

School Improvement Plan 2021 – 2024

General Improv	vement Plan Information					
School	Jordan Vocational High School College and Career Academy					
Principal	Ryan Hutson					
SIP Team Lead	Rhonda Lloyd					
Grades Served	9-12					
Factors used by	Factors used by the District to Identify Students in Poverty (All Schools) – Check One Box					
□ Community	Eligibility Provision (CEP)					
☐ Free/Reduc	☐ Free/Reduced Meal Application					
Federal Funding Options to be Employed in this Plan (Title I Schools Only) – Check One Box						
☐ Traditional Funding (All Federal Funds are Budgeted Separately)						
	□ Consolidated Funds (State/Local and Federal Funds are Consolidated)					

TEAM MEMBERS

The comprehensive needs assessment (CNA)/school improvement plan (SIP) team consists of people who are responsible for working collaboratively throughout the CNA/SIP process. Ideal team members possess knowledge of programs, the capacity to plan and implement the needs assessment, and the ability to ensure stakeholder involvement. Documentation of team member involvement must be maintained by the school.

Schools must	ensure thev	are incori	poratina a	parapro	fessional in	the process.
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Name	Position				
Ryan Hutson	Principal				
Taneshia Ingersoll, Rhonda Lloyd, Duane Wizzard	Assistant Principal(s)				
Akear Mewborn	Academic Coach				
Amanda Tuite	Teacher				
Russell Scott	Athletic Director				
Dr. Eubanks (LEA)	SWD Teacher (when applicable)				
Tim Vinson	CEO, College and Career Academy				
Samantha Kirkland	Paraprofessional				
Michelle Ogletree	Family Engagement Representative				
	Parent				
	Parent				
	Student (HS only)				
	Student (HS only)				
Jeremy Cummings	Business/Community Partner				
	Business/Community Partner				
	GaDOE (SI schools only)				
	RESA (SI schools only)				

ADDITIONAL TEAM MEMBERS						
Name	Position					
Christopher McGrotha	Teacher					
Amanda Toelle	Teacher					
Polly Propst-Everitt	Teacher					
Amada Clope	Media Specialist					

How will the team ensure that stakeholders are able to provide meaningful feedback throughout the CNA/SIP process?

The stakeholders will be able to meet and discuss any needs or concerns through the Local School Council meeting, various surveys throughout the school year, the College and Career Academy Board meetings, and through our Family Services Coordinator.

OUR SCHOOL MISSION

The mission of Jordan Vocational High School College and Career Academy is to create an environment based on integrity and loyalty for all our faculty, students, parents, and community members in order to produce successful future citizens who are professional, present, prepared, and positively contribute to their community.

OUR SCHOOL VISION

Jordan Vocational High School College and Career Academy is committed to providing educational experiences that will enable each student to become a lifelong learner, enter the workforce with necessary skills, and achieve academic and personal potential.

OVERARCHING NEEDS							
Overarching Needs in Prioritized Order	Root Cause(s)	Category (Check the applicable box)					
Differentiation for student needs	Teachers do not consistently identify individual needs of their students	☑ Instructional☐ Climate					
2. Use of Formative Assessments to drive instruction	Teachers do not consistently give or use Formative Assessments to drive instruction.	✓ Instructional☐ Climate					
3. Differentiated Station work for students.	Teachers may not know how to effectively group students.	✓ Instructional☐ Climate					
4.		☐ Instructional ☐ Climate					

IMPORTANT

As you develop your school's Improvement Plan (SIP), the actions in the plan need to align with the district's CNA Overarching Needs/DIP Goals as well as the Powerful Practices, Opportunities for Improvement and Improvement Priorities from the last AdvancED review.

DISTRICT COMPREHENSIVE NEEDS ASSESSMENT (CNA)/IMPROVEMENT PLAN							
Overarching Needs	Improvement Plan Goals						
	1. By July 2022, MCSD will have implemented the first 3 tiers of its leadership development program (Aspiring Principal cohort,						
Provide leadership development	Assistant Principals, 1st & 2nd year Principals) and developed the next tier (all Principals) for FY 2023 implementation as well as provide						
	pertinent leadership development training in alignment with the district's mission and vision.						
	2. By July 2022, 100% of teachers will implement evidence-based Tier 1 instructional strategies through the standards-based classroom						
	framework with 80% of teachers implementing them effectively as measured by student achievement across content areas and student						
Address individual student needs	Lexile scores as well as progress on individual school improvement plans.						
2. Address marvidual student needs	3. By July 2022, all MCSD schools will implement a Core Four area of Personalized Learning with cohorts of teachers who participate in						
	training and implement practices around the identified Core Four area as measured by status reports, walk-throughs and survey						
	feedback.						
3. Monitor progress (applies to all 4 goals)	4. By July 2023, all MCSD schools will implement Multi-Tiered System of Supports (MTSS) at a "Developing" level or higher as measured						
5. Worldon progress (applies to all 4 goals)	by the School MTSS Fidelity of Implementation Rubric.						
4. Create a Culture of Kindness	5. By July 2022, MCSD will increase awareness of and adherence to the district's Mission, Vision and Values to create a "Culture of						
4. Create a Culture of Killuffess	Kindness" for all stakeholders as measured by stakeholder surveys and a reduction in office discipline referrals.						

