

J.D. DAVIS ELEMENTARY

2022 - 2023



1822 Shepherd Drive
Columbus, Georgia 31906

Phone: (706) 748-2638 Fax: (706) 748-2635

Website: <http://jddaviselementary.weebly.com/>

Ms. Aetavia B. Williams
Principal

Mrs. Ebony Robinson
Assistant Principal

Ms. Leslie Parks
Counselor

Ms. Rozonda Davidson
Secretary

Respectful, Responsible, & Proud!

THIS HOME-TO-SCHOOL JOURNAL BELONGS TO:

Name _____

Address _____

Teacher _____ Grade _____ Room # _____

Table of Contents

Message for the Principal	1
Statement of Philosophy	2
Faculty and Staff	3
District Calendar	4
Important Dates	5
School Supplies	6
Vision/Mission/Beliefs	7
General Information	7- 8
Student Attendance	8
Visitors and Guest	11
Cell Phones	12
School Nutrition Program	14
Gifted Education	15
Dress Code	16-18
Emergency Procedures	19
Student Testing	20
School-wide Discipline Plan (PBIS)	21
School-wide Rules and Behavior Expectations	24
School-wide Incentive Program	26
Student Clubs End of the Year Award Program	28
Bullying Handbook	29

Grades and Grading	32
Local School Council	33
Parent Teacher Association (PTA)	33
Parent Involvement Policy	34
Parent Portal	37
Home School Compact	39
Student Weekly Calendar	41

J.D. Davis Elementary School

“Achieving Excellence without Exception”



PRINCIPAL’S MESSAGE TO PARENTS, SCHOLARS, AND STAKEHOLDERS

Welcome to the 2022-2023 school year! I am extremely honored to serve as the Principal of J. D. Davis Elementary School.

You have my pledge that the faculty, staff, and I are dedicated in achieving the mission of “Excellence without Exception. At J.D. Davis, your child is known as a scholar. We have proudly given each student this title because we know that there is a champion in your child and that he/she will achieve unlimited potential. Our staff is professionally skilled and personally committed to meeting the needs of every scholar. Our teachers work diligently to create a learning experience that is responsive to the differences in our scholars’ academic levels, interests, and learning styles. We strive to provide a safe, positive, and supportive school environment where all scholars feel valued and encouraged to achieve their personal best. We are dedicated to making a positive difference in your child’s life.

We know that schools cannot do it alone. Our school’s reputation and success rest, in large measure, on parental and community support. Your involvement is an integral part to the success of our scholars. Show your support this year by staying in touch with your child’s teacher, becoming an active member of the PTA, participating in fundraisers, and volunteering in any way your schedule permits. We are committed to working closely with our families and providing on-going communication between home and school. Together, we will create a learning community where scholars, parents, and staff are proud to call J.D. Davis our school.

J.D. Davis will continue to participate in an important district initiative called Positive Behavioral Interventions and Supports (PBIS). PBIS is a framework for creating safer and more effective schools. This school-wide discipline framework includes proactive strategies for defining, teaching, and supporting appropriate student behaviors and a positive school environment. A continuum of positive behavior support for all scholars will be implemented in the classroom and non-classroom settings (such as hallways, buses, and restrooms). In 2017-2018, the faculty, staff, and scholars of JD Davis will soar to be RESEPCTFUL, RESPONSIBLE, AND PROUD.

It is with a humbled spirit that I say thank you for allowing me a moment of time along your child’s educational journey to create lasting impressions. I look forward to serving you and your child. This will be an OWL-standing school year filled with success and many accomplishments. Thank you in advance for your support and commitment.

Warmest regards,

Aetavia Williams, Principal

STATEMENT OF PHILOSOPHY

J.D. Davis' philosophy is based on the idea that the purpose of education is to provide a continuation of essential learning. It is our ultimate goal to supply each student with basic facts and experiences that may lead to a fulfilled and prosperous life. We believe it is essential to instill in each student the importance of individual worth and to create a positive self-image through the personal development of initiative, resourcefulness, and responsibility.

It is the intent of this faculty and staff to prepare our students for college and successful careers. Our hope is that they will become informed, disciplined, and productive citizens in our community. To achieve these ideals, mutual respect and understanding must be present in the learning process on the part of all participants – the teachers, parents, students, and the community.

Parents are expected to take an active role in their children's education here at Davis. Our Parent Coordinator is available to assist you with getting involved in the entire school process and with volunteer opportunities. You can expect that parenting workshops will be scheduled throughout the year and that teachers will request conferences to discuss your student's progress and will request your assistance in improving their performance in class. Please respond to these requests and keep the teacher informed of any address or phone number change.

Every student is expected to bring the Home-to-School Journal to school each day and take it home each afternoon for parents to review and sign in order to effectively communicate with the classroom teacher.

Each student is issued a journal, free of charge, at the beginning of the school year or at enrollment. Lost or misplaced journals MUST be purchased by the parent at a cost of \$4.00 each.

I have reviewed this journal with my child, to include the Bullying section. I will assist my child this year and take an active role in the educational process at Davis. I will expect to receive communications in the handbook or telephone calls and will respond to help my child(ren).

Student's Name _____ *Grade* _____

Parent/Guardian Printed Name *Signature* *Date* _____

Administrative Staff and Faculty Members 2022 - 2023

Principal - Aetavia Williams

School Psychologist - TBA

Assistant Principal - Ebony Robinson

Social Worker - Jeannelle Bryan

Secretary - Rozonda Davidson

Admin Clerk - Lakita McClain

Counselor - Leslie Parks

Attendance Clerk - Raven Hart

Kindergarten Teachers

Sarah Gifford	Rm 110
Tiffany Riggsby	Rm 106
Cassandra Beckford	Rm 112

First Grade Teachers

Elisa Andino	Rm 114
Marie Reynolds	Rm 103
Chantay Watson	Rm 108

Second Grade Teachers

Michelle Nelson	Rm 118
Janice Gayfield	Rm 119
Leah Johnson	Rm 120

Instructional Support (Paraprofessionals)

Jasmine Carlisle	
Telicia Reynolds	
Khalya Smith	
Tanisha Chambers	Rm 106
Faith Bryant	Rm 110
Andrea Lewis	Rm 112

IDEA Teachers (Paraprofessionals)

Latonya Walton
Kendrick Washington (para)
Alisha Seals
Tracey Adams

Cafeteria Staff

Tierra Taylor -Cafeteria Manager
Marcia Scott

Intervention Teacher

Debbie Thaxton	Rm 134
Sandra Thomas-Walton	Rm 133
Cynthia Murrah	Rm 134
Vickie Bailey	Rm 133
Evelyn Graddick	Rm 133

Third Grade Teachers

Linda Hargrove	Rm 143
Sheila Lofton	Rm 142
Diana Ross	Rm 145

Fourth Grade Teachers

Tamario Mullins	Rm 130
Apheia Peterson	Rm 131
TBA	Rm 130

Fifth Grade Teachers

Tameka Blythers	Rm 137
Robyn Robinson	Rm 138

Academic Coaches

Caprisha Battle	Rm 128
Markeysha Kirksey	Rm 128

Media Specialist

Jennifer Rupel	Media Center
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Clinic

Kim Powell	School Nurse
Cleida Menefield	Clinic Worker

Resource Support

Karen Jones (Title 1 Tutor)	Rm 98.8
Speech Pathologist- TBA	Rm 127

Humanities

Tiffany Sirignano- Banks (Art)	Rm 105
Adonna Clark (Music)	Rm 109
Terrance Hall (PE)	Gym

Custodians

Steven Landon, Lead Custodian
Susie Rembert, Custodian
Stanley Porter, Custodian

Family Services Coordinator

Karl Ivey	Rm 98.8
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July 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1-29 Summer Break
4 Independence Day Observed

August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1-5 Teacher Planning/Staff Development Days (Secondary Schools)
1-4 Teacher Planning/Staff Development Days (Elementary Schools)
3-5 System-wide Verification Days
5 In-person Grades Pre-K-2 (Phase-in)
8 1st Day of School/1st Semester Begins

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

5 Labor Day
7 Progress Reports



2022-23 School Year Calendar

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10 Teacher Planning/Staff Development
11 End of 1st Nine Weeks
14 Report Card (All Grades)

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

10 Virtual Learning Day (No School Pre-K-2 Grades)/Progress Reports
11 Veterans Day
21-25 Thanksgiving Break

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20 1st Semester Grading Period Ends
21-30 -Winter Break

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2-3 Winter Break
4 Teacher Planning/Staff Development Day
5 2nd Semester Begins
10 Report Cards (All Grades)
16 Martin Luther King, Jr. Holiday

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

7 Progress Reports
17 Staff Development Day
20 Presidents' Day

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 End of 3rd Nine Weeks
16 Report Cards (All Grades)

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3-7 Spring Break
20 Progress Reports

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18-20 Graduations
23 Last Day/Report Cards (Elementary)
24-25 Teacher Post Planning
25 Report Cards (Secondary)
26-31 Summer Break
29 Memorial Day

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-30 Summer Break

- Student/Teacher Holiday
- Semester Start Dates
- Teacher Planning/Staff Development/Student Holiday
- Inclement Weather Make-up Day or Student/Teacher Holiday
- Progress Reports/Report Cards
- In-person Phase-in for Students
- Virtual Learning Day



2022-2023 School Year Calendar

July

July 1-29 –Summer Break
July 4 –Independence Day Observed

August

August 1-5 -Teacher Planning/Staff Development Days (Secondary Schools)
August 1-4 –Teacher Planning/Staff Development Days (Elementary Schools)
August 3-5 –System-wide Verification Days
August 5 –In-person Grades Pre-K-2 (Phase-in)
August 8 -1st Day of School and 1st Semester Begins

September

September 5 –Labor Day
September 7 –Progress Reports

October

October 10 –Teacher Planning/Staff Development
October 11 –End of 1st Nine Weeks
October 14 –Report Cards (All Grades)

November

November 10 –Virtual Learning Day (No School Pre-K-2 Grades)/Progress Reports
November 11 –Veterans Day
November 21-25 –Thanksgiving Break

December

December 20 -1st Semester Grading Period Ends
December 21-30 –Winter Break

January

January 2-3 – Winter Break
January 4 –Teacher Planning/Staff Development
January 5 -2nd Semester Begins
January 10 –Report Cards (All Grades)
January 16 –Martin Luther King, Jr. Holiday

February

February 7 –Progress Reports
February 17 –Staff Development Day
February 20 –Presidents’ Day

March

March 13 –End of 3rd Nine Weeks
March 16 –Report Cards (All Grades)

April

April 3-7 –Spring Break
April 20 –Progress Reports

May

May 18-20 –Graduations
May 23 -Last Day of School
May 23 -Report Cards (Elementary)
May 24-25 –Teacher Post-Planning
May 25 –Report Cards (Secondary)
May 26-31 –Summer Break
May 29 –Memorial Day

June

June 1-30 –Summer Break



J. D. Davis Basic Supply List 2022 - 2023

Grades K – 2

- **Personal Water Bottle with secure top to avoid spills or a J. D. Davis Water Bottle**
- **Ear buds/headphones for computer use**
- Index Cards (2 packs)
- One 3-Ring Binder (½ -Inch)
- Four Composition Notebooks (Primary preferred)
- Glue Sticks (2 or more)
- #2 Pencils (5 Dozen)
- Colored Pencils
- Supply Box
- Notebook Paper (Wide-Ruled) (1 – 2 packs)
- Markers
- Scissors (safety)
- Erasers
- Crayons
- Book bag

NEEDED Classroom Donations for K-5

- Hand sanitizer
- Baby wipes
- Hand soap
- Paper towels
- Disinfecting wipes
- Lysol spray
- Kleenex
- Ziploc Bags

Grades 3 – 5

- **Personal Water Bottle with secure top to avoid spills or a J. D. Davis Water Bottle**
- **Ear buds/headphones for computer use**
- 3-Ring Binder (1-Inch)
- Trapper Keeper (4th graders)
- Erasers
- 3-Prong Pocket Folders (5 or more)
- 2 Packs of Dividers with Tabs
- Composition Notebooks (4 or more)
- #2 Pencils (5 Dozen)
- Notebook Paper (Wide Rule)
- Pencil Pouch (for Notebook)
- Colored Pencils
- Pens (Black, Red, Blue ink)
- Ruler
- Markers
- Crayons
- Index Cards (2 packs)
- Glue Sticks (2 or more)
- Book bag
- Personal Pencil Sharpener

Vision Statement

At our school, WE are building confident, productive, and successful life-long learners who aspire to reach their full potential and make a positive impact on society.

