**Directions for Signing into the Clever Portal at Home**

**Step 1: Go to the Muscogee County School District’s webpage.** [**www.muscogee.k12.ga.us**](http://www.muscogee.k12.ga.us)

**Step 2: Click on: Families & Students**

**Step 3: Click on: Clever**

**-*You will see the following message appear on your screen: Uh Oh! We were unable to find a matching user in Clever. Only students and classroom teachers shared with Clever can access Instant Login.***

**Step 4: Click on: Log in with a different account**

**Step 5: username: your child’s** [**GTID#@mcsdgas.com**](mailto:GTID#@mcsdgas.com)

**Password: initpass (for kindergarten-second grade students)**

**Password: mc followed the two digit month, two digit day, and two digit year of birth or mcmmddyy (for third-fifth grade students)**

**For example if your child’s birthday is January 3, 2011, their password is: mc010311**

**Step 6: Click: Sign in**

