

# North Columbus Elementary Friday Flyer 11/12/2021

**Masks:** Please provide a mask for your child every day until MCSD lifts the mask mandate.

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**Attendance:** When your student is absent please send a note with your hand-written signature to your teacher upon your student(s) within three days of your student(s) returning. Your teacher will then send that note to the attendance clerk. We cannot accept emails, dojo or text messages for attendance notes.

**Clinic:** We are requesting you to keep your child at home if they are not feeling well in any way.

**COVID:** If you have had your child tested for COVID, please keep your child home until you receive the test results. Upon a positive test result, please contact the school for instructions.

**Parent portal:** If you need access to parent portal please stop by the school 8:30AM – 1:30 PM with your ID so that we can give you your information or reset your password. MCSD only uses parent portal. **The one that you can see in Canvas is not used by MCSD.**

**Tardies:** Students need to be in the building by 7:40 so that they can be in their seats by 7:45. The car line opens at 7:15 AM. We will close the car line off at 7:45 so that the staff can go to classes.

**Transportation:** If you need to change your child's transportation it must be done in writing with your signature and come in with your student in the morning. If you need to make a transportation change during the day you must bring the note to the front office.

**Withdrawals:** Please note that we require 48 school hours to process a withdrawal. Please stop by the office and fill out the form as soon as you know that you will be moving.

## Upcoming Important Dates

11/12/2021- **Progress Reports** – Are available on Parent Portal. – See above on how to gain access.

11/22 – 11/26/2021 **THANKSGIVING BREAK** – NO Students or Staff report to school. **Afterschool Program is NOT open during the break.**

12/02/2021 – **Christmas Pictures** – PRE-PAID only. You will receive a pre-paid form in your student's back pack closer to Dec. 2<sup>nd</sup>.