



# **Business Program Guide**

Business programs prepare students with computer skills for future college and career plans. Cluster skills mastered include planning, organizing, directing, and evaluating, as well as owning and operating a successful business.



# Start In High School. Follow Your Perfect Path.

# **High Schools**

By participating in high school CTAE programs, students can create opportunities to continue their studies in college, pursue an entry-level job, or serve in a related field in the military. (See back for a full list of programs.)

#### **FBLA**

Future Business Leaders of America (FBLA) is the Career & Technical Student Organization (CTSO) that gives students an opportunity to compete in career-related events and gain leadership experience.

### Certifications

After completing a CTAE pathway, students prepare for certification exams, at CTAE expense, that may qualify them for entry-level jobs and/or college credit. Students will be offered the opportunity to earn a Microsoft Office Specialist certification in Word, Excel, and Powerpoint.

#### **Work-Based Learning**

Students have the opportunity to be released early from school to work in positions related to their CTAE pathways.

# **Direct-to-Work**

Rigorous high school programs prepare students for careers in business upon graduation.

