

Forrest Road Elementary School

Faculty Meeting Notes Via Zoom

March 27, 2020

9:30 AM

- I. Updates
 - a. School closure extended through to April 27th
 - b. Keep up with contacts
 - i. Enter them in Infinite Campus
 - ii. Contacts can be through Class Dojo, Remind, phone call, email, etc.
 - c. New packet pickup will be April 7th and 8th
 - i. Ms. Aviles wants 6 volunteers for shifts
 1. Shifts will be from 7-9, 11-1, and 5-7
 2. Volunteers will deliver packets to cars and must be wearing gloves and taking precautions
 - ii. Packets have been made for all students
 - iii. SPED packets are separate and will have the kids' names on them
 - iv. Teachers should write notes (can be personalized) for packets, telling students how much we miss them. If we do personalized, we need to write a couple notes that are not personalized for other students.
- II. Meetings
 - a. Grade levels should meet via Zoom 1x a week
 - b. The Leadership Team will meet via Zoom 1x a week
 - c. Meetings will discuss remediation plans for everyone
 - d. We must have a makeup plan for kids
 - e. Do not enter grades in IC right now
 - f. If we return April 27th, we will have 3 ½ weeks before summer break so we must be strategic
 - g. We need to make plans to get kids ready for the next grade
 - h. We need Pinpoint lessons, so we may need to change dynamics for what lesson plans look like
- III. Grading
 - a. County says be flexible
 - b. Don't put any grades in Infinite Campus right now
 - c. Respond to kids who turn in work so that they know you've seen it
 - d. It's okay to add more work if a kid has completed all assignments
- IV. All communication about COVID and closure comes from the county. Do not speculate about virus or closure with parents. All news must come from the county.
- V. Next week is spring break
 - a. No contacts necessary
 - b. Can give information about work if asked
- VI. Neighborhood Drive

- a. Aviles will be at school from 11-1 in school parking lot
 - b. We are lining up at 12:30
 - c. The route may be adjusted to include students whose parents contacted Mr. Aviles
 - d. If you need a sign, let Ms. Wharton know
 - e. If you want balloons, let Mrs. Johnson or Ms. Wharton know
- VII. Food – Mr. Aviles has contacted most of the parents we sent to him with food donations. A couple of parents cried. He will be giving out the food.
- VIII. Virtual Spirit Week
- a. Can be 2 weeks
 - b. Ideas
 - i. Superhero Day
 - ii. Wacky Tacky Wednesday
 - iii. Favorite Character Day
 - iv. Team Day
- IX. Ms. Wharton asked for ideas for students for connections teachers
- a. Ideas were shared such as drawing/writing about your favorite part of being out of school
 - b. Give them a theme
 - c. Virtual Museum Tours
 - d. Online classes with read aloud and art lesson
 - e. They also need to make 2 contacts weekly – can be through Class Dojo
- X. Mrs. Johnson will post virtual tour links on the website. Please send all links to Mrs. Johnson. Ideas thus far include:
- a. Zoo Atlanta
 - b. Georgia Aquarium
 - c. Monterey Bay Aquarium (provides virtual tours where kids can ask questions)
 - d. Cincinnati Zoo (offers live shows)
 - e. Whitehouse Tours???
- XI. Mr. Aviles, Ms. Weeks, and/or Ms. Carroll will get Mrs. Copeland and Ms. Sasser a list of kids in Ms. Sasser's room so that those kids can be contacted