

### Sample Entry-Level Positions

Bank Teller	\$24,800
Bookkeeper	\$43,967
Insurance Claims Adjuster	\$43,104

Data source for the above information: [www.salary.com](http://www.salary.com)

### Desired Aptitudes & Skills

- Analytical
- Critical thinking
- Time Management
- Strong written and oral communication
- Deductive Reasoning

## MCSO Finance Programs

**Financial Services:** In this program, students will study banking and credit and learn to measure the performance of financial institutions. Additionally, students will study the appropriate options for an investment goal. Upon successful completion of the program, students may earn three hours of college credit in Business Management. *(Carver and Hardaway)*

**Business Accounting:** In this program, students will analyze business transactions and financial statements, perform payroll and evaluate the effects of transactions on the economic health of a business. Upon successful completion of the program, students may earn three hours of college credit in Accounting. *(Shaw)*

**Advanced Accounting:** In this program, students will apply managerial accounting techniques to a variety of generally accepted accounting procedures. Upon successful completion of the program, students may earn three hours of college credit in Accounting. *(Shaw)*



For more information, contact your school counselor, CTAE Supervisor, or visit the Muscogee County CTAE website by scanning the QR code on this document.



#### Non-discrimination statement

The MCSO CTAE Department does not discriminate on the basis of race, color, sex (including pregnancy and related conditions), religion, national origin, age, military status, disability, or any other legally protected status in its educational programs and activities, and provides equal access to the Boy Scouts and other designated youth groups as appropriate. Lack of English language skills will not be a barrier to admission and participation. Equity coordinators are available to address allegations of discrimination. For additional information or referral to the appropriate system coordinator, contact Victoria Thomas, CTAE Director, at 2960 Macon Road, Columbus, Georgia 31906; 706-748-2094.