	ADVANCED ENGAGEMENT REVIEW FOR ACCREDITATION (FALL 2017)							
	Powerful Practices							
1.	The Muscogee County School District is exceptional in engaging stakeholders to support achievement of the system's purpose and direction through the development							
	and maintenance of strong relationships with regular and positive communication among community partners, system staff, students and parents.							
2.	The Muscogee County School District fosters a culture of collaboration, excellence and pride that is evident across all levels of the organization.							
3.	The Muscogee County School District analyzed its existing utilization of resources and crafted an exceptional plan to prioritize and reorganize resources in order to							
	provide a more structured support system aligned to the organization's needs resulting in greater student performance and system effectiveness.							
	Opportunities for Improvement							
1.	Design and implement a defined process to review and revise, as indicated, the system and schools' purpose and vision on a regular basis.							
2.	Develop, implement and regularly monitor clearly defined system-wide practices to coordinate learning support services that meet the multi-tiered learning needs of							
	all learners.							
3.	Align system resources and instructional support with school-based practices to ensure the fidelity of implementation of the collection, analysis and utilization of							
	formative and summative data for increased student learning, achievement and growth.							
4.	Develop and implement professional development strategies that focus on utilization of digital resources as an integral component of content delivery.							
	Improvement Priorities							
1.	Strengthen and monitor professional learning communities to evaluate, interpret and utilize data for personalized learning and differentiated instruction to increase							
	learning, achievement and growth.							
2.	Develop and implement a comprehensive professional development plan that addresses the training needs of instructional, instructional support and leadership staff.							

2021 – 2024 OVERARCHING NEEDS & GOALS							
District Overarching Need	SIP Goal						
Address individual student needs	By July 2022, all MCSD schools will implement a Core Four area of Personalized Learning with cohorts of teachers who participate in training and implement practices around the identified Core Four area with 85% fidelity as measured by status reports, walk-throughs and survey feedback.						
School Overarching Need	SIP Goal (SMART process goal, not an outcome goal)						
Addressing instructional needs incorporating the Gradual Release framework and components of Personalized Learning	By May 2024, 100% of teachers will be trained and coached, on four key areas (differentiation of teacher-led instruction, grouping students based on variety of quantitative and qualitative data points, using formative assessment and providing real time feedback, differentiation of work product and process) of Targeted Instruction and will implement with 60% consistency and fidelity as measured by classroom observations, lesson plan review, data team observations, and coaching feedback.						
Addressing individual student behavioral needs while reinforcing positive behavior expectations	By May of 2024, 100% of teachers will be trained on PBIS critical elements 5 (acknowledgement system), 6 (effective discipline processes), and 9 (PBIS in the classroom) with 80% effective implementation as measured by various observation tools and surveys.						

FALL 2021

- By May 2022, 100% of Jordan teachers will be trained and coached on the planning and execution of differentiation of daily teacher-led instruction for individual or groups of students (Targeted Instruction) and will implement with 60% (3 out of 5 days) consistency and fidelity as measured by classroom observations, lesson plan review, data team observations, and coaching feedback.
- By May of 2022, 100% of teachers will be trained on PBIS critical element 5 (acknowledgement system) with 80% effective implementation as measured by various observation tools and surveys.

