

## VIOLATION OF CELL PHONE/ELECTRONIC DEVICES POLICY/PROCEDURES

The following procedures are designed to provide a learning environment that is conducive to teaching and learning without the interference of cell phone use during the instructional environment, this includes the hallways, in the cafeteria, restrooms, locker rooms, etc. **Each student will be asked to reframe from bringing cell phones to school.** However, if a student chooses to bring a cell phone to school it is with the understanding that Kendrick High School Faculty and staff claim no responsibility if that cell phone is lost, stolen or damaged. To prevent a possible violation of KHS Cell Phone Procedures, all students are required to have wall-lockers to secure all valuables such as; cell phones, headphones, other electronic devices etc. Please Note: Wall-lockers cannot be shared with another student. Students' must safe guard his or her wall-locker combination to prevent other students from gaining access. If a student needs to make a phone call, they can do so by asking the teacher for a pass to the discipline office. These procedures will be in effect beginning August 22, 2022 until the end of the 2022-2023 school years. The new cell phone procedures will be strictly enforced.

### Cell Phone/Electronic Device Violation Consequences:

#### First Offense

Cell Phone will be turned into the Principal or designee and Student assigned Friday Detention.

- The teacher must contact the parents and log this incident into I.C. prior to the submission of a referral/cell phone to the Discipline Office.
- Parents may pick up a cell phone after the **third school day** between the hours of 3:25 p.m.-3:50 p.m.
- Parents can give an adult (21 yrs. old) written permission to pick up a cell phone. *Note: The school will verify by asking for identification of the adult picking up the phone.*
- **Any student that knowingly violate KHS Cell Phone Procedures and refuse to turn in his or her phone to the Principal, Assistant Principal, teacher or staff will receive the following consequences:**
  - **Suspension (3 days)** followed by a mandatory parent conference.
  - A Cell Phone Contract signed by both parent and student that outline the next time a cell phone is collected will result in student being banned from having a phone on campus (*i.e. 30 days, 60 days or remainder of the year*).
  - Students that comply with the Cell Phone Procedures will be assigned to Saturday Detention from 8:00 A.M.-12:00 P.M.
  - Any student that fails to comply with the cell phone ban will result in a **three (3) day suspension** for being defiant for each time the student fails to comply. *Note: A mandatory parent conference must be held to restore phone privileges to the student.*

#### Second Offense

- **Banned from having a cell phone on school grounds for 30 days and assigned to Saturday school.** *Note: A mandatory parent conference must be held to restore phone privileges to the student.*

### Third Offense

- **Banned from having a cell phone on school ground for 60 days and suspended for 2 days.**  
*Note: A mandatory parent conference must be held to restore phone privileges to the student.*

### Fourth Offense

- **Banned from having a cell phone on school ground for the remainder of the school year and suspended for 3 days for each time caught violating the cell phone policy.**