

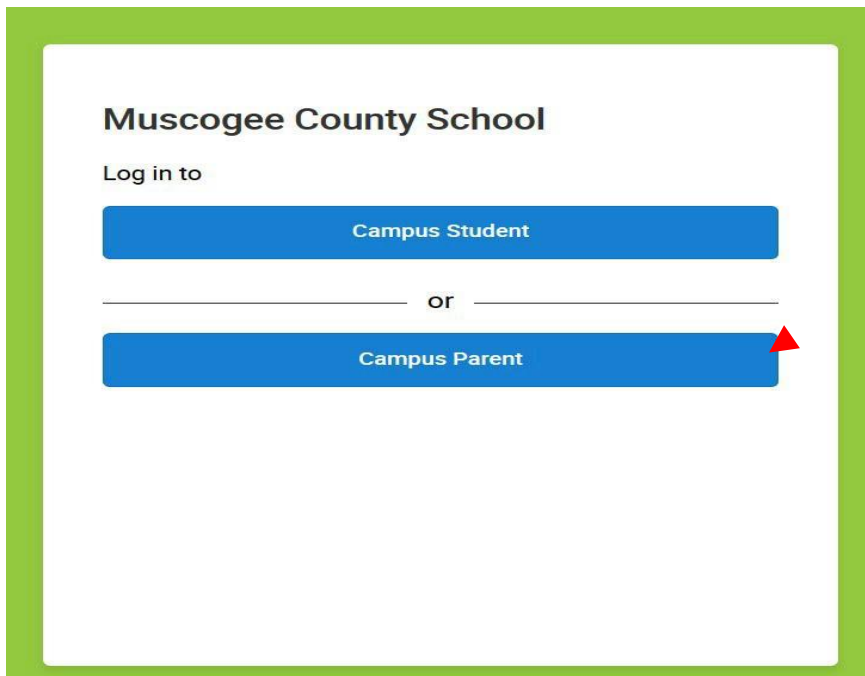


Parent Portal Activation
Instructions

Muscogee County School District

Instructions for First Time Access

1. Go to the secure Internet address for the Parent Portal.
<https://campus.muscogee.k12.ga.us/campus/portal/parents/muscogee.jsp>
2. This brings you to the screen below.



Muscogee County School

Log in to

Campus Student

or

Campus Parent

Click here if you are a parent
or need to create a new user
account.

Muscogee County School

Parent Username

Password

Log In

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log in to Campus Student](#)

or

[New User?](#) 

Announcements

Tuesday 04/11/2017

*****Parents or Guardians*****

Please review the following information provided. Thank you.

[Online Registration For Existing Students](#)

[Existing Student Online Registration Process](#)

Click here to create your portal account.

Click [Retrieve Activation Key](#).

New User?

Click on the link below to retrieve your Parent Portal Activation Key.

[Retrieve Activation Key](#)

