

Student: _____ Northside High School – National Honor Society – Community Service Documentation Sheet

Juniors need 50 total hours; Seniors need 75 total hours. (Magnet hours can be used.)

DUE DATE FOR DOCUMENTATION: October 28, 2016

- Please use this form to keep up with community service from high school. Return this form to Mrs. Gray in Room 108.
- If you are working with various contact people, be sure they sign the sheet and provide contact information so that hours can be verified if needed.
- If you have it, please attach documentation of your service hours. However, still include the hours and event on this sheet. In the “Contact Information/Telephone Number” box, write “Attached.”
- Please note: Community service is volunteer and not paid. National Honor Society does not accept “donated items” as service hours.
- Make a copy for Mrs. Gray to keep and place in your National Honor Society file. Do not give her your master copy!
- **ADD UP THE TOTAL SERVICE HOURS IN THE SPACE PROVIDED.**

Date	Beginning Time	Ending Time	Agency/Event Description	Contact Person’s Name	Contact Information Telephone Number
Total Hours					

