



**Richards Middle School**  
An International Baccalaureate School



Sunday, August 30, 2020

**Richards Middle School Warrior Weekly**

<http://sites.muscogee.k12.ga.us/richards/>

(706) 569-3697

**The Muscogee County School District has announced the deadline to submit changes for student In-Person vs Virtual Instruction -**

The deadline to submit any changes for students' preference of in-person or virtual instruction is **Sept. 4**. The choice will be implemented tentatively after Sept. 9.

See important information below regarding preference changes below:

**You can submit changes via surveys provided by each student's assigned school. For Richards Middle School, use this link to the student declaration update form:**

<https://forms.gle/QDtBYgfipWmYvpRb6>

**You do not need to send any information unless you would like to change your previously submitted preference.**

The declaration process is only applicable to students for the purposes of recording in-person vs. virtual instruction preferences during the COVID-19 pandemic.

**REPPIN' RICHARDS**

**Responsibility**  
**Excellence**  
**Professionalism**

Anyone who is interested in playing golf this year, please contact Coach Mitchell at [Mitchell.Eric.H@muscogee.k12.ga.us](mailto:Mitchell.Eric.H@muscogee.k12.ga.us)

As of right now, we still don't have any word on other athletics and after school clubs as to when they will begin



**Richards is a PBIS and IB World School where we strive to emphasize growth of the whole person: intellectual, personal, emotional and social.**

**“Change is the law of life. And those who look only to the past or present are certain to miss the future.”**

**- John F. Kennedy**

**As we begin to move into instructional time during the second week of classes, I wanted to remind parents and students of a few things:**

**☑ Students should arrive on time for class and the normal school schedules:**

☐ **Middle: 8:50 a.m. - 3:20 p.m.**

☑ Students will follow their daily class schedule and participate in virtual sessions through Zoom and Canvas

**☑ Students will keep their device cameras on during virtual instruction (different teachers may protocols that allow for students to turn off their cameras at times)**

☑ Students may experience the following virtual class instructional time based on age and grade level:

☐ 30-40 Minutes, Direct Instruction: Teach, model, and demonstrate skills

☐ Time allotted for Guided Instruction: Allow students to practice skills and strategies, check for understanding

☐ Time allotted for Collaborative or Independent Practice: Practice skills, writing assignments, projects, workbook assignments and additional teacher-led support

**☑ Follow the dress code in our Student Handbook and Code of Conduct**

☑ Observe the behavior guidelines in our Student Handbook and Code of Conduct found at <https://bit.ly/341w8f9>

## Schedule of Events

Monday, August 31 – 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> periods

Tuesday, September 1 – 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> periods

Wednesday, September 2 – 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> periods

Thursday, September 3 – 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> periods

Friday, September 4 – 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> periods –  
**Deadline to declare preference for student instruction**



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|             |                        |                        |                         |
|-------------|------------------------|------------------------|-------------------------|
| 9:00 -10:50 | 1 <sup>ST</sup> PERIOD | 4 <sup>TH</sup> PERIOD | 1 HR 50 MIN INSTRUCTION |
|-------------|------------------------|------------------------|-------------------------|

2. Monday and Wednesday – 1<sup>st</sup> Period

Tuesday and Thursday – 4<sup>th</sup> Period

Friday – alternates between 1<sup>st</sup> and 4<sup>th</sup> period (begins with 1<sup>st</sup> period)

Students MUST log in by 9:05 to be recorded as present. Students will remain logged in from 9:00 AM until 9:40 AM for Direct Instruction **(This is the basic expectation of the administration. Individual teachers may require more time for students to remain logged in, or may vary the format, depending on the activity. The teacher will contact parents and students if it varies from what is stated above. It will not, however, be less than 40 minutes)**. Students CAN remain logged in until 10:50 AM to ask questions or participate in activities that may be directed by teachers. All teachers will be logged in and available on Zoom for the entire class period.

|                                     |                        |                        |   |
|-------------------------------------|------------------------|------------------------|---|
| 11:00 -12:50<br>Lunch: 12:50 – 1:20 | 2 <sup>ND</sup> PERIOD | 5 <sup>TH</sup> PERIOD | ○ 30 MIN LUNCH<br>○ 1 HR 50 MIN INSTRUCTION |
|-------------------------------------|------------------------|------------------------|---|

3. 2<sup>nd</sup> and 5<sup>th</sup> Period will follow the above timeframe when face-to-face instruction begins after Labor Day, but beginning August 17th during Virtual Instruction, 2<sup>nd</sup> and 5<sup>th</sup> Period will run from 11:00 AM until 12:50 PM. Students and teachers will have a lunch break from 12:50 until 1:30 PM.

Monday and Wednesday – 2nd Period

Tuesday and Thursday – 5th Period

Friday – alternates between 2nd and 5th period (begins with 2nd period)

Students MUST log in by 11:05 to be recorded as present. Students will remain logged in from 11:00 AM until 11:40 AM for Direct Instruction. **(This is the basic expectation of the administration – individual teachers may require more time for students to remain logged in, or may vary the format, depending on the activity. The teacher will contact parents and students if it varies from what is stated above. It will not, however, be less than 40 minutes)**. Students CAN remained logged in until 12:50 PM to ask questions or participate in activities. All teachers will be logged in and available on Zoom for the entire class period.



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|             |                        |                        |                 |
|-------------|------------------------|------------------------|-----------------|
| 1:30 – 3:20 | 3 <sup>RD</sup> PERIOD | 6 <sup>TH</sup> PERIOD | 1 HR 50 MINUTES |
|-------------|------------------------|------------------------|-----------------|

4. Monday and Wednesday – 3<sup>rd</sup> Period

Tuesday and Thursday – 6<sup>th</sup> Period

Friday – alternates between 3<sup>rd</sup> and 6<sup>th</sup> period (begins with 3<sup>rd</sup> period)

Students MUST log in by 1:35 PM to be recorded as present. Students will remain logged in from 1:30 PM until 2:10 PM for Direct Instruction. **(This is the basic expectation of the administration – individual teachers may require more time for students to remain logged in, or may vary the format, depending on the activity. The teacher will contact parents and students if it varies from what is stated above. It will not, however, be less than 40 minutes).** Students CAN remain logged in until 3:20 PM to ask questions or participate in activities. All teachers will be logged in and available on Zoom for the entire class period.

|             |  |  |
|-------------|--|--|
| 3:20 - 3:53 | INDIVIDUAL LEARNING TIME (ILT)<br>/ GUIDANCE<br>(SOCIAL/EMOTIONAL LEARNING ) |  |
|-------------|--|--|

5. When school resumes face-to-face, students will remain in their 3<sup>rd</sup> / 6<sup>th</sup> period class for ILT. During ILT, they will receive lessons from the Guidance Department concerning Social/Emotional Learning, which is a focus of MCSD after all of the isolation and change students have encountered. We will also begin our staggered release from school beginning at 3:40 PM. During virtual instruction there may be video links that we provide, but at this time, there is no direct instruction. If that changes, the 3<sup>rd</sup> or 6<sup>th</sup> period teacher will inform you.



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