

# Richards Middle School

## School Information

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## **What is Title I?**

Richards Middle School is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is a federal grant that was designed to ensure that all children receive a high quality education and reach grade level proficiency. Title I programs must be based on effective means of improving student achievement and include strategies to support parent and family engagement.

## District Goal

The Muscogee County School District will create an environment that focuses on Tier 1 instruction while targeting individual student needs, leadership development, and customer service.

## School's SMART Goals

**Academic/Instructional Goal:** By May 2018, 100% of teachers will be trained on the use of the data team process and how to use the process in their Tier 1 instruction and embedded in their classroom practices as measured by data team meetings documentation.

**PBIS/School Climate Goal:** An efficient and effective PBIS/Responsive Classroom approach is fully developed in collaboration with all staff and used appropriately by 90% of the staff by May 2018 as measured by Infinite Campus, PBIS SWISS, TKES and focus walks.

## **Richards Middle School**

### **Parent and Family Engagement Policy 2017-2018**

*Plan Revision Date: 9/20/17*

#### **What is it?**

The Parent and Family Engagement Policy describes how Richards Middle School will provide opportunities to improve parent engagement to support student learning. Richards Middle School values the contributions and involvement of parents in order to establish partnership for the common goal of improving student achievement. The Parent and Family Engagement Policy describes the different ways the school will support parent engagement and how parents can be involved.

#### **How is it developed?**

Richards Middle School welcomes parent input and comments at any time regarding the Parent and Family Engagement Policy. All parent feedback will be used to revise the policy for next year. The Parent and Family Engagement Policy is available for parents to view and provide feedback throughout the year. Richards Middle School also distributes a Title I Annual Survey to ask parents for suggestions on the Parent and Family Engagement Policy and the use of funds for parent and family engagement.

#### **Who is it for?**

All parents at Richards Middle School are encouraged and invited to fully participate in the opportunities described in the Parent and Family Engagement Policy. Richards Middle School will provide full opportunities for the participation of parents with limited English, parents with disabilities, and parents of migratory children.

#### **Where is it available?**

The Parent and Family Engagement Policy will be sent home with each student and is also available in the Parent Resource Room/Area, the front office of the school, and on the school's website. For all students who reside in residential facilities served by the Muscogee County School District, parent engagement correspondence and activities information will be mailed to each facility where students reside.

# Richards Middle School

## What is a School-Parent Compact?

As part of the Parent and Family Engagement Policy, Richards Middle School and our families will develop a School-Parent Compact. A School-Parent Compact for Student Achievement is an agreement that parents, students, and teachers develop together. It explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compact will be reviewed and updated annually based on feedback from parents, students, and teachers. The School-Parent Compacts are kept in the Parent Resource Area/Room. A copy can also be requested from the school office or from your child's teacher.

## Parent and Family Engagement Program and Activities at Richards Middle School

### Annual Title I Parent Meeting

Learn about our Title I program including: Parent and Family Engagement Policy, School Improvement Plan, School-Parent Compact, and the parents' requirements

### PTA Open House

Opportunity to meet your child's teachers, join the PTA, complete the Parents Set Aside Survey and review/give feedback on the School-Parent Compact, Parent and Family Engagement Policy, and School Improvement Plan.

### Parent SMART Goal's 1 and 2 Workshop (Fall)

Provide strategies and tips for support at home on the school's SMART Goals

### Parent SMART Goal's 1 and 2 Workshop (Winter)

Provide strategies and tips for support at home on the school's SMART Goals

### Academic Parent Workshop

Provide Parents with strategies and tips for support at home

### Georgia Milestones Assessment Meeting

Overview of the state testing which measures how well students learn the knowledge and skills outlined in the state-adopted content standards while gaining knowledge on improving test scores

### Transition Meeting

Transitioning to the next school

## School Measures to Provide Required Assistance

- Ensure all information related to school and parent programs, meetings, and activities are published in both English and Spanish, posted on the school's website, included in monthly newsletters, Connect-Ed, flyers, and posted on school's marquee.
- Conduct staff development on parent engagement practices and effective strategies for staff to communicate and build partnerships with parents.
- Share information in the school's newsletter/website for parents to understand the schools' academic standards and assessment as well as ways parents can monitor their child's progress.
- Communicate with all families on a regular basis regarding school events, workshops and activities, such as Connect-Ed, marquee, newsletters, flyers, and website.
- Provide materials at conferences, workshops, and activities to help parents work with their child at home.
- Create and maintain a Parent Resource Area/Room to allow parents opportunities to check-out materials to assist them with helping their child at home.
- Listen to parents to provide workshops and training that meet the needs of the parents and support parent engagement at the school.
- Collaborate with the community and Partners in Education to increase participation and awareness of the school's parent engagement and activities.

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