

Student Advantage - Office 365 ProPlus



Getting Started:

1. The student will need to know their GTID number and school network password. This is the same information they use to login to the computers at school. The student can obtain this information from their teacher.
2. Watch the video on how to login to Office 365. The video is located on the Muscogee County DISc Drive website. Here is a direct link to the video:
<http://resources.muscogee.k12.ga.us/office-365-and-email-login/>
3. You can download the Office 365 app on personal mobile devices (Android, iOS, and Windows phones...up to 5 different devices).
4. Watch the video on how to download and install the software on your PC here:
<http://resources.muscogee.k12.ga.us/downloading-office-2013/>
5. The iOS app can be found here:
<https://itunes.apple.com/us/app/office-mobile-for-office-365/id541164041>

The Android app can be found here:
<https://play.google.com/store/apps/details?id=com.microsoft.office.officehub>
6. **NOTE:** Before students can use Office 365 a signed AUP granting Network/Internet and Email permissions must be on file at your school. You can print a copy from the MCSD website <http://www.muscogee.k12.ga.us/AboutUS/Pages/MCSD-Technology-Plan.aspx> or ask for a copy at your school.