CHROMEBOOK TIPS

Interactive Chromebook Tutorial: partnerdash.google.com/apps/simulator/chromebook

Printing: Select File. Scroll down to Print. Select MobilePrinting. Students only print in Black and White.

Print

Total: **3 sheets of paper**

| Cancel | Print |

Destination 🖨 MobilePrinting
Global-FindMe

Change...

Pages ⦿ All

○ e.g. 1-5, 8, 11-13

Copies 1

Color Black and white ▼

Using the Touchpad:

Move the pointer	Move your finger across the touchpad.
Click	Press or tap the lower half of the touchpad.
Right-click	Press or tap the touchpad with two fingers. You can also press **Alt**, then click with one finger.
Scroll	Place two fingers on the touchpad and move them up and down to scroll vertically, or left and right to scroll horizontally.
Move between pages	To go back to a page you were just on, swipe left with two fingers. To go forward to a page you were just on, swipe right with two fingers.
See all open windows	Swipe up or down with three fingers. If you have Australian scrolling turned on, swipe up. If you have traditional scrolling turned on, swipe down.
Close a tab	Point to the tab, then tap or click the touchpad with three fingers.
Open a link in a new tab	Point to the link, then tap or click the touchpad with three fingers.
Switch between tabs	If you have multiple browser tabs open, swipe left and right with three fingers.
Drag and drop	Using one finger, click and hold the item you want to move. Drag the item to its new spot, then release your finger.

Keyboard Shortcuts: Press Ctrl + Alt + ? (or Ctrl + Alt + /) to open a keyboard shortcut cheat sheet.

Popular Shortcuts: Turn Caps Lock on or off: Press Search 🔍 + Alt

Take a screenshot: Press Ctrl + Show windows ⊡‖ (or Ctrl + F5)

Delete character to the left: ALT+ backspace

Troubleshooting: Hold in the power button to shutdown/restart the Chromebook as a first line of troubleshooting issues.