	measured by various observation tools and surveys.								
			Evaluation of Implementation & ROI						
Action Steps	Impacted Subgroup(s)	Funding Source(s)	Position(s) Responsible	Implementation Timeline (do not use ongoing)	Progress Monitoring Method & Frequency	Progress Monitoring Artifacts/Evidence	Status		
Data Teams: Biweekly: 45 minute for content area 90-minute sessions for Department Data Teams	All Teachers	Title I, Part A Title II, Part A TSI Grant	Academic Coach, Department Chairs, teachers, AP's, and Principal	September 2021 through May 2022	Bi-weekly data teams meetings the first semester with assigned admin. team member present.	Data Teams portfolio's will be kept by department chair with agendas,	Not Started		
	Intended Outcomes:		ne of this action step instructional decisions owth.	minutes, sign-in sheets, and data reviews.					
Observations, Planning & Feedback TKES -3 per semester (6 annually) Daily non-evaluative learning walks-3-5 classroom visits per day @ 10	All Teachers	Title I, Part A Title II, Part A	Academic Coach, CEO, AP's, and Principal	September 2021 through May 2022	Daily walk-through data shared weekly with Admin Team. Teachers will be observed informally at least bi-weekly, Leadership will share strengths & successes with written summary of observation.	Artifacts include, but are not limited to, TKES reports, Evaluator Interrelated Reliability learning walks, and Google Forms used to track SIP goals and their implementation status among	Not Started		
minutes each (look- fors based	Intended Outcomes:	proven process for to	eacher evaluations (Th	includes a systematic, (ES). We also seek to go nroughs by our AP's, C					

on SIP goals)			that can be used to di upport to struggling to	al Development and			
Differentiated Professional	All teachers All Students	Title I, Part A Title II, Part A	Academic Coach, CEO, AP's, and Principal	September 2021 through May 2022	Teachers will attempt differentiated teacher-led groups twice a week.	Artifacts include, but are not limited to, Evaluator Interrelated Reliability learning	
Development: Teacher-led instruction	Intended Outcomes:	Development for tea	me will include the en achers and teachers lo ccur – in teacher-led ຄູ		walks, and Google Forms used to track SIP goals and their implementation status among teachers.	Not Started	
Onboarding of New Faculty:	All Teachers	Title I, Part A Title II, Part A	Academic Coach, CEO, AP's, and Principal	September 2021 through May 2022	???	???	Choose an item.
DDIC Tuelele	Intended Outcomes:	Title I Deat A	A	C			
PBIS Training on Critical Element 5 (Acknowledgement	All teachers All Students	Title I, Part A Title II, Part A	Academic Coach, CEO, AP's, and Principal	September 2021 through May 2022	???	???	Choose an item.
system):	Intended Outcomes:						

Spring 2022

- By May 2022, 100% of Jordan teachers will be trained and coached on the planning and execution of differentiation of daily teacher-led instruction for individual or groups of students (Targeted Instruction) and will implement with 60% (3 out of 5 days) consistency and fidelity as measured by classroom observations, lesson plan review, data team observations, and coaching feedback.
- By May of 2022, 100% of teachers will be trained on PBIS critical element 5 (acknowledgement system) with 80% effective implementation as measured by various observation tools and surveys.

	ilicasurea b	y various observation	tools and surveys.						
				tion of Implementation	n & ROI				
				Implementation	Progress Monitoring				
	Impacted		Position(s)	Timeline	Method &	Progress Monitoring			
Action Steps	Subgroup(s)	Funding Source(s)	Responsible	(do not use ongoing)	Frequency	Artifacts/Evidence	Status		
Differentiated Professional Development: Teacher -led instruction.	All teachers All Students	Title I, Part A Title II, Part A							
	Intended Outcomes:	Development for tea	me will include the ent ichers and teachers re tiation for students in	walks, and Google Forms used to track SIP goals and their implementation status among teachers.	Choose an item.				
	Intended Outcomes:						Choose an item.		
	Intended Outcomes:						Choose an item.		
	Intended Outcomes:						Choose an item.		
	Intended Outcomes:						Choose an item.		
	Intended Outcomes:						Choose an item.		

FALL 2022

- By May 2023, 100% of Jordan teachers will be trained and coached on the planning and execution of weekly groupings based on variety of quantitative and qualitative data points from formative assessment and providing real-time feedback (Targeted Instruction) and will implement with 60% (3 out of 5 days) consistency and fidelity as measured by classroom observation, lesson plan review, data team observations, and coaching feedback.
- By May of 2023, 100% of teachers will be trained on PBIS critical element 6 (effective discipline processes) with 80% effective implementation as measured by various observation tools and surveys.

	as measure	u by various observati	on tools and surveys.				
					Evalua	tion of Implementation	ı & ROI
				Implementation	Progress		
	Impacted		Position(s)	Timeline	Monitoring Method	Progress Monitoring	
Action Steps	Subgroup(s)	Funding Source(s)	Responsible	(do not use ongoing)	& Frequency	Artifacts/Evidence	Status
 Data Teams: Biweekly: 45 minutes for content area 90-minute sessions for Department Data Teams 	All Teachers Intended