



Marty Richburg
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Northside High School

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Nathan Laney
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Nila Burt
Assistant Principal

Ricky Stone
Assistant Principal

TO: Northside High School Parents and Students
FROM: Northside High School
DATE: September 2016
RE: **Attendance Recovery Program**—First Semester

Dear Parents and Students:

In accordance with the Muscogee County School District policies and procedures as outlined in the white booklet entitled *Behavior Code and Discipline Policy*, students will lose credit for any course in which they have more than fifteen (15) absences, excused OR unexcused. The Attendance Recovery Program (ARP) has been designed to allow students the opportunity to make up their absences according to the following guidelines:

- ARP sessions will be on designated Saturdays from 8:30 a.m. until 12:30 p.m. (see list of dates and times below)
- A student may make up one whole-day absence by attending a Saturday ARP session as assigned. Students must attend the entire session to get credit even for single classes. Students may work on their own school work or they will be required to complete work in USATestPrep online. Students will keep a log of their work.
- Students must be on time. The doors will be locked at 8:30 a.m., and any student arriving after that time will not be allowed to attend.
- Regular classroom rules will apply. A student may be asked to leave immediately if rules and expectations are not followed. Credit for the day will not be awarded if a student is asked to leave. There will be no food or drink allowed during ARP; all breakfast items must be discarded before entering the building at 8:30.
- Students are only allowed to recover unexcused and excused absences. Out of School Suspension days cannot be made up through ARP.
- You must **sign up** for each ARP session in the front office the week the session is offered. Seats will be limited. First come, first served. If you do not sign up, you will not be allowed to attend.

The Saturdays that ARP will be offered through December of 2016 are (though subject to change):

Note: Dates for second semester (January-May) will be forthcoming toward the end of first semester.

- Saturday, September 24, 2016
- Saturday, October 1, 2016
- Saturday, November 5, 2016
- Saturday, December 17, 2016

If you have any questions, please feel free to contact Mrs. Burt at burt.nila.j@muscogee.k12.ga.us.

Sincerely,

Nila J. Burt