J.D. Davis Elementary School Mission

J.D. Davis inspires and equips all scholars to achieve excellence without exception.

In accordance with the mission of Muscogee County School District, J. D. Davis Elementary School uses Positive Behavior Interventions and Support to teach students to make appropriate choices, avoid conflicts, and accept responsibility for their own behaviors.

School Hours

K- 5 th Students	7:15-2:30
Administration/Secretary	7:15-4:00
Teachers	7:15-3:15
Clerk/Clinic Worker	9:00-1:00

School Colors/Mascot

The school colors for J.D. Davis Elementary School are green and gold. The mascot is the "OWL" which represents wisdom and knowledge.

Partners in Education

Our official Partners in Education is Phi Beta Sigma Fraternity, Inc. Refreco, Sigmas, Holsey Chapel CME Church, Griffin & Griffin Towing, Mt. Tabor Baptist Church. J.D. Davis Elementary also enjoys healthy relationships with many stakeholders in our community who want to assist with making our students college and career ready.

General Information

The school doors will open at 7:15 for breakfast. Breakfast will be served from 7:15 a.m. - 8:00 a.m. The intake bell rings at 7:45a.m. The tardy bell rings at 8:00 a.m. The instructional day is from 8:00a.m. until 2:30 p.m.

K-1st will enter through the middle double doors located in the front of the building. They will pick up breakfast and report to their homeroom class.

2nd - 5th will enter the double doors by the media center. They will pick up breakfast and report to their homeroom.

Supervision is provided for our students during arrival and dismissal times. All students must follow the directions and instructions of the adults on duty.

To ensure the safety of all our students, all exterior doors are closed and locked at 8:00 am and will remain locked throughout the day.

Absences

Regular attendance is essential to a student's success in school. Many skills are taught in sequence requiring students to understand the concepts taught before. **Too many absences are a serious problem.** Absences create gaps in student learning. Students who are frequently absent will be referred to the Muscogee County School District social worker. This referral may eventually lead to a referral to Juvenile Court or the Muscogee County Department of Family and Children Services when educational neglect is suspected. **The school year is 180 days, students may not miss more than 10% of the total number of days enrolled in a school year.**

The only excused absences are personal illness, illness of a close family member, death of a close family member, and religious holidays. After an absence, the parent/guardian must send a written note to the school stating the reason for the absence. It is the student's responsibility to make up classwork missed during the absence. If a child has seen a doctor, a written statement from the doctor is required. Students are expected to make up work missed due to absences.

According to Muscogee County School District Policy, a student who misses more than the maximum number of days allowed, may be retained in his/ her present grade for the next school year. Students who are tardy or who check out early DO NOT qualify for perfect attendance.

Parents will be notified in writing when a child is excessively absent. Letters will be sent home at the following intervals: at three (3) consecutive days, five (5) days, seven (7) days, ten (10) days, and fifteen (15) days. The school social worker may be involved after the 3rd unexcused absence and 10th tardy.

Student Attendance

The 2004 Georgia General Assembly passed a law which affects every public-school student in the state of Georgia. The law, O.C.G.A. §20-2-690.1, provides penalties for any parent, guardian, or other person residing in Georgia who has control or charge of a child or children who violates this law after the School District serves notification. Any student of compulsory school age with five unexcused absences will be referred to the school social worker. Each day's violation of this law will subject the person notified to the following measures:

1. Fine of not less than \$25 and not greater than \$100
2. Imprisonment not to exceed 30 days
3. Community service

4. Any combination of the above penalties

When a student is absent from school, a written excuse is to be brought to school explaining the reason for the absence. This excuse is to be brought to school within three (3) school days of each absence, as required by school district policy. It is the responsibility of the parent, guardian, or person in control of a child to ensure that the school receives each and every written excuse. If a child was at a doctor's appointment, please provide the excuse from the doctor. Students with excessive excused sick absences may be asked for a doctor's excuses for future absences to be excused.

Each absence is entered as "unexcused" until a note is sent by the parent or guardian. At that time, a determination will be made as to whether or not the absence is excused. Any student with 3 or more unexcused absences will be referred to the school social worker for further action as outlined above.

Children may be temporarily excused from school (1) when they are personally ill and their attendance in school would endanger their health or the health of others; (2) when in the immediate family there is a serious illness or death which would reasonably necessitate absence from school; (3) on special and recognized religious holidays observed by their faith; (4) when mandated by order of governmental agencies (e.g., pre-induction physical examination for military service or court order); (5) with principal's approval of attendance at school related experiences. Family vacations will not be excused.

Every student receives a Student Behavior Code and Disciplinary Handbook, which describes the attendance policy adopted by the school district. The Muscogee County School District policy states that a student who misses more than 10% of the total number of days enrolled in any class during the school year may be in jeopardy of receiving credit and may be brought before the retention committee. We will schedule a retention meeting with the parent at the end of the school year.

It is the responsibility of the student and parent, guardian, or person in control to read and understand the contents of the handbook. Also, for the purpose of monitoring school and class attendance, it is the responsibility of the parent, guardian, or person in control to initiate regular contact with school personnel to ensure that their child attends school and class regularly.

Makeup work is given upon the student's return to school only in the case of an excused absence. Teachers should not be asked for makeup work ahead of time for unexcused absences (including family vacations).

Procedures Related to Excessive Absences (Students Under the Age of 16)

Truant - any child subject to compulsory attendance who during the school calendar year has more than five (5) days of unexcused absences.

Step One: Parent receives notification of the Compulsory School Attendance Law at the beginning of school. Signatures of parents and students are kept at the school for one year.

Step Two: Student's attendance is recorded daily.

Step Three: After three (3) unexcused absences, the school sends a letter to the parent notifying them of the unexcused absences. Students with 3 unexcused absences shall be referred to the school counselor or attendance designee for remediation. This process may include a con-

ference with the student and/or their parent, legal guardian, or other person having charge. The student's attendance is monitored by the Attendance Team.

Step Four: A referral to the School Social Worker is initiated after five (5) unexcused absences. The School Social Worker sends a letter to the parent. In some cases, a "Request for Services" form may be required to address non-attendance related issues. At five (5) unexcused absences, the student is considered truant under Georgia law.

Step Five: After seven (7) unexcused absences, the School Social Worker may send a letter and/or initiate phone contact with the parent. Conferences may occur with students to discuss absences.

Step Six: At nine (9) unexcused absences, The School Social Worker schedules a conference with the parent or legal guardian to complete an Attendance Agreement.

Step Seven: If the attendance concerns are not resolved, the School Social Worker sends a certified letter of intent to pursue legal actions or referral to Muscogee County Attendance Panel to the parent and/or student.

Step Eight: The School Social Worker shall monitor the daily attendance of students declared "habitually truant." When the student's unexcused absences increase by at least two (2) or exceed fifteen (15) days, a truancy petition may be filed in the Court having jurisdiction or referred to Muscogee County Attendance Panel.

Student Tardies

Students arriving at school after the 8:00 bell are tardy. At 8:00, a parent or adult must come to the office with the student to sign them in. Students who are consistently tardy will receive a letter and a referral will be made to the school social worker or a referral to support agencies outside the school system which may include the Department of Family and Children Services (DFCS), Juvenile Court, Family Connection, or other external agencies. If your child had a doctor's appointment, please provide the excuse for the tardy to be counted as excused.

Student Check Outs

The school day ends at 2:30pm. Homework assignments are often given at the end of the day. Therefore, students should leave school earlier than this time only in cases of illness or for appointments. In the case of medical appointments, a note from the home stating the reason for checking out early should be sent to the school on the morning of the appointment. Only parents, guardians, or other adults listed on the "Authorization for Release of Students" form will be allowed to sign the child out through the office and take him/her from the school grounds. Parents may not check students out of school between 2:00-2:30 pm. **Proper identification will be required each time a student is checked out of school.**

End of Day Dismissal and Pickup

Students should leave the school grounds as soon as they are dismissed by their teachers unless staying for an approved after school activity. Students are expected to exit the school and should not roam or wander the building upon dismissal. Students will be given specific directions as to how to exit the campus. All students who walk must exit from the FRONT of the school. Students are absolutely forbidden to go onto the campus of Marshall Success Center next door or in the driveway between the two schools. Students who violate this policy will

be referred to the Assistant Principal's office. The school buses will use the curb in front of the school for loading and unloading.

If a child is to be picked up by parents, guardians, relatives, or friends, please be punctual. **If a change is made in the way a child goes home, a note must be sent in to the child's teacher that morning.** During the morning time, parents should also follow up with a phone call to the school to ensure the teacher received the note. The office cannot interrupt a class to give a message to a child or teacher concerning a change in dismissal arrangements, except in the case of an emergency. Repeated failure to pick a child up on time will be handled by the school administration and may result in a referral to Muscogee County Department of Family and Children Services. Teachers need the time after school for planning and conferences and cannot be responsible for keeping children after the end of the school day except for scheduled after school detention.

Parents are asked to wait outside of the building during dismissal. All teachers will escort their classes to designated areas in front of the school when the bell rings at 2:30pm. No student will be released prior to that time unless checked out through the office before 2:00pm. The fire marshal requires that we keep the hallways clear in order to keep the students safe. If driving, parents should pull behind the parked cars as far forward as possible and wait for the teachers to bring the students to you. The police patrol the area regularly and have given tickets to cars that are abandoned or parked illegally. Parents are asked to not get out of the car and leave the driveway blocked. Your cooperation is requested in keeping everyone safe.

