

Dismissal Safety Procedures

Car Riders:

- All car riders are picked up in front of the main building.
- Parents/Guardians are issued a car rider tag, which should be placed in the front window. Car numbers are issued during verification day before school begins. Parents must have a car number displayed in order to pick up their child. If the number is missing or lost please report to the main office for a duplicate number and confirm the names on the student's pick-up list. A picture ID must be presented at this time. This minor inconvenience is for the safety and well-being of our children.
- When a student's ride pulls up, the teacher/monitor calls out the number hanging from the rearview mirror. As the student comes forward, the monitor checks the student's tag with the car pass number to make sure they match. The student is then walked to the car/van/parent.

Please note the following:

- **Parents are not permitted to pick up children from the door; they are to wait inside their cars until their student is walked to the vehicle.**
- **School ends at 2:30 p.m. Students are to be picked up no later than 2:45 p.m.**

Walkers:

- **(Pre-k students are NOT allowed to be walkers. Kindergarten and 1st MUST have a sibling in 2nd thru 5th grades to walk with, otherwise they cannot be walkers.)**

Back Door Walkers

Teachers supervise and escort students from their classrooms and out of the red hall doors to the crossing guard on 35th Street. The crossing guard is posted at the intersection to ensure students cross safely.

Front Door Walkers

Teachers escort and monitor students exiting the building out of the green hall doors to the crossing guard on 38th Street. Students are expected to leave the school campus as soon as dismissed and use the sidewalk to promptly walk home. A crossing guard is posted to ensure students cross safely at the intersection.

Rainy Day Dismissal:

If there is thunder and lightning or heavy rain at dismissal time (2:20), walkers will be held in the building. The teachers will call or text as soon as the decision is made to hold walkers, so make sure we have the most current number for you. We want to make sure your children are safe. At any time if you have to pick up your child you must always have a picture ID and be on the emergency check-out form.