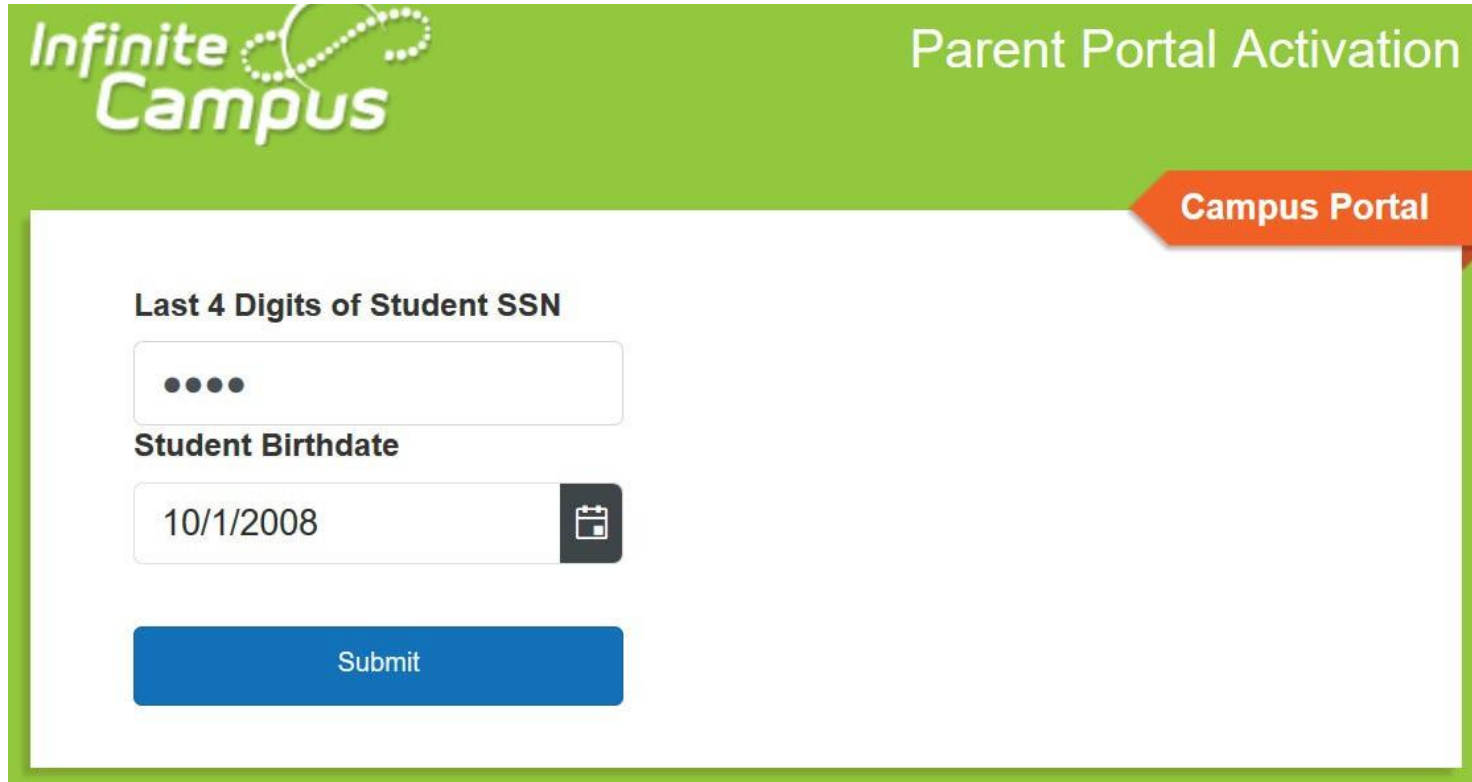


Activation Key *

Submit

[Back to Login](#)

Enter **Student's Last 4 of SSN** and **Student's Birthdate**. Click on the **Submit Button** when you are done.



The image shows a web form for "Parent Portal Activation" on the "Infinite Campus" platform. The form is set against a green background with a white border. In the top left corner is the "Infinite Campus" logo, and in the top right is the text "Parent Portal Activation". On the right side, there is an orange arrow-shaped button labeled "Campus Portal". The form contains two input fields: "Last 4 Digits of Student SSN" with a masked input (four dots) and "Student Birthdate" with the value "10/1/2008" and a calendar icon. A blue "Submit" button is located at the bottom.

Infinite Campus

Parent Portal Activation

Campus Portal

Last 4 Digits of Student SSN

●●●●

Student Birthdate

10/1/2008

Submit

Write down or copy your **Activation Key**. Click **Manually Enter Activation Key** button when done.

The screenshot shows a green header with the text "Campus Portal" in an orange arrow-shaped box. Below the header is a table with two columns: "Name" and "Username/Activation Key". The table contains two rows of example data. Below the table is a button labeled "Manually Enter Activation Key".

Name	Username/Activation Key
Parent Mom Example	Username: examplmom ◀
Parent Dad Example	GUID: 080E6788-C826-43B9-B95E-DD985A64F708 ◀

Manually Enter Activation Key ◀

If parent have a portal account, the username will display.

If parent does not have a portal account, the **Activation Key** will display. You should write your key down or copy it.

Enter or paste your **Activation Key**. Click **Submit** when you are done.

New User?

Click on the link below to retrieve your Parent Portal Activation Key.

Retrieve Activation Key

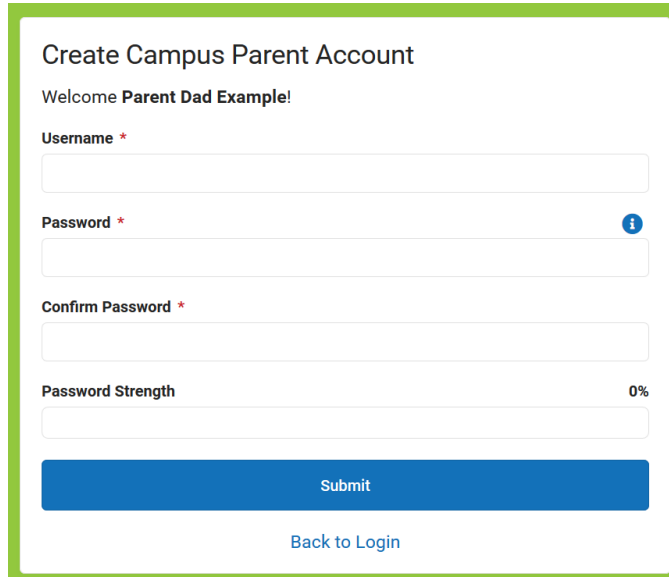
Activation Key *

Submit

[Back to Login](#)

Username and Password Creation

1. Enter a **Username**. Use an alphanumeric (both letters and numbers) username.
2. Enter a **Password**. Use an alphanumeric password. Passwords should be at least 6 characters and considered a strong password.



The screenshot shows a web form titled "Create Campus Parent Account". Below the title is a welcome message: "Welcome Parent Dad Example!". The form contains four input fields: "Username *", "Password *", "Confirm Password *", and "Password Strength". The "Password *", "Confirm Password *", and "Password Strength" fields are currently empty. To the right of the "Password *", "Confirm Password *", and "Password Strength" labels is a blue information icon (i). Below the "Password Strength" field, the text "0%" is displayed. At the bottom of the form is a blue "Submit" button and a blue link labeled "Back to Login".

3. Re-enter the password in the **Confirm Password** field.
4. Click the **Submit** button.

This action will create the username and password.

Click **Back to Login** to enter the username and password to access the Parent Portal.



Success!

Congratulations! You have successfully created your Campus Parent account!

[Back to Login](#)