Changes in a Student's Transportation

If there is a change in the way your child goes home, please send a signed and dated note with your child. Please do not email/text/fax this information to your child's teacher/school. He/she may not have time to check email/text messages before your child goes home. If it is an emergency, please call the school, and inform the office of the need for a change for that day. PLEASE REMEMBER THAT EVEN IN AN EMERGENCY, THE PERSON PICKING YOUR CHILD UP FROM SCHOOL **MUST** BE ON THE YOUR CHILD'S "AUTHORIZED TO CHECK OUT" LIST THAT YOU COMPLETED ON THE REGISTRATION FORM. No changes will be relayed after 2:00 p.m. You will need to make other arrangements.

A change in bus stops on the same bus requires a written letter from a parent with prior approval from an administrator. Frequent requests or requests to ride a different bus cannot be approved.

Safety To and From School

Crossing guards are stationed at the following locations -Martin Luther King Jr. Boulevard near RR Bridge, Shepherd Drive and Brown Avenue, and on Shepherd Drive in front of the school. Students are expected to cross streets only at those locations and must follow the instructions of the crossing guards. The school parking lot should be crossed only where marked in front of the office. Adults on duty and students on the Junior Cadet Patrol will assist students in crossing and will help to ensure the safety of children as they arrive and leave school each day.

Visitors and Guests

Visitors to the school are welcome and we encourage parents and guardians to visit their child's classroom to assist with their child's education/behavior performance. Please limit your

visits to the classroom to 10 minutes. However, in order to protect your children, ALL visitors must check in through the office and be properly identified before visiting classrooms or on the school grounds. All visitors will receive a badge from the office identifying them as a visitor to the building. We ask those parents walking students to the classroom in the morning leave before 7:45am. Note: Parent may only escort students to class the first full week of school. This will allow the teacher to begin homeroom instruction promptly! If you wish to speak with your child's teacher, please arrange with the child's teacher to do so before the beginning of the school day or after school when the teacher has time to properly discuss your concerns with you.

Personal Belongings and Money

Students should not bring items such as cell phones, smart watches, toys, video games, etc. unless the items are to be used as a part of the instructional program. If brought to school for an instructional purpose, these items must be turned over to the teacher first thing in the morning and will be returned at the end of the day. Items that are brought to school without an instructional purpose will be taken up and will be held until such time as a parent or guardian can come to pick up the item. Jewelry and money (other than for lunch or to purchase an item at school) should never be brought to school. Such items as listed above distract from the learning environment and may be misplaced. The school will not be responsible for such items should they be lost, stolen, or broken. Muscogee County School District prohibits cell phones for elementary school students. Please do not bring large sums of money to school.

If your child is missing an item of clothing, please ask him/her to check in the Lost and Found located in the cafeteria or the school office to determine if it has been turned in.

Cell Phones

Consequences for cell phone use:

1st Offense: Give the student a warning. Contact the parent to establish need. If approved a parental form will be completed.

2nd Offense: Teacher collects the phone and gives it to the office. Student can get it from the administration at the end of the day.

3rd Offense: The phone will be taken up, sent to the office. The parent or guardian must pick up the phone.

4th Offense: The phone will be taken up, sent to the office. The administration will keep the phone for the remainder of the year.

School Telephone

The school telephone is a business phone and may only be used by students in case of illness or an emergency. After school arrangements should be made before students leave home in the mornings. PLEASE DO NOT ASK US TO INTERRUPT A CLASS TO GIVE YOUR CHILD OR THE TEACHER A MESSAGE.

Chromebooks

All students have been issued a Chromebook (to include Case and Charger) to use during the school day. Students must be responsible for their Chromebook/Case/Charger at all times. In an effort to

be good stewards of taxpayer dollars, students must be responsible for the care of their Chromebook and not damage it in any way. Chromebooks are to be carried in a case at all times when not in use. Students who damage Chromebooks and/or accessories can be assessed a replacement fee as per Board (see MCSD Board Policy JS: Student Fees, Fines, and Charges).

Fines and Fees

Care and Use of School Property - Chromebooks, Textbooks, and Media Center Checkouts:

Students will be held responsible for the proper care of all books, supplies, Chromebooks, and accessories or equipment furnished to them by the school. A student who defaces, damages, or loses school property shall be required to pay for the damage or loss (see MCSD Board Policy JS: Student Fees, Fines, and Charges).

A Parent/Student must pay all fees and fines owed to the school in a timely fashion. Parent/Student must clear all fines or fees during the year the fines are assessed. Fines must be paid/cleared where they were assessed and before moving to the next level in school.

Internet Use

Students at Davis will not be allowed independent access to the Internet. We believe that the Internet is a valuable tool for research and communication and we do have the technology to use on-line services. Such activities will always be under the supervision of an adult. Parents will be asked to sign an Internet Use Form allowing such research and for publication of student achievements and works.

Transfers/Withdrawals

Any child transferring to or withdrawing from J.D. Davis should complete an enrollment or withdrawal form in the office. When moving, we request that parents notify the school office at least two (2) days in advance so that school records and other information can be completed. If the child will still live in Muscogee County, the child will be assigned to another school through the Muscogee Public Education Center located at 2960 Macon Road. You may register your child at the new attendance area school.

Telephone Numbers and Addresses (Contact Information)

In order to protect your child, parents are required to provide the school with a correct home address, two telephone numbers of contact, and an emergency number where they can be reached at any time. If either the address or phone number is changed, please notify the school immediately. The school must be able to reach a parent or guardian at all times!

Conferences

You may be invited to school for a conference concerning your child's progress or conduct throughout the year. This does not necessarily indicate a problem, but is an attempt on the part of the school to improve the education of your child. Parents are encouraged to schedule conferences with teachers before or after school. Teachers are not available to meet with you during the instructional day when they are responsible for students in classes. There may be times when the teacher will request a ZOOM Meeting.

Appointments With Administration

Administrators want to be available to parents as needed. If possible, please call to set up an

appointment to speak to one of us. If you drop by, you may need to wait, or we may or may not be able to meet with you at that moment. Unless there is an emergency, most calls will be returned after students are dismissed or within 24 hours.

School Nutrition Program (SNP)

Mission Statement of the Muscogee County School Nutrition Program is to provide a nutrition program that will maintain and improve the health of school children and the educational community and encourage the development of sound nutritional habits that will foster academic success.

USDA has regulations we have to meet to be in compliance with their guidelines. We have caloric and nutrient requirements based on age and grade. Also, MCSD Board Approved Wellness Program (EEE and EE-R) encourages and promotes healthy guidelines to be followed including, but not limited to, decreased consumption of fried foods, foods containing > 35 % sugar by weight, and a maintenance of FDA standards for portion sizes. School lunches also offer a variety of foods, whole grains, fat free and low-fat milk choices. Muscogee County School District shall abide by nutrient standards of the School Nutrition Program for all foods sold and served on campus during the school day. The sale of foods or beverages to students on school premises other than through SNP is prohibited from 7:15 A.M. until the end of the last lunch period. Food shall not be used as a reward or punishment and shall prohibit the use of candy and other food rewards for academic performance or good behavior. Fundraising efforts shall be supportive of healthy eating, encouraging the sale of non-food items or nutrient dense foods. USDA regulations ban the sale of foods of minimal nutritional value. School Nutrition Program provides a healthy lunch choice for students every day. Students may bring their own lunches from home. Restaurant containers are not allowed in the cafeteria. Parents are encouraged to have lunch with their children. School lunch may be purchased to eat in the cafeteria with the students. Students need to bring and use their meal card to the cafeteria for breakfast and lunch.

School Breakfast and Lunch

All J.D. Davis students eat free breakfast and free lunch.

Adult Meal Prices

Breakfast.....MCSD Staff \$1.50.....	Outside MCSD \$2.00
Lunch.....MCSD Staff \$3.75.....	Outside MCSD \$4.50

Summer Breakfast and Lunch

SNP provides breakfast and lunch at various schools throughout the district during the summer. Please check the web site or call 706-748-2386 for locations. All children up to 18 years of age receive a free meal. Adults may purchase a lunch.

Menus

Monthly menus can be found on the MCSD website. Menus may change on a very short notice due to market conditions, deliveries, or special school activities.

Special Dietary Needs

School Nutrition will accommodate food allergies and special dietary needs when documentation from a doctor is provided. MCSD SNP will make modifications and substitutions to the regular school meals for a student **with a disability that restricts their diet**. Special Dietary Needs Prescription Form **must be** completed and signed by a physician for a student with a disability before the school cafeteria can provide any modifications or substitutions. The completed form

must be provided to the school cafeteria manager, the clinic worker, and the special needs dietitian. A form and instructions can be found on the MCSD web site, the clinic, or cafeteria. Nutrition analysis chart for menu items is available on the website. Please be aware that there are factors that may affect a product's actual nutritional value and/or ingredient composition at any given time: Manufacturers' formulations may change without notice. USDA donated products may become available at any time during the year and may replace a purchased item. Product brands may change during the year as new bids are approved. Schools may be using inventory from a previous bid or manufacturer. Our recipes may change during the school year. A la carte snack items vary from school to school, so check with the cafeteria manager at your student's school for specific information.

Classroom Parties/Birthdays

The Georgia Dept. of Education requires a specific amount of time each day to be used for instructional purposes. This time requirement allows for physical education time, lunch time, and a variety of other instructional activities. There will be a variety of celebrations conducted during the year which support and enhance the instructional program. As much as we would like to have the time to celebrate each child's birthday with a party, the time needed for instruction will not allow this. Please limit birthday celebrations to a small snack which can be served as part of the regularly scheduled lunch time. The small snack should be passed out to your child's class only.

Flowers and/or balloons will not be sent to any classroom and they cannot be taken on a bus.

Also, please DO NOT put signs on Davis's campus wishing your child a "Happy Birthday". If there is a sign placed on Davis's campus it will be removed by administration or school personnel. Please feel free to visit for lunch on your child's birthday and any time it is convenient for you. Student party invitations may not be distributed at school unless all students in the class are given invitations. NO EXCEPTIONS.

Gifted Education

Gifted education is provided for all students, K-12, who have the potential for exceptional academic achievement. To be eligible for gifted education services, a student must meet specific criteria established by the State Board of Education.

To have a student evaluated for gifted education, two forms should be completed and returned to Programs for the Gifted. The parent should complete the "Parent Referral" and return it to the school. The school will complete the "Teacher Referral". The student will be scheduled for evaluation after these forms are received. (See Mrs. Parks, the counselor, for a form).

Field Trips

A field trip that coordinates with a curriculum area (sometimes celebration field trips) may be scheduled for your child's class during the school year. **Students identified with in appropriate, defiant, and chronic behavior problems (constantly off-task during class/constant class disruptions) may not be allowed to attend the field trip activities.** In this case, students will be assigned to an alternate educational experience at the school. Bus transportation expenses and admission fees, if applicable, may be requested to cover field trips. J.D. Davis will reserve the right to cancel any field trip when sufficient funds are not available.

Drug Free/Smoke Free/Weapons Free School Zone

It is unlawful to manufacture, distribute, dispense, or possess a controlled substance in, on, or within 1000 feet of a school. Violation of this law is punishable by up to 20 years in prison and/or up to a \$20,000 fine. The Muscogee County School District policy designates all schools smoke free zones. Smoking is not allowed on campus by employees, students, parents, or other

visitors.

