

Instructions for Checking Out eBooks and Interactive eBooks

Find eBooks

Click of the following link: <https://search.follettsoftware.com/metasearch/ui/12837>

- Browse from the eBooks on the homepage.



- Next to the **Search** bar, click **Search Options**, and then select **eBook** the **Format** drop-down to limit your search.

Note: This option is only available in the [Standard version](#) Standard version of the user interface.

A screenshot of the "Search Options" dropdown menu. The menu is titled "Search Options" with a close button (X) in the top right corner. It contains several dropdown menus: "Type" set to "Keyword", "Location" set to "George Washington High School", "Format" set to "eBook" (this option is highlighted with a red rounded rectangle), "Sublocation" set to "Unlimited", "Reading Programs" (empty), "Starting Interest Level" and "Ending Interest Level" (both empty), and "Starting Reading Level" and "Ending Reading Level" (both empty). At the bottom of the menu are three buttons: "Clear All Fields" (light blue), "Set Options" (dark blue), and "Search" (grey).

- Search all library materials. Use the filters on the left side of the Search Results page to narrow your search. Select **Format**, and then **Follett eBook**.

Click a cover or title for more information.

Check Out

To ensure you can access a title later, check it out. From Search Results or a title's details, click **Checkout** next to the title.


Note: You must be logged in, and there must be available copies, for **Checkout** to appear.

If there are no available copies of a title and your school lets you place [holds](#), click **Hold** to reserve a copy.

Read Online

If you do not need to access the title later, you can read online. From Search Results or a title's details, click **Open** to read an eBook or **Play** to listen to an audiobook. When you are done, click the **Close Book** button in the Destiny Discover header to make it immediately available to others.


Access Checkouts

1. In the Destiny Discover header, select , and then **Checkouts** or **My Stuff** > **Checkouts** (depending on your [version](#) of Destiny Discover).
2. Click **Open** (for an eBook) or **Play** (for an audiobook).



Return

Checked-out titles are automatically returned at the end of the loan period. To return a title and make it available to others before the due date:

1. In the Destiny Discover header, select , and then **Checkouts** or **My Stuff** > **Checkouts** (depending on your [version](#) of Destiny Discover).
2. Click **Return**.