket if one is desired.
7. If a letter is received in the junior year, there will not be another letter in the senior year.
8. Multiple letters will not be awarded. Rather, after the first letter, pins for the letter will be awarded.

**Completed Application Must Be Submitted To Mrs. Fuller via email by Friday, March 3**  
**Fuller.Denise.M@muscogee.k12.ga.us**