We are required to call the police and report any student who is in possession of a knife or any other weapon on the school grounds or on their way to or from school. We must also report to the police any student possessing drugs or who is under the influence of alcohol at school, on the way to school, or on the way home from school.

School Clinic

The school clinic is fully operational from 9:00am to 1:00pm daily. The office staff is available at other times. Written medical authorization is required before any medication can be given to students. Verbal permission is no longer acceptable. All prescription medication (i.e. Ritalin, penicillin) must be brought to school in the original pharmaceutical container with a clear label (with child's name, etc.). Non-prescription medications (i.e. Tylenol, aspirin, cough medicine, eye drops) also require written authorization from parents and must be in original containers with a clear label. Students are not allowed to self-administer any medication at school. All medication is kept in a locked cabinet in the clinic. Documentation is maintained on all administered medicines. Parents will be called to come for their child if they are too sick to stay in class. Sick children that disrupt the educational process or are known to be infected with any contagious, infectious disease, sickness, or coming from a family where any such prevails, shall not be received or continue in the classroom. They must be picked up. Please provide reliable phone numbers and alternate points of contact for speedy notification.

PLEASE NOTE: Withholding health issues about your child from the school could be life threatening and place them in a very bad situation should an emergency arise. It is the responsibility of the parent/guardian to notify school authorities about student's medical condition at the time of registration or immediately upon medical diagnosis of this condition. The health information portion of MCSD registration documents must be completed annually and should be updated with any changes immediately by the parent/guardian and submitted to school personnel. Please see school officials about situations that require individualized attention.

Dress Code

All J.D. Davis scholars (K thru 5th) will wear the school uniform. Uniforms help set a tone that is conducive to learning and help students to focus more on learning. All scholars will be expected to wear any combination of the following colors as listed below:

J. D. Davis Elementary School

UNIFORM POLICY



All J.D. Davis scholars (Kindergarten thru 5th Grade) are to wear the school uniform and colors. Uniforms help set a tone that is conducive to learning and help students to focus more on learning. All scholars will be expected to wear any combination of the following colors (on any day) as listed below:

Mondays-Thursdays **BOTTOMS:** Shorts/pants/skirts/"skorts"/jumpers: **navy or khaki (ONLY)**

Fridays

"School Spirit Day"

Scholars may dress in the above listed uniform attire, or they may wear a J. D. Davis Spirit Shirt (or uniform top) and jeans.
TOPS: Shirts with a collar: **navy or red (ONLY)**

Jeans with holes are NOT permitted.

*** NO HOODIES! Scholars are NOT permitted to wear hoodies. A hoodie is defined as a sweatshirt with a hood attached.**

*Scholars will not be required to wear a uniform on school picture days or certain special days. A notice will be provided.

In addition, all scholars will tuck in their shirts and wear a belt if their pants/shorts have belt loops. It is our goal to maintain an orderly, well-managed environment in which logos on shirts and/or ill-fitting attire (sagging pants) are not distractions to our day.

Scholars must also wear proper shoes. Flip-flops, slides, house shoes, shower shoes, heels, and/or slippers are NOT allowed to be worn at J.D. Davis. They are a danger to the students who are, at times, required to walk up and down stairs and run.

At no time should a scholar wear a covering over the head (hoodie, hat, cap, bonnet, scarf, etc.) with the exception of religion or a special day at school (Fund Raiser or Fun Friday Theme Day).

It is imperative that all parents/guardians and scholars understand that the dress code policy will be

strictly enforced. The following progressive response strategies will be enforced for uniform violation:

1 st Offense	Verbal Warning; Parent contact to bring uniform to school
2 nd Offense	Letter Home; Parent contact to bring uniform to school
3 rd Offense	After School Detention and parent required to provide transportation home; Parent contact to bring uniform to school
4 th Offense	Parent and scholar required to go before the Behavior Support Committee; Parent contact to bring uniform to school

As always, we thank you for your assistance and your cooperation in ensuring that your child receives the best possible educational experience possible!

Warmest regards,

Principal Williams and the Uniform Committee

J. D. DAVIS UNIFORM ATTIRE

TOP COLORS (w/ a collar):

RED OR NAVY BLUE

BOTTOM COLORS:

KHAKI OR NAVY BLUE

JEANS (WITHOUT HOLES) MAY ONLY BE WORN ON FRIDAY (ONLY) WITH A UNIFORM TOP OR JDD SPIRIT SHIRT!

HOODIES ARE NOT PERMITTED!

JEANS WITH HOLES ARE NOT PERMITTED!



Following are some links where you can find school uniforms:

Walmart

<https://www.walmart.com/cp/school-uniforms/1086304>

Macy's

<https://www.macys.com/shop/kids-clothes/kids-school-uniforms?id=30057>

Old Navy

<http://www.oldnavy.com/products/school-uniforms.jsp>

Burlington Coat Factory

<http://www.burlingtoncoatfactory.com/burlingtoncoatfactory/school-uniforms-67089.aspx>



Don't spend
a lot of
money!
Check out our local
Goodwill stores for
school uniforms!

J.D. Davis is
creating a
"Uniform Closet!"
We are asking for
parents to help us by
donating "gently
worn" uniforms that
your children have
outgrown.

The counselor, principal, or assistant principal will make the final decision as to what is appropriate dress for school wear.

Parents and visitors are requested to dress in good taste when visiting the school. Parents and visitors are considered role models and should be neat and appropriately dressed to set a good example for children. Shoes and shirts must be worn by visitors at all times.

Expected Dress for Visitors:

Parents and visitors are requested to dress in good taste when visiting the school.

Parents and visitors are considered role models and should be neat and appropriately dressed to set a good example for children. Shoes and shirts must be worn by visitors at all times. Parents please do not wear pajamas, head rags, bath robes, and house shoes when visiting the school.

Emergency Procedures

Fire and emergency drills are necessary and are not to be treated lightly. These drills are held at unannounced times and practiced with students to provide the safest actions in an emergency. In the event we are placed under a warning, we ask that parents NOT come to school to pick up students or call the school during the warning. Emergency procedures will be taken to protect your child. Shelter areas have been assigned to each classroom and all J. D. Davis staff members have been given information on what to do in an emergency. The driveway in front of the school and the telephone lines must be clear for emergency use.

Homework

Homework is important to a student's success in school. It is a very important extension of the learning process that occurs in the classroom. It can provide practice and drill that reinforces concepts and skills. Parents and guardians can help by asking about homework each night and providing a quiet, comfortable place to study. Students who fail to turn in homework may be required to stay after school to complete it. Parents will be notified of these instances either by telephone or written notice.

Promotion/Retention

All promotions to the next grade will be considered under MCSD Board Policy, state law and the State Board of Education.

The records and progress of any student being considered for retention must be referred to the school's retention committee (principal, counselor, classroom teacher, school psychologist, special education teacher, and possibly the school social worker). The committee will make a recommendation for promotion or retention. The principal will have the final authority, at the school level, as to whether a student is promoted or retained.

Counseling Program

The counseling program follows the Georgia Comprehensive Guidance Plan for classroom guidance, but is flexible in other areas in order to meet your needs. The program includes presentation of the Good Touch/Bad Touch curriculum in grades Kindergarten, 2nd, and 4th, Too Good for Drugs in grades K-5, and career development lessons in grades 1-5. All other classroom guidance lessons grades K-5 follow the ASCA (American School Counseling Association) standards under three domains: Academic, Career, and Social. The counseling program also includes

1. small group counseling for ADHD students, students of divorced parents, students of a deployed parent, grieving students, and other areas determined as needed. Individual counseling, parent/teacher consultation, and coordination of services for students is also available.

Character Word Student of the Month- One student per class is chosen each month. Each chosen student is given a certificate and a group picture is displayed in the hallway. One student is chosen each week. This is a student who has displayed good citizenship skills and who has exhibited the core values of the school.

Parent Involvement and Development

Parents are encouraged and expected to participate in the instructional program at J. D. Davis through the Parent Involvement and Development Program. Opportunities to work with classes of students involved in learning activities, to volunteer in the classrooms and the Parent Resource Room, to attend Empowerment Classes, and many other experiences are available through our Parenting Coordinator here at school. Please respond immediately to teachers' requests for conferences of assistance with your child's education.

Student Testing and Assessment

Kindergarten will use the GKIDS - Georgia Kindergarten Inventory of Developing Skills (Revised GKAP-R) to determine school readiness and for placement purposes.

Georgia Milestone End of Grade Test (EOG) - In April, all students in grades 3, 4, and 5 are required to take the Georgia Milestone End of Grade Test. This is a summative test in the content areas of language arts, mathematics, science, and social studies.

The Georgia Milestone End of Grade Test will include:

- open-ended (constructed-response) items in language arts and mathematics
- a writing component (in response to text) within the language arts assessment
- norm-referenced items in all content areas to complement the criterion-referenced information and to provide a national comparison; and
- a transition to online administration over time, with online administration considered the primary mode of administration with paper-pencil serving as a back-up until transition is completed.

The GA Milestones testing window is April 4th - April 30th. On testing days, testing will take place first thing each morning. To help J.D. Davis experience a successful and smooth testing window, please ensure that your child arrives at school on time (by 8:00 a.m.). Also, please make sure your child eats a good breakfast and gets plenty of rest the night before.

School-wide Discipline Plan

The establishment of a positive school environment doesn't just happen. A School-wide Positive Behavioral Interventions and Supports (SWPBIS) plan has been developed and implemented to provide clear and precise behavioral expectations that will communicate the importance of a safe place for children to learn, develop, and grow as well as dictate the course of action taken when rules have been violated. It is important to teach students about the importance of rules. The purpose of a school wide discipline plan is to teach children to make appropriate choices and accept responsibility for their behaviors. Students need to understand that their behaviors have consequences for themselves as

well as others. The goal of J. D. Davis Elementary School is to create an environment where students, parents, and staff are continually teaching and modeling the behaviors that will allow ALL students to thrive and succeed academically, socially, and emotionally. This will ensure that they become responsible citizens, life-long learners, and successful contributors to our diverse local and global economy.

When parents, teachers, and students work together toward a common goal it will help students have a positive experience at J. D. Davis Elementary School. Discipline underlies the whole educational process and is the key to good citizenship and proper consideration for other people. Our students deserve the most positive education climate for their academic growth; therefore, this school-wide positive behavior plan will be in effect at all times.

This School-wide Positive Behavioral Interventions and Supports (SWPBIS) plan is a supplement to the county's discipline policy and does not restate many of the regulations set down in the district's code book. Each parent will sign a document indicating receipt of the MCSD Behavior Code and Discipline Policy and this J. D. Davis Home-to-School Journal.

Our discipline plan is broken down into three (3) categories of offenses: Minor Offenses, Major Offenses, and Critical Offenses.

Minor Offenses

Minor offenses are those behaviors that are distracting to the learning process, interfere with other students' ability to learn, and hamper the teacher's ability to teach. Minor offenses are classroom managed behaviors.

Major Offenses

Major offenses will result in referrals to the principal or Assistant Principal's Office for disciplinary action.

