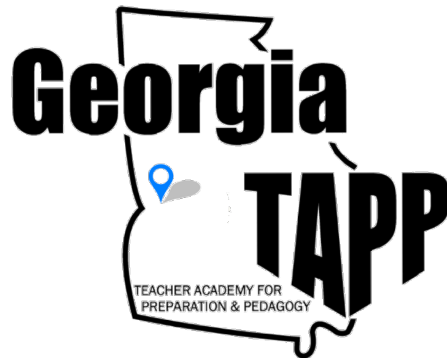
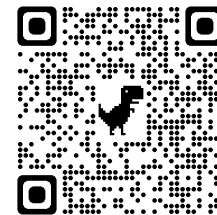




MCSD GATAPP

Frequently Asked Questions

gatapp@muscogee.k12.ga.us
<https://sites.muscogee.k12.ga.us/gatapp/>



Information within this packet is subject to change based on the needs of the MCSD, specific program, or Professional Standards Commission (PSC) updates.

MCSD GaTAPP Frequently Asked Questions

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#1: What do these acronyms mean?

Alphabet Soup

Acronym	Meaning
*Chatt-Flint	Chattahoochee-Flint RESA
CTAE	Career, Technical, and Agricultural Education
CST	Candidate Support Team
GACE	Georgia Assessments for the Certification of Educators
Ga PSC	Georgia Professional Standards Commission
GaTAPP or TAPP	Georgia Teacher Academy for Preparation & Pedagogy
GPA	Grade Point Average
HR	Human Resources
MAT	Master of Arts in Teaching
MCSD	Muscogee County School District
RESA	Regional Educational Service Agency

*MCSD GaTAPP and Chattahoochee-Flint RESA GaTAPP are two different PSC approved certification programs.

This information packet applies specifically to MCSD GaTAPP.

Should I Apply for MCSD GaTAPP?

#2: Ask yourself the “Have I” questions in order.

Have I....	Yes	No	Comment
Earned at least a Bachelor’s degree?	Continue to the next question	Not eligible for GaTAPP <u>unless</u> you are applying for a CTAE field that does not require a degree	All certification pathways with the exception of designated CTAE fields require at least a bachelor’s degree
Completed student teaching?	Not eligible for GaTAPP – See comment	Continue to the next question	Contact a Human Resources Partner, 706-748-2000, to discuss employment.
Completed a teacher preparation program? PSC Approved GA Certification Programs	Not eligible for GaTAPP	See comment then continue to the next question if still “No”	Examples of teacher preparation programs (not all inclusive) • Completion of another GaTAPP program • Master of Arts in Teaching (MAT) • Bachelors of Science or Arts in Education • Post-Bachelors in Education
Ever held a professional teaching certificate in another state or country?	Not eligible for GaTAPP - See comment	Continue to the next question	Contact a Human Resources Partner, 706-748-2000, to discuss employment.
Been issued a GA provisional teaching certificate that will expire within the next 12 months?	Not eligible for MCSD GaTAPP – See Comment	Continue to the next question	MCSD GaTAPP candidates must have or be able to obtain a GA provisional teaching certificate that will be valid for <u>at least</u> the next 18 months (24 months for elementary general education)
Previously held a GA provisional teaching certificate that has already expired?	See comment	Continue to the next question	If you taught each year within the time frame on the expired certificate, you are not eligible for GaTAPP. GaTAPP candidates must be eligible to be issued a provisional certificate by the GA Professional Standards Commission (PSC).
Been “withdrawn failing” from another GaTAPP program?	Not eligible for MCSD GaTAPP- See Comment	Continue to the next question	Contact a Human Resources Partner, 706-748-2000, to discuss your options
Already plan to enroll in another degree, endorsement, or certification program?	Not eligible for MCSD GaTAPP – See Comment	Continue to the next question	MCSD GaTAPP candidates may not be enrolled in another degree, certification, nor endorsement program while enrolled in MCSD GaTAPP. <i>Potential applicants already in a certification program are encouraged to complete their current program.</i>
Been reported for or sanctioned for a Code of Educators’ Ethics violation?	See Comment	Continue to Chart #3	The Ethics violation status/sanction with the GA Professional Standards Commission (PSC) may determine eligibility for MCSD GaTAPP.

#3: What certification areas does MCSD GaTAPP currently serve?