Critical Offenses

Critical Offenses are the most serious misbehaviors and may result in an out of school suspension up to 10 days and an automatic referral to the Muscogee County School District's Discipline Tribunal.

Violations and Behavioral Consequences

Behavioral consequences are stepped and sequential following the code of conduct:

Level 1 Violations/Minor

The following are handled by the teacher and include, but are not limited to:

- Horseplay, wrestling, clowning, acting out
- Name calling or verbal exchanges not involving profanity or threats
- Excessive talking
- Throwing objects in class (other than those which could cause injury)
- Pencil pops, spitballs

- Minor hall disruptions, out of class without a pass
- Possession of unauthorized objects/toys (other than drugs or weapons)
- Inappropriate behavior in the lunchroom (loud talking, playing with food, breaking in line etc.) or bathroom
- Continuous lack of instructional materials
- Dress code violations
- Cheating/Plagiarism

Level 1 Interventions

Handled by the teacher as appropriate for the age and individual needs of the child

(Any other consequences or interventions used must be approved by the administration):

- Verbal warning
- Loss of conduct points
- Low profile intervention (classroom behavior system)
- Change of seating
- Discussion with grade level team
- Private conference with student
- Telephone call/e-mail/written note to parents
- Denial of privileges
- Detention with the teacher
- Time out in another teacher's room
- Behavior contract
- Action plan
- POI (Pyramid of Interventions Tier I)

Level 2 Violations/Major

The following are violations which have consequences specified in the Muscogee County School District Student Behavior Code or which have more serious consequences. The student will be taken directly to the office.

- Repeated Level 1 infractions after a parent conference have been held
- Continuous major/disruptive behavior after a parent conference is held
- Bullying/Intimidation (MCSD Handbook)
- Fighting (exchange of blows with intent to do bodily harm), biting, spitting
- Horseplay, wrestling, pushing, scuffling, clowning, acting out, hitting, kicking
- Obscene or inappropriate language, gestures, or acts; profanity, abusive/disrespectful gestures and/or language
- Leaving class or designated area without permission
- Major insubordination (defiance of authority)
- Stealing
- Forgery or altering school forms or documents
- Damage to school property

Level 2 Interventions

Handled by the administration as appropriate for the age and individual needs of the child, but not limited to:

- Conference with the parent (A phone call home to notify parents is considered a parent

conference.)

- Action Plan/Student conference with a verbal reprimand
- Behavior Plan
- Student written letter
- Referral to Counselor
- Detention with an administrator to do assigned classwork
- Loss of privileges
- After school detention with an administrator
- Parent required to sit in class with student
- Sent home for the day
- Suspension
- Referral to Discipline Tribunal

Level 3 Violations/Critical Infractions

These are the most serious misbehaviors and may result in an automatic referral to the Disciplinary Tribunal at any time:

- Possession of toy guns/knives at bus stop, on the bus, or at school.
- Continued bullying behavior/intimidation
- Possession of a firearm or deadly weapon
- Verbal threats or physical assaults toward students or staff
- Student assault or battery upon a student (fighting)
- Use of a dangerous weapon to intimidate or injure
- Substantial damage to personal or school property (vandalism)
- Issuance of a bomb threat
- Possession, sale, attempted sale, use of, or distribution of alcohol, controlled substances, and/or controlled paraphernalia
- Smoking, dipping, or possession of tobacco-related products such as lighters, matches
- Verbal threats (oral or written) of violence
- Sexual harassment
- Terroristic threats
- Willful or dangerous act such as throwing any object with intent to do harm; possession of or setting off firecrackers, stink or smoke bombs or setting fires
- False fire alarm
- Technology tampering/Inappropriate Internet use
- Possession of any dangerous items

Level 3 Interventions

Handled by the administration or disciplinary tribunal

- Referral to the disciplinary tribunal (suspension until tribunal date set)
- Suspension

Behavior Code and Discipline Policy Book

For your convenience, the Behavior Code and Discipline Policy Book is accessible on-line at mus-cogee.k12.ga.us.

Disclaimer

******The administration reserves the right to determine the level and consequences for offenses not listed.

******The administration reserves the right to change and/or alter consequences as deemed appropriate.

******The administration reserves the right to change and/or alter policies and procedures stated in the Davis Handbook as deemed necessary and/or appropriate.

School District Policies

Each student will be issued a copy of the Muscogee County School District Behavior Code and Discipline Policy Book during the first week of school. Parents should study that book with their children and understand that violations of School District policies may result in a hearing before the Superintendent's Disciplinary Tribunal.

20 Essential School-Wide Expectations

1. Be in uniform
2. Hoodies/Hats are off
3. No gum
4. No use of cell phones
5. Check your arms when walking in the hall
6. Walk in the hallways quietly
7. Disobeying adults is not an option
8. Be responsible for your actions
9. Davis is a place of learning
10. Communicate
11. Express anger and joy appropriately
12. No written or verbal profanity
13. Walk with a purpose
14. Treat others with kindness
15. A hall pass is required when moving in the halls
16. Be responsible in restrooms and clean up
17. Stay seated in cafeteria and clean area
18. Respond when someone speaks to you
19. Respect school and other's property
20. Speak in complete sentences

School - Wide Rules and Behavior Expectations

J.D. Davis Elementary has established school-wide positive behavior rules and expectations. The following rules and behaviors expectations are taught in the classrooms. Students are expected to exhibit the following school-wide behaviors and maintain respect for each other, their teachers, and the educational process.

J. D. Davis Elementary Owls



Excellence Without Exception

	Bus	Cafeteria	Hallway	Restroom
RESPECTFUL	<ul style="list-style-type: none"> • KHFOOTY • Listen and obey adults. • Greet adults appropriately. 	<ul style="list-style-type: none"> • KHFOOTY • Listen and obey adults. • Talk quietly and stay seated. • Wait quietly in line. 	<ul style="list-style-type: none"> • KHFOOTY. • Keep hallways quiet. 	<ul style="list-style-type: none"> • Respect privacy. • Wait your turn.
RESPONSIBLE	<ul style="list-style-type: none"> • Follow bus rules. • Remain seated. • Arrive at your stop on time. • Leave food, candy, and drinks in your bookbag. 	<ul style="list-style-type: none"> • Get what you need before sitting. • Put things in their place. 	<ul style="list-style-type: none"> • Walk on the right. • Carry your pass. 	<ul style="list-style-type: none"> • Use restroom appropriately. • Wash hands. • Rejoin others quickly & quietly.
PROUD	<ul style="list-style-type: none"> • Keep the bus clean. • Be kind to others. • Refrain from name-calling, insults, & profanity. 	<ul style="list-style-type: none"> • Clean up. • Use manners. • Refrain from name-calling, insults, & profanity. 	<ul style="list-style-type: none"> • Walk with a purpose. • Keep bulletin boards & walls neat and clean. • Refrain from name-calling, insults, & profanity. 	<ul style="list-style-type: none"> • Use only the supplies (soap, tissue, & paper towels) you need. • Keep restrooms clean & FLUSH! • Refrain from name-calling, insults, & profanity.

Davis Students are RESPECTFUL, RESPONSIBLE, AND PROUD!!

In order for students to learn appropriate social behaviors...

- Students must be formally taught the behavior
- Adults must consistently model the expected behavior
- Student must be engaged in learning

Classroom Expectations

1. Be courteous to fellow students and adults.
2. Respect property-yours and others.
3. Keep the area around your desk clean at all times.
4. Use appropriate language at all times.
5. Handle conflicts in a nonviolent way.
6. Secure a pass from the teacher before leaving the classroom.
7. Follow all rules in the Home-to-School Journal.
8. Follow directions the first time given.
9. Students are not allowed to have gum at school.

Students Only Acting Responsibly Davis Students are RESPECTFUL, RESPONSIBLE, AND READY!!

In order for students to learn appropriate social behaviors...

- Students must be formally taught the behavior
- Adults must consistently model the expected behavior
- Students must be engaged in learning

Classroom Expectations

1. Be courteous to fellow students and adults.
2. Respect property - yours and others.
3. Keep the area around your desk clean at all times.
4. Use appropriate language at all times.
5. Handle conflicts in a nonviolent way.
6. Secure a pass from the teacher before leaving the classroom
7. Follow all rules in the Home-to-School Journal.
8. Follow directions the first time given.

Media Center Expectations

1. Secure a pass from the teacher before going to the media center.
2. Enter, work, and exit in a quiet and orderly manner.
3. Check out books before leaving the Media Center.
4. Return books and materials on time.
5. Take care of all books and materials borrowed from the Media Center (or be responsible for their replacement).

Assembly Expectations

1. Enter quietly in a single file line.
2. Sit and respond appropriately.
3. Stop talking when "hands up" signal is given.
4. Absolutely NO talking during presentations.
5. Use good manners.

Playground Expectations

1. Follow the teacher's directions and instructions.
2. Use all playground equipment properly and safely.
3. Refrain from rough playing and fighting.
4. Report all conflicts to the teacher.

Character Traits to be Modeled and Reinforced with Students School-wide:

- Pride/Diligence
- Cooperation/Compassion
- Responsibility/Courage
- Citizenship/Service
- Respect
- Integrity/Honesty/Fairness

INCENTIVE PROGRAM (S.O.A.R.)

J. D. Davis Elementary Faculty and Staff commit to implementing the S.O.A.R. Positive Behavior Incentive Program throughout the school year. Through our S.O.A.R. Program, we will focus on

positive behaviors in school and provide a safe environment for learning.

Our goal is to recognize at least 4x as many positive behaviors as we do negative!

Procedures

Faculty and staff will utilize Class Dojo to monitor student behavior. Students will receive points for positive behavior. Students will cash in points weekly for classroom rewards. At the end of the month students will be allowed to redeem points earned to participate in the schoolwide monthly celebration.

Listed below are other incentive activities/programs designed to reward good behavior, academics, attendance, and displaying good characters:

Student of the Week

Student of the Month

Wright Readers are

Leader

Principal's Pride

Quarterly Celebrations I

1st Friday Fun Day

Weekly Shout Outs

25 Book Campaign

Annual Awards Programs

Perfect Attendance Awards

Good Citizen Awards

Morning News Anchorperson

Clubs and Organizations

Students at J.D. Davis have an opportunity to participate in school sponsored clubs and organizations. The purpose of these extracurricular activities is to extend learning beyond the classroom and provide students with experiences that enrich and enhance their life-experiences. Following are clubs and/or organizations sponsored by the school that students may be selected to participate in or may voluntarily choose to participate:

- ✓ Science Olympiad
- ✓ Safety Patrol (Junior Cadets)
- ✓ Peer Helpers
- ✓ Student Council
- ✓ Math Team
- ✓ Recycling Team
- ✓ Student Positive Behavioral Interventions and Supports Team (Student PBIS Team)

Student-Centered Opportunities that Provide Enrichment

Beginning this year, J. D. Davis scholars will have an opportunity to participate in an after-school club sponsored by Davis teachers. Teachers will share personal interests or hobbies with Davis scholars in an attempt to develop more peer and student-teacher relationships and encourage students to explore interests outside of the classroom. The clubs will meet throughout the year. Examples of clubs are: scrapbooking, arts and crafts, etiquette, cooking, gardening, science, drama, recycling, fitness, dance, jump rope, technology, etc. Additional information pertaining to guidelines, meeting dates and times, and permission forms will be forthcoming.

END OF THE YEAR AWARD PROGRAMS

Students are recognized at the end of the school year for outstanding achievements. This awards day recognizes all grade levels and is spread out over several days.

The students receive awards for the following:

- Presidential Gold (All A's)
- Presidential Silver (All A's and B's)
- Perfect Attendance (No absences or Tardies)
- Science Awards (Top student based on classroom data and report card)
- Math Awards (Top student based on classroom data and report card)
- Social Studies (Top student based on classroom data and report card)
- Readers are Learners Awards (Top readers based on BAS, Report card and Class Assessments)
- Certificate of Completion (All Grade Levels)
- Good Citizenship (Teacher Observation)
- Most Improved (Overall Improvement for School Year)
- Top Author Awards
- 25 Book Campaign Awards (Kindergarten-2nd: Designated number of books determined by grade level 3rd-5th: required number of articles passed on Achieve.)
- Art, Music, and PE Awards (Recommended by each Special's Teacher)
- Team Awards (Recommended by the Teacher)
- Kristi Crawford Super Star Math Award
- Creative Writing
- Math Whiz
- Reading Bowl
- Math Team
- Science Olympiad
- Doreen Sears - Literacy Awards

ANTI-BULLYING CAMPAIGN

RATIONALE: The goal of the J.D. Davis Elementary School Bullying program is to promote consistency of approach and to create a climate in which all forms of bullying are regarded as unacceptable. Attitudes and practices can contribute to bullying, lower levels of confidence, self-esteem and lack of achievement. Involvement from all parties is critical to the success of the program.

Introduction

Bullying is sometimes regarded as a "rite of passage" and an unavoidable part of childhood and adolescence. For this reason, bullying behaviors may be ignored or go unnoticed by teachers, parents, and school administrators. The consequences for not recognizing certain behaviors as "bullying" and the failure to respond accordingly are serious. Research shows that chronic victims of bullying may experience loneliness, low self-esteem, depression, poor academic achievement, and truancy. Other victims may bring weapons to school or contemplate suicide.

Although bullying and other issues related to school climate are often viewed independently from academic performance, student achievement will not reach the levels that truly reflect the potential of Georgia's students unless more attention is given to the relationship between school climate and academic achievement. Students cannot be expected to reach their full academic potential in an environment of fear and intimidation. Therefore, it is critical for J. D. Davis Elementary School to provide a safe and positive school climate for our students. A positive school climate will yield an increase in academic achievement and high school graduation rates.

In 1999, the Georgia General Assembly enacted bullying legislation that: (1) defined bullying; (2) required each school district to adopt policies that prohibit bullying; and (3) required such prohibition to be included in the student code of conduct.

AIM: The anti-bullying program at J.D. Davis Elementary School seeks to accomplish the following goals:

- ❖ To promote a secure and happy environment free from threat, harassment and any form of bullying behavior.
- ❖ To take positive action to prevent bullying from occurring.
- ❖
- ❖ To inform parents and students of the school's expectations and to foster a productive partnership designed to help maintain a bully-free environment.
- ❖ To make staff aware of their role in fostering the knowledge and attitudes which will be required to achieve the above aims.

I. Statement Against Bullying

The Georgia Department of Education (GaDOE), Muscogee County School District, and J.D. Davis Elementary School expressly prohibits the bullying of any person, by any means or method, at school, on school property, traveling to and from school, on the school bus or at school related functions.

II. Definition of Terms

A. Bullying:

In accordance with O.C.G.A. § 20-2-751.4, bullying means an act which occurs on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system, that is:

1. Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
2. Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or
3. Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that:
 - i. Causes another person substantial physical harm within the meaning of O.C.G.A. § 16-5-23.1 or visible bodily harm as defined in O.C.G.A. § 16-5-23.1;
 - ii. Has the effect of substantially interfering with a student's education;
 - iii. Is so severe, persistent, or pervasive that it creates an intimidating or threatening education environment; or
 - iv. Has the effect of substantially disrupting the orderly operation of the school.

B. Harassment and Intimidation:

Harassment and intimidation means any gesture or written, verbal, or physical act, or any electronic communication that is reasonably perceived as being motivated either by any actual or perceived characteristic including race, color, ethnicity, religion, gender, sexual orientation, ancestry, national origin, physical attributes, socioeconomic status, physical or mental ability or disability, or by any other distinguishing characteristic, that takes place on school property, at any school-related functions or activities or on a school bus and that:

1. A reasonable person should know, under the circumstances, will have the effect of harming a student or school employee or damaging his or her property;
2. Has the effect of substantially interfering with a student's educational performance, or school employee's work performance, or either's opportunities, or benefits;
3. Has the effect of having a substantial negative impact on a student's or a school employee's emotional or psychological well-being; or
4. Has the effect of insulting or demeaning any student or school employee in such a way as to cause substantial disruption in, or substantial interference with, or the orderly operation of the school.
5. Electronic communications that take place at home or off campus that creates a disruption in the school or classroom may be investigated and handled in accordance with school policy.

C. Visible Bodily Harm:

In accordance with O.C.G.A. § 16-5-23.1, visible bodily harm is defined as bodily harm capable of being perceived by a person other than the victim and may include, but is not limited to, substantially blackened eyes, substantially swollen lips or other facial or body parts, or substantial bruises to body parts. Any punching, kicking, pushing, shoving, or spitting, or similar acts will be considered as bodily harm.

III. Prohibited Behaviors

Bullying, harassment and intimidation may include many different behaviors which ridicule, humiliate, or intimidate another student or school employee. Prohibited behaviors must occur on the property of the public school, at an event within the jurisdiction of a public school or at a school-sponsored event. Disciplinary action may also be necessary if off-campus behavior results in a disruption to the school environment. Examples of prohibited behaviors include but are not limited to:

- ❖ Unwanted teasing
- ❖ Threats, taunts and intimidation through words and/or gestures
- ❖ Physical violence and/or attacks
- ❖ Extortion
- ❖ Destruction of school or personal property
- ❖ Theft of money and/or personal possessions
- ❖ Sexual, religious, or racial harassment
- ❖ Public humiliation
- ❖ Social exclusion, including incitement and/or coercion
- ❖ Rumors or spreading of falsehoods
- ❖ Stalking
- ❖ Cyberstalking or engaging in conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at or about a specific person, causing substantial emotional distress to the victim
- ❖ Cyberbullying or the willful, hostile and repeated harassment and intimidation of a person through the use of digital technologies, including, but not limited to, email, blogs, social networking websites (e.g. Instagram, Facebook, etc.) chat rooms, texts, and instant messaging
- ❖ The use of cameras or camera phones to take embarrassing photographs of students or school employees and posting them online
- ❖ Sending abusive or threatening text messages or instant messages
- ❖ Using websites to circulate gossip and rumors to other students.

IV. Reporting Procedures

Bullying is an intentional physical and/or emotional intrusion on a person's well-being and will not be tolerated at any level. Immediate and reasonably appropriate actions will be taken upon receipt of any report of bullying, regardless of the source, identity of the alleged violator/victim, grade level, previous circumstances, and/or personal beliefs. Therefore, all reports of bullying/ harassment must be taken seriously.

- Any teacher or other school employee who has reliable information that would lead a reasonable person to suspect that someone is a target of bullying shall immediately report it to the school principal.
- Each school shall have an age-appropriate range of consequences for bullying which shall include, at minimum and without limitation, disciplinary action or counseling as appropriate under the circumstances.

It should be noted that bullying may be witnessed directly by staff or reported by a student, parent or stakeholder by name or anonymously through MCSD Hotline, directly to the classroom teacher, any adult in the school building, or to the front office administrator.

Once bullying has been reported, J. D. Davis Elementary School will follow MCSD Board policies and procedures to:

1. Investigate
2. Notify
3. Discipline and
4. Follow Up

Retaliation following a report of bullying is strictly prohibited and may result in strong disciplinary action.

V. Retaliation Prohibited

"Retaliation" is defined as bullying, harassment or intimidation toward a person in response to previously reported bullying, harassment or intimidation. Under O.C.G.A. § 20-2-751.4, retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is prohibited. Such retaliation shall be considered a serious violation of MCSD board policy and independent of whether a complaint is substantiated.

Any student who knowingly files a false report of bullying, harassment or intimidation is guilty of such and should be punished under existing disciplinary provisions.

VI. Immunity

Any person who reports in good faith an incident of bullying, harassment, or intimidation to an appropriate school official, and who makes this report in compliance with the procedures in the school district's policy shall be immune from civil liability for any damages caused by such reporting or any failure to remedy the reported incident.

VII. Training and Professional Development

Counseling classes are conducted at the beginning of each school year and students are taught the seriousness of bullying, along with the consequences. Students are instructed on the proper way to report bullying incidents, and each student will be given free of charge a Home-to-School Journal and a MCSD Behavior Code and discipline Policy handbook with all information and procedures.

Bullying/harassment training is conducted at J.D. Davis Elementary to the entire faculty and staff. An anti-bullying campaign is in effect throughout the campus and is posted throughout the building. This policy is included in the student Home-to-School Journal and on the school website.

FROM THE PRINCIPAL

Below are some general frequently asked questions that may provide some helpful information.

1. What is the difference between bullying and normal conflict between peers?

Conflict is a normal part of most relationships because people have different perspectives and priorities. While kids need adult supervision so that they learn how to deal with conflict constructively, most upsetting behavior between people is NOT bullying. People can also be hurtful to each other because of thoughtlessness, annoyance, poor boundaries, and experimenting with negative uses of their power without realizing the impact. The good news is that the social-emotional skills that can prevent and stop most bullying and harassment are also important in building healthy relationships. Learning how to take charge of their own emotional and physical safety, how to act safely and respectfully towards others even if they feel frustrated or upset, how to set boundaries and respect the boundaries of others, and how to advocate effectively to help others empowers most people and gives them tools to better manage future conflicts and relationship issues. The bottom line is that people have the right to be treated with respect and the responsibility to act respectfully towards others.

2. How do I talk with the young people in my life about bullying?

Children and teens need consistent, repeated messages from their parents, teachers, principals, and other caring adults that, "We want you to be safe. Being safe means not being afraid that someone will try to harm you. Your job is to speak up if someone is saying or doing something that is harmful to you - and to get help from the adults in charge if that doesn't work. We also expect you to behave safely and respectfully towards others. This means staying in charge of what you say and do so that you are not being harmful or scary, even if someone really annoys or upsets you. If you have trouble at school or anywhere else, I want you to tell us here at school or someone at home so they can report it."

3. What should children and teens do if they see another kid being bullied?

If young people witness bullying, their wisest choices are going to depend on the situation -they can speak up, reach out, and/or leave to get help. Suppose the person doing the bullying is being unkind by leaving another kid out or by calling names. Give kids practice speaking up while staying polite and confident with statements like: "Stop! That seems like a hurtful thing to say." "Wait! The rule here is that everybody gets to play!" "Hi! What's going on?" "Hey! That's not cool!" Show how to persist respectfully if someone reacts negatively. If kids don't feel safe or able to speak up, their wisest choice is usually to leave and get help. Suppose someone is being threatening or physically unsafe by hitting, kicking, tripping, or shoving. Give kids practice in how to leave right away and interrupt a busy adult to get help. Encourage kids to reach out to someone who has been bullied by offering support, giving an invitation to join an activity, or sitting together.