	Do I want to teach one of the *“YES” items? “No” items – refer to comment “YES” items – continue to chart #4 MCSD GaTAPP currently serves candidates for...			
<i>Grade Level</i> ➡	P-5 Elementary	6-8 Middle School	9-12 High School	Comment
<i>Subject</i> ↓				
Pre-K	YES Must have already met Pre-K requirements	No	No	Contact Kimberly Thomas for additional information
CTAE (Auto mechanic, business, computer, medical, etc.)	No	YES	YES	Discuss pathway options with a Human Resources Partner, 706-748-2000
English Speakers of Other Languages (ESOL)	YES	YES	YES	
General Education Core Content (English, Math, Social Studies, and/or Science)	YES	YES	YES	
Music	YES	YES	YES	
Physical Education (PE)/ Health	No	No	No	Discuss pathway options with a Human Resources Partner, 706-748-2000
Spanish	No (unless there is a specific school need)	YES	YES	
Special Education (Inter-related General Curriculum Consultative)	YES	YES	YES	
Visual Arts	YES	YES	YES	
Other not listed	No	No	No	Discuss pathway options with a Human Resources Partner, 706-748-2000

**MCSD GaTAPP currently only serves candidates for the “YES” items in designated schools.*

#4: Which **schools* may currently accept MCSD GaTAPP candidates?

Elementary (Grades P-5)	Middle School (Grades 6-8)	High School (Grades 9-12)
Allen	Arnold	Carver
Blanchard	Baker	Hardaway
Buckner	Blackmon Road	Jordan
Clubview	Double Churches	Kendrick
Davis	East Columbus	Rainey-McCullers
Dimon	Eddy	Shaw
Dorothy Height	Fort	Spencer
Double Churches	Midland	
Downtown	Rainey-McCullers	
Eagle Ridge	Richards	
Forrest Road	Rothschild	
Fox	Veterans	
Gentian		
Georgetown		
Hannan		
Johnson		
Key		
Lonnie Jackson		
MLK		
Midland		
North Columbus		
Reese		
Rigdon Road		
River Road		
South Columbus		
Waddell		
Wesley Heights		
Wynnton Arts		

*Subject to change.

MCSD TAPP candidates commit to 3 years at their assigned school. This includes time in the program.

If I'm a current MCSD employee, can I stay at my current school while enrolled in MCSD GaTAPP?

If the school is included in the list that MCSD GaTAPP serves and the Principal recommends the candidate for a full-time teaching position that aligns with the certification the candidate is seeking via GaTAPP, it is possible that a current employee may stay at the same school while enrolled in GaTAPP. However, there is no guarantee.

#5: What ***GACE** assessments do I need and how do I **register**?

Subject/Certification Seeking	*Required GACE Ethics for Teachers 351	*Required GACE Content Content Assessments and corresponding Test Code GACE Fee Schedule Understanding Your GACE Score Reports		
		To Teach General Elementary Education (Grades PK-5)	To Teach Middle School (Grades 4-8)	To Teach Middle School and/or High School (Grades 6-12)
CTAE	Yes	n/a	Review the List of Content Assessments Contact a HR Partner with any Questions	
Elementary General Education	Yes	Elementary Education	n/a	n/a
ESOL	Yes	P-12 ESOL		
English	Yes	n/a	Middle Grades Language Arts	English
Math	Yes	n/a	Middle Grades Math	Math
Science	Yes	n/a	Middle Grades Science	Science (other specific GACE may be applicable depending on the science discipline)
Music	Yes	P-12 Music		
Social Studies	Yes		Middle Grades Social Science	History (other specific GACE may be applicable depending on the social studies discipline)
Spanish	Yes	P-12 Spanish		
Special Education (Inter-related General Curriculum Consultative)	Yes	Special Education General Curriculum GACE is not required for application/admissions – must be passed prior to exiting MCSD GaTAPP		
Visual Arts	Yes	P-12 Art		

*How do I **register** for a GACE? Note the GACE Ethics and GACE Content are two different assessments.

GACE Test Taker Support: <https://www.gace.es.pearson.com/contactus> or 833-998-9209, M-F 7am-8pm EST

#6: What is the cost of MCSD GaTAPP?

Prior to Beginning of Teacher Contract		
Item	Estimated Cost	Comment
Official Transcripts from College/University	\$25	Fees vary by institution
GACE GA Educator Ethics	\$30	Fees are paid at the time of registration.
GACE Content Tests	GACE Assessment Fee Schedule	Special Education content GACE are taken prior to completion of MCSD GaTAPP.
Background Check	\$50	Conducted through MCSD Human Resources
*Essentials of Teaching Training	\$275	Non-refundable, 2 weeks of unpaid training prior to beginning a teacher contract. Paid via Money Order or Cashier's Check the first day of Essentials

*During the Program			
Most Certification Areas	\$4500	\$250 per month payroll deducted for 18 months until \$4500 is paid in full	
Elementary General Education	\$5000	\$208.33 per month payroll deducted for 24 months until \$5000 is paid in full	
All	\$500	Per semester beyond the initial the cohort's certification timeline for the noted field established at the beginning of the program	All candidates will not require extra semesters
Special Education	GACE Assessment Fee Schedule	Science of Reading GACE are taken after passing the appropriate TAPP course	Application of the Science of Reading is only required for General Elementary Ed and Special Ed
Application of the Science of Reading OR Fundamentals of the Science of Reading	These assessments are not included in the TAPP fees.		Fundamentals of the Science of Reading is required for all certification fields except General El Ed and Special Ed

*Subject to change prior to beginning the program and may vary depending on the certification being sought.