4. What should I do if I am worried that my child is being bullied?

A child who is being bullied is likely to be struggling with loneliness, misery, and despair. Pay attention to warning signals such as your child suddenly not wanting to go to school, acting depressed, or sounding upset about relationships with friends.

Make SURE your child knows that you care and want to help, no matter how busy you are, no matter what mistakes your child might have made, no matter who might be offended, no matter WHAT. If bullying happens in front of you, intervene even if your child says that he or she doesn't mind. If the bullying is happening in places when you are not there such as school, please report it to us.

5. What if my child is doing the bullying?

First, take a breath! Stay calm no matter how you feel inside. You will be more successful in dealing with the problem and your child will be more likely to give you accurate information if you sound caring rather than upset or anxious. If your child tells you, thank your child for letting you know. If you've noticed something that your child has not mentioned, bring up the subject in a matter-of-fact way. Pushing boundaries and experimenting with negative uses of their power is normal for some young people. With adult guidance, they can learn to redirect this behavior and become positive leaders. Kids who bully need to know that unkind, hurtful behavior is against the rules and to face consistent, age-appropriate consequences. Rather than lecturing, use practice as a management tool to address unsafe, disrespectful behavior.

Look for the reasons underneath the bullying behavior and practice skills that can help young people deal with these issues in a safer way. Remember that in a stressful moment, people of any age are more likely to do what they've practiced than what they've been told. Dealing with the disappointment of not getting what you want, having to wait your turn, feeling upset by what someone else said or did, understanding the other person's point of view, and calming down instead of exploding in anger are all skills that can be learned and practiced until they become habits.

Bullying can cause big problems and can also create a tremendous opportunity to grow. With better skills and strong support, everyone involved can learn what to do, as well as what to not do. Kidpower Founder Irene van der Zande consulted.

Grades And Grading

Each student's academic progress and conduct are evaluated using traditional report cards and grade reports. Grade reports are issued after each 9 weeks of instructions for a total of 4 report/grading periods throughout the year. Progress reports are issued after 4 weeks each grading period. A conversion scale follows:

Grading Scale	Standards
A: 100-90	E-Exceeds Standards
B: 89-80	M-Meets Standards
C: 79-70	N- Not Meeting Standards
F: 69 and below	SI -See Insert

Report cards are a tool to create a connection between students, parents and teachers. Parents need to know their child's progress in school to understand how to best help them along the way. The Muscogee County School District will be using the traditional report card. Teachers will be using these report cards to report student progress to parents. We are using this traditional grading system to clearly inform you about the progress your child is making towards meeting state standards. Used in conjunction with other communication tools, including parent/teacher conferences, website information, and staff and PTA/PTO newsletters, our reporting system provides parents an opportunity to understand the connections between student achievement, state standards, and our district's commitment to helping each student become a successful learner. The report cards are divided into subjects your students' study, such as math, language arts, science, social studies, etc. Student mastery of each skill and concept is rated each quarter, giving parents a report on their child's progress in each subject.

Georgia Local School Council

The A+ Education Reform Act (HB 1187) established school councils in Georgia to "bring communities and schools closer together in a spirit of cooperation to solve difficult education problems, improve academic achievement, provide support for teachers and administrators, and bring parents into the school-based decision-making process." School Councils provide advice, recommendations, and assistance to the principal, J.D. Davis' Local School Council is made up of parents, teachers and community leaders with a shared goal of school improvement and student advancement.

There are 4 local school council meeting held during the school year. Local School Council Meetings are open to the public.

September
November
January
March

J. D. Davis PTA

"A strong PTA represents parent involvement and parent involvement represents student success."

The Davis family would like to encourage you to join the PTA. Studies show that parents that are involved in their child's education have children that are successful in school. Our goal at J.D. Davis is to ensure that our scholars are successful academically, socially, and physically. Please join us and make sure your scholar's success is achieved.

The Davis family invites you to be an active voice in the school community by becoming a member of and attending PTA meetings. This gives you a vote (voice) on how your fundraising dollars are spent towards our amazing programs and celebrations. Some of the events that we have planned for this school year are: Family Math and Science Night, Family Reading Night, Book Fairs, School Carnival, Georgia Milestones Family Night, Donuts with Dads, Muffins with Mom, Real Dads Read, Volunteer Luncheon, Celebration of Learning, STEM Day, Field Day, Teacher Appreciation Week, and End of Year Awards Days.

The Davis family warmly welcomes the many volunteers who will offer their time and talents to

make Davis PTA and the school community at-large run smoothly.

PTA Meeting Dates: TBA

Parent Involvement Policy

Parent Involvement Policy

2022 - 2023

Schools, in consultation with parents, may use the sample template below as a framework for the information to be included in their parental involvement policy. Schools are not required to follow this sample template or framework, but if they establish the school's expectations for parental involvement and include all of the components listed, then they will have incorporated the information that section 1118(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA) requires for the school level parental involvement policy.

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy, agreed on by such parents, that contains information required by section 1118 (b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA) (school parental involvement policy). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

***NOTE:** Schools, in consultation with parents, are encouraged to include other relevant and agreed upon activities and actions, as well, that will support effective parental involvement and strengthen student academic achievement. If schools choose to use the following template, page 5 of this document provides additional space for schools to include these actions and additional activities in their school parental involvement policy. Additionally, schools are not required to use the parent comment form that is provided on page 5; however, this is provided as one method that schools can use to submit parent comments with the plan to the LEA as required by section 1118 (c)(5).*

School Information

J. D. Davis Parental Involvement Policy

2017-2018

1822 Shepherd Drive

(706) 748-2638

<http://daviselementary.webstarts.com/>

Revised June 24, 2014

What is Title I?

J. D. Davis Elementary School is identified as a Title I school as part of the Elementary and Secondary Education act of 1965 (ESEA). Title I is a federal grant that was designed to ensure that all children receive a high-quality education and reach grade level proficiency. Title I programs must be based on effective means of improving student achievement and include strategies to support parental involvement. All Title I schools must jointly develop with all parents a written Parental Involvement Policy.

School Plan for Shared Student Achievement

What is it?

The Parental Involvement Policy describes how J. D. Davis Elementary will provide opportunities to improve parent engagement to support student learning. Davis Elementary values the contributions and involvement of parents in order to establish partnership for the common goal of improving student achievement. The Parental Involvement Policy describes the different ways the school will support parent engagement and how parents can be involved.

How is it developed?

Davis Elementary welcomes parent input and comments at any time regarding the Parental Involvement Policy. All parent feedback will be used to revise the plan for next year. The Parental Involvement Policy is available for parents to view and provide feedback throughout the year. Davis also distributes a Title I Annual Survey to ask parents for suggestions on the Parental Involvement Policy and the use of funds for parent involvement.

Who is it for?

All parents at Davis Elementary are encouraged and invited to fully participate in the opportunities described in the Parental Involvement Policy. Davis will provide full opportunities for the participation of parents with Limited English, parents with disabilities, and parents of migratory children.

Where is it available?

At the beginning of the year, the Parental Involvement Plan is included in the student handbook given out to all students. As a reminder, Davis Elementary will send another copy to parents prior to the Title I Annual Parent Meeting. Parents can also receive a copy of the Parental Involvement Policy in the Parent Resource Room/Area, the front office of the school and on the school's website.

Parent Involvement Program and Activities at J. D. Davis Elementary School

J. D. Davis Elementary will host a variety of events, workshops, and activities to build parent capacity and increase student academic achievement. Invitations will be sent home in newsletters, calendars, posted on the school's website and on the parent bulletin board, and through Connect-Ed phone messages.

What is Parental Involvement?

J. D. Davis Elementary School believes that parental involvement means the participation of parents in regular two-way and meaningful communication involving student achievement.

J. D. Davis Elementary believes:

- Parents play an integral role in assisting their child's learning;
- Parents are encouraged to be actively involved in their child's education;
- Parents are full partners in their child's education and included in the decision-making of their child's education

Assistance to Parents (Parent Liaison/FSC)

Effective parental involvement will not be an occasional event, such as a parent conference; rather it will be an on-going process. J. D. Davis Elementary School is committed to helping our parents by maintaining a Parent Resource Area/Room for parents to check out materials to use at home with their child.

School Measures to Provide Required Assistance

J. D. Davis Elementary will take the following measures to promote and support parents in the following ways:

- Ensure all information related to school and parent programs, meetings, and activities are published, posted on the school's website, included in monthly newsletters, posted on school's marquee and parent bulletin board
- Conduct staff development twice a year on parent involvement practices and effective strategies for staff to communicate and build partnerships with parents
- Partner with Head Start, Pre-K programs, daycares to share information about parent engagement activities that will help prepare parents and their child for kindergarten.
- Share information in English and Spanish in the school's newsletter and on the website for parents to understand the schools' academic standards and assessment as well as ways parents can monitor their child's progress.
- Communicate with all families on a regular basis regarding school events, workshops and activities, through Connect-Ed, marquee, calendars, flyers, and website.
- Provide materials at conferences, workshops, and activities to help parents work with their child at home
- Create and maintain a Parent Resource Area/Room to allow parents opportunities to check-out materials to assist them with helping their child at home.
- Listen to parents to provide workshops and training that meet the needs of the parents and support parental involvement at the school
- Collaborate with the community and Partners in Education to increase participation and awareness of the school parental involvement plan and activities.

Parental Involvement Standards

J. D. Davis Elementary School and our parents have adopted the National PTA Standards for Family-School Partnership as the school's model in engaging parents, students, and the community.

The National PTA Standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community

Parent Portal

To access Parent Portal, you need to have been assigned your child(ren)'s activation code. If you did not do this last year, please come into the office and we will help you. You only need to do this once, so if you got it last year, you will use the same number to access your child(ren)'s grades on-line. This is an excellent way to keep up with your child(ren)'s grades, missing assignments, etc.

MCSD has established that daily assignments and test grades will be entered into the Parent Portal within five (5) school days. Major projects/units will be entered into the Parent Portal within ten (10) school days. If, due to complications, a teacher needs to make modifications to this schedule, then he/she will address those modifications in the message section on the Parent Portal.

**J.D. Davis Elementary School
and the
Muscogee County School District**

Does not tolerate disruptive behavior, including but not limited to:

- **Disregard of directions or commands**
- **Entering the school building without first checking in at the front office (unless instructed otherwise)**
- **Violence or threats of violence, verbal assault, physical assault, disrespectful conduct toward students or adults**
- **Bringing a weapon of any kind (or dangerous instruments) on the campus or in the school building**
- **Angry outbursts and/or intimidation**
- **Improper dress (pajamas, bedroom clothing, clothing with offensive language)**
- **ANY disruptions of the teaching process or interference with the school**
- **Alcohol or drugs (prescriptions or illegal) of any kind (prescriptions must be kept at the school clinic)**
- **Smoking on school campus**
- **Offensive racial slurs, vulgar or abusive language, or harassing remarks**
- **Inappropriate sexual comments or actions**
- **Bullying behavior in any form**
- **Damage or destruction of property (both private and public)**

Entering the J.D. Davis Elementary School building is your consent to abide by the rules posted above. It is also understood that any disruptive behavior or violations will be reported to the building principal or designee and could result in School Security and Columbus Police Department reports.