#7: *MCSD GaTAPP Program of Study for Secondary Core Content Certification

(18-36 months)

Certification Requirement → ↓	English Middle Grades Certification	English 6-12 Certification	Math Middle Grades Certification	Math 6-12 Certification	Science Middle Grades Certification	Science 6-12 Certification	Social Studies Middle Grades Certification	Social Studies 6-12 Certification
<i>Training/Courses</i>								
<i>Essentials of Teaching</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>MCSD Best Practices & New Teacher Extravaganza</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Love and Logic</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Monthly Seminars</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>HB671 – Exceptionalities</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Science of Reading Awareness</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Differentiated Instruction</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Journals</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Formative Instructional Practices Modules</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Field Experiences</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Training with Content & PD Specialists</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Training with Learning Innovation Specialists</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Middle Grades Learner</i>	✓		✓		✓		✓	

Certification Requirement → ↓	English Middle Grades Certification	English 6-12 Certification	Math Middle Grades Certification	Math 6-12 Certification	Science Middle Grades Certification	Science 6-12 Certification	Social Studies Middle Grades Certification	Social Studies 6-12 Certification
<i>Culminating Assessment/ Portfolio (Last Semester)</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>IEP Training</i>								
<i>Training with Programs for Exceptional Students (PES)</i>								
<i>Other as designated by MCSD, TAPP Administrator/ Supervisor, or Candidate Support Team</i>	✓	✓	✓	✓	✓	✓	✓	✓
Mentoring								
<i>Candidate Support Team</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Coaching Cycles with TAPP Supervisor</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Meetings with Teacher Support Coach/Mentor</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Coaching as required by GA DOE</i>	✓	✓	✓	✓	✓	✓	✓	✓
<i>Other as designated by MCSD, TAPP Administrator/ Supervisor, or Candidate Support Team</i>	✓	✓	✓	✓	✓	✓	✓	✓

*Subject to change and not in sequential order

#8: *MCSD GaTAPP Program of Study for CTAE, Elementary Gen Ed, ESOL, Music, Spanish, Special Education, and Visual Arts

Certification → Requirement ↓	CTAE (18-36 months)	Elementary General Education P-5 (24-36 months)	ESOL P-12 (18-36 months)	Music P-12 (18-36 months)	Spanish P-12 (18-36 months)	Special Education Interrelated P-12 (18-36 months)	Visual Arts P-12 (18-36 months)
Training/Courses							
<i>Essentials of Teaching</i>	✓	✓	✓	✓	✓	✓	✓
<i>MCSD Best Practices & New Teacher Extravaganza</i>	✓	✓	✓	✓	✓	✓	✓
<i>Love and Logic</i>	✓	✓	✓	✓	✓	✓	✓
<i>Monthly Seminars</i>	✓	✓	✓	✓	✓	✓	✓
<i>HB671 – Exceptionalities</i>	✓	✓	✓	✓	✓	✓	✓
<i>Science of Reading Awareness</i>	✓		✓	✓	✓		✓
<i>Science of Reading Demonstration</i>		✓				✓	
<i>Differentiated Instruction</i>	✓	✓	✓	✓	✓	✓	✓
<i>Journals</i>	✓	✓	✓	✓	✓	✓	✓
<i>Formative Instructional Practices Modules</i>	✓	✓	✓	✓	✓	✓	✓
<i>Field Experiences</i>	✓	✓	✓	✓	✓	✓	✓
<i>Training with Content & PD Specialists</i>	✓	✓	✓	✓	✓	✓	✓
<i>Training with Learning Innovation Specialists</i>	✓	✓	✓	✓	✓	✓	✓
<i>Middle Grades Learner</i>							
<i>Culminating Assessment/Portfolio (Last Semester)</i>	✓	✓	✓	✓	✓	✓	✓
<i>IEP Training</i>						✓	
<i>Training with Programs for Exceptional Students (PES)</i>						✓	
<i>Other as designated by MCSD, TAPP Administrator/ Supervisor, or Candidate Support Team</i>	✓	✓	✓	✓	✓	✓	✓
Mentoring							
<i>Candidate Support Team</i>	✓	✓	✓	✓	✓	✓	✓
<i>Coaching Cycles with TAPP Supervisor</i>	✓	✓	✓	✓	✓	✓	✓
<i>Meetings with Teacher Support Coach/Mentor</i>	✓	✓	✓	✓	✓	✓	✓
<i>Coaching as required by GA DOE</i>	✓	✓	✓	✓	✓	✓	✓
<i>Other as designated by MCSD, TAPP Administrator/ Supervisor, or Candidate Support Team</i>	✓	✓	✓	✓	✓	✓	✓