Parent-Student-Teacher Home-School Compact

School Name: Title I J. D Davis Elementary School – Columbus Georgia 31906

School Mission: The mission of Title I J.D. Davis Elementary School is to provide a safe environment in which each student and parent will be equipped with the educational tools they need for academic and social success which will allow them to become productive citizens in society.

School Year: 2022-2023

As a teacher, I, _____, will

- ✓ Believe that each student can learn
- ✓ Show respect for each child and his/her family
- ✓ Come to class prepared to teach
- ✓ Provide a conducive environment for learning
- ✓ Help each child grow to his/her fullest potential
- ✓ Provide meaningful and appropriate homework activities
- ✓ Enforce school and classroom rules fairly and consistently
- ✓ Maintain open lines of communication with students and their parents
- ✓ Seek ways to involve parents in the school program
- ✓ Demonstrate professional behavior and positive attitude

As a student, I, _____, will

- ✓ Always try to do my best in my work and in my behavior
- ✓ Work cooperatively with my classmates
- ✓ Show respect for myself, my school, and other people
- ✓ Obey the school and the bus rules
- ✓ Take pride in my school
- ✓ Come to school prepared with my homework and my supplies
- ✓ Believe that I can learn and will learn

As a parent, I, _____, will

- ✓ See that my child attends school regularly and on time
- ✓ Provide a home environment that encourages my child to learn
- ✓ Insist that all homework assignments are completed
- ✓ Communicate regularly with my child's teacher(s)
- ✓ Support the school in developing positive behavior
- ✓ Talk with my child about his/her school activities every day
- ✓ Encourage my child to read at home and to monitor his/her television viewing
- ✓ Volunteer time at my child's school
- ✓ Show respect and support for my child, the teacher, and the school

Principal's Signature

Parenting Coordinator's Liaison's Signature

Parent's Signature

J. D. DAVIS ELEMENTARY

PLEDGE TO MYSELF

I WILL ACT IN SUCH A WAY, THAT I WILL
BE PROUD OF MYSELF, AND OTHERS
WILL BE PROUD OF ME TOO. I CAME TO
SCHOOL TO LEARN, AND I WILL LEARN,
AND I WILL ACHIEVE
EXCELLENCE WITHOUT EXCEPTION.



Conduct Week of	
Monday ©_ I followed all of the school and class SOAR Expectations!	
<input type="checkbox"/> Excessive talking <input type="checkbox"/> Running in the hallway <input type="checkbox"/> Inappropriate cafeteria behavior <input type="checkbox"/> No material to class <input type="checkbox"/> No homework/class work <input type="checkbox"/> Profanity/Vulgarity <input type="checkbox"/> Respecting others	<input type="checkbox"/> Not following directions <input type="checkbox"/> Out of seat <input type="checkbox"/> Bullying others <input type="checkbox"/> Destroying/abusing school property <input type="checkbox"/> Class disruption
Tuesday ©_I followed all of the school and class SOAR Expectations!	
<input type="checkbox"/> Excessive talking <input type="checkbox"/> Running in the hallway <input type="checkbox"/> Inappropriate cafeteria behavior <input type="checkbox"/> No material to class <input type="checkbox"/> No homework/class work <input type="checkbox"/> Profanity/Vulgarity <input type="checkbox"/> Respecting others	<input type="checkbox"/> Not following directions <input type="checkbox"/> Out of seat <input type="checkbox"/> Bullying others <input type="checkbox"/> Destroying/abusing school property <input type="checkbox"/> Class disruption
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Parent Signature and Comments
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Conduct Grade

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	Reading:	2.
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	Homework	6.
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	Reading:	2.
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	Social Studies:	5.
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Conduct Week of _____		Parent Signature and Comments
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		Total point deduction for the week _____ Conduct Grade _____

	Homework	Vocabulary Words
Monday Teacher Comments:	Language Arts:	
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	Math:	2.
	Science:	3.
	Social Studies:	4.
	Homework	5.
Tuesday Teacher Comments:	Language Arts:	
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	Science:	8.
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	Homework	14.
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	Math:	16.
	Science:	17.
	Social Studies:	18.
	Homework	
Friday Teacher Comments:	Language Arts:	19.
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	Math:	2.
	Science:	3.
	Social Studies:	4.
	Homework	
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	Math:	12.
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	Math:	16.
	Science:	17.
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	Homework	
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	Math:	20.
	Science:	
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Parent Signature and Comments
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Total point deduction for the week _____ Conduct Grade _____

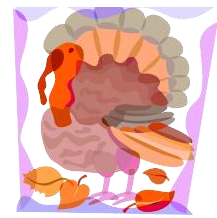


Home Reading Log

October 2022

[illegible]

Total Minutes Read = _____







25 Book Campaign

Home Reading Log

March 2023

[illegible]

Total Minutes Read = _____



25 Book Campaign

Home Reading Log

April 2023



Date	Name of Book	Author	Minutes Read	Parent's Initials

Total Minutes Read = _____

“Hand in hand, we learn and work together to build a better world”

The following reference pages are provided for you to use throughout the school year.

Please use them often.

Attitude

By: Charles Swindoll

The longer I live, the more I realize the impact of attitude on life.

Attitude, to me, is more important than facts. It is more important than the past, than education, than money, than circumstance, than failures, than successes, than what other people think or say or do. It is more important than appearance, giftedness or skill. It will make or break a company... a church... a home.

The remarkable thing is we have a choice every day regarding the attitude we will embrace for that day. We cannot change our past... we cannot change the fact that people will act in a certain way. We cannot change the inevitable. The only thing we can do is play on the string we have and that is our attitude... I am convinced that life is 10% what happens to me and 90% how I react to it.

And so it is with you... we are in charge of our attitudes.

Dream BIG! Think BIG!
Make Magic!!

Parts of Speech

PART OF SPEECH	FUNCTION	EXAMPLE(S)	FURTHER EXPLANATION
NOUN	It names a person, place, thing, or idea.	The <u>girl</u> lost her new <u>backpack</u> at <u>school</u> . The <u>house</u> was full of <u>happiness</u> .	If you can put “a”, “an”, or “the” before the word, it will most likely be a noun.
PRONOUN	It substitutes for a noun.	Sarah asked <u>him</u> to walk <u>that</u> dog. <u>Who</u> has been using <u>my</u> computer?	Pronouns can be: personal (e.g. them) relative (e.g. which) interrogative (e.g. whom) reflexive/intensive (e.g. itself) indefinite (e.g. everybody).
ADJECTIVE	It describes or limits a noun or pronoun.	Amy bought <u>a pair</u> of <u>brown</u> shoes and <u>an</u> <u>astonishing</u> dress. Those <u>forgetful</u> boys need to clean that <u>messy</u> room.	Adjectives tell what kind or how many. “A”, “an”, and “the” are also considered adjectives.
ADVERB	It modifies a verb, adjective, or another verb.	Modifying a Verb: The students read <u>aloud</u> . Adj.: The movie was <u>very</u> amusing. Adv.: It all happened <u>too</u> quickly for me to describe it.	Adverbs answer How? When? or Where? Many adverbs end in -ly: Happy + ly = Happily
VERB	It expresses action or state of being. There are two kinds of verbs: linking & action.	Linking: -My mother <u>is</u> a high school teacher. Action: -He <u>wrote</u> an interesting novel.	Common linking verbs: -Any form of the verb “is” or “be” -Appear, seem, become, etc. Action verbs imply either physical or mental activity.
PREPOSITION	It shows the relationship between a noun or pronoun to another noun or pronoun.	The airplane flew <u>above</u> us. She walked <u>to</u> the store.	Commonly used prepositions include: about, before, for, from, in, on, over, to, until, up, with, without.
CONJUNCTION	It connects words or groups of words. Types: coordinating, correlative, and subordinating.	Coordinating: My professor is strict, <u>yet</u> she is fair. Correlative: <u>Both</u> swimming <u>and</u> dancing are fun ways to work out. Subordinate: I am happy <u>because</u> of you.	Other coordinating conj.: for, but, or, yet, so, and, nor. Other correlative conj.: both...and, either...or, neither...nor, not only...but also. Subordinating conjunctions join dependent clauses to main clauses.
INTERJECTION	It expresses surprise or strong feeling.	<u>Wow!</u> This place is great. <u>Oh no</u> , that’s terrible news.	They are commonly used before a sentence or at the beginning of a sentence.

States and Capitals

Alabama: Montgomery
Alaska: Juneau
Arizona: Phoenix
Arkansas: Little Rock
California: Sacramento
Colorado: Denver
Connecticut: Hartford
Delaware: Dover
Florida: Tallahassee
Georgia: Atlanta
Hawaii: Honolulu
Idaho: Boise
Illinois: Springfield
Indiana: Indianapolis
Iowa: Des Moines
Kansas: Topeka
Kentucky: Frankfort

Louisiana: Baton Rouge
Maine: Augusta
Maryland: Annapolis
Massachusetts: Boston
Michigan: Lansing
Minnesota: St. Paul
Mississippi: Jackson
Missouri: Jefferson City

Montana: Helena
Nebraska: Lincoln
Nevada: Carson City
New Hampshire: Concord
New Jersey: Trenton
New Mexico: Santa Fe
New York: Albany
North Carolina: Raleigh
North Dakota: Bismarck
Ohio: Columbus
Oklahoma: Oklahoma City
Oregon: Salem
Pennsylvania: Harrisburg
Rhode Island: Providence
South Carolina: Columbia
South Dakota: Pierre
Tennessee: Nashville

Texas: Austin
Utah: Salt Lake City
Vermont: Montpelier
Virginia: Richmond
Washington: Olympia
West Virginia: Charleston
Wisconsin: Madison
Wyoming: Cheyenne

12× Multiplication Table

×	1	2	3	4	5	6	7	8	9	10	11	12
1	1	2	3	4	5	6	7	8	9	10	11	12
2	2	4	6	8	10	12	14	16	18	20	22	24
3	3	6	9	12	15	18	21	24	27	30	33	36
4	4	8	12	16	20	24	28	32	36	40	44	48
5	5	10	15	20	25	30	35	40	45	50	55	60
6	6	12	18	24	30	36	42	48	54	60	66	72
7	7	14	21	28	35	42	49	56	63	70	77	84
8	8	16	24	32	40	48	56	64	72	80	88	96
9	9	18	27	36	45	54	63	72	81	90	99	108
10	10	20	30	40	50	60	70	80	90	100	110	120
11	11	22	33	44	55	66	77	88	99	110	121	132
12	12	24	36	48	60	72	84	96	108	120	132	144

Courtesy of [MathsIsFun.com](https://www.mathsisfun.com)