*Subject to change and not in sequential order

#9: MCSD Georgia Teacher Academy Preparation and Pedagogy (TAPP)

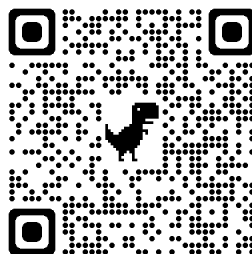
Application Information and Resources/Check-List

Requirements	Submission	Registration	Exemption	Contact	Prep Resources
TAPP Application	On-line MCSD Careers Posting for GaTAPP (usually posted February to mid-May)	n/a	n/a	gatapp@muscogee.k12.ga.us	MCSD TAPP Website
Letter of Interest	Upload with TAPP application	n/a	n/a	Address to MCSD	n/a
Current Resume	Upload with TAPP application	n/a	n/a	n/a	n/a
References	Complete the information within the TAPP application. The MCSD system will automatically send reference requests via email to those listed.	n/a	n/a	Notify references listed to expect an email reference request. They may need to check their “junk/trash/spam” mail as well.	n/a
Official college transcript(s) from all universities/colleges attended	Request the college(s) send them directly to mail@gapsc.com If mailing: GA PSC 200 Piedmont Ave.SE Suite 1716 West Tower Atlanta, GA 30334-9032	n/a	Only if ALL official college transcripts are already on file with the PSC and accessible by MCSD TAPP	Registrar of colleges/universities attended	n/a
Educator Ethics Assessment 360	Upload certificate with TAPP application If completed after application submission, email certificate to gatapp@muscogee.k12.ga.us	GACE Registration Guide GA Ethics Assessments	Only if already on file with the PSC and accessible by MCSD TAPP	GACE Test Taker Support: https://www.gace.es.pearson.com/contactus or 833-998-9209, M-F 7am-8pm EST	n/a

Requirements	Submission	Registration	Admission Exemption	Contact	Prep Resources
GACE Content Assessment (not required for Special Education and designated CTAE fields for admission)	Upload score results with TAPP application If completed after application submission, email certificate to gatapp@muscogee.k12.ga.us	GACE Registration Guide GACE Website	Special Education Designated CTAE Fields <i>All others:</i> Only if already on file with the PSC for the pertinent content and accessible by MCSD TAPP	GACE Test Taker Support: https://www.gace.es.pearson.com/contactus or 833-998-9209, M-F 7am-8pm EST	GACE Content Assessments GACE Content Resources
Certification	All MCSD TAPP applicants must be eligible to be issued provisional certification by the GaPSC.			Contact Certification at the PSC	Understanding Your GA Certificate

Meeting the admission requirements is not a guarantee for an interview nor acceptance into MCSD TAPP.

<https://sites.muscogee.k12.ga.us/gatapp/>



#10: MCSD GaTAPP Cohort Selection Process

Item/Step	Action
3 <i>or more</i> months prior to applying (suggested)	Register for all needed GACE assessments & prepare for tests
2 months <i>or more</i> prior to applying (suggested)	Take the required assessments
2-4 weeks prior to applying (suggested)	Request official transcripts from <u>each</u> college attended be sent directly by the college(s) to mail@gapsc.com
Application Window Opens <i>February</i> for next academic year cohort (Essentials of Teaching training in July, contract usually begins August)	Submit application via the MCSD Careers site posting
During Application Window	- HR and/or GaTAPP personnel review applications as they are submitted - Personnel email applicant remaining documentation needed (if applicable)
Once Application is Complete	Personnel schedule an initial interview for the applicant with HR and/or the GaTAPP Administrator for selected applicants
After the Initial Interview	Interviewer(s) review the complete application and interview results to determine whether or not to <u>pre-accept</u> the applicant pending successful hire
If Pre-Accepted	HR personnel sends prospective candidates' resume to Principals at MCSD GaTAPP approved schools with applicable openings The interested Principals contact the candidates for an interview
After the Principals' Interviews	The Principal officially recommends the candidate of choice for hire to HR
After Recommendation for Hire	The applicant completes the hiring process with HR
GaTAPP Essentials of Teaching Training	GaTAPP personnel will communicate the training details to all new cohort members via email

*Meeting the admission requirements is not a guarantee for an interview nor acceptance into MCSD TAPP.
All MCSD GaTAPP candidates must work as a full-time teacher at an approved MCSD GaTAPP school.*

#11: MCSD GaTAPP Contact

Email: gatapp@muscogee.k12.ga.us

Transition to Teaching Website: <https://sites.muscogee.k12.ga.us/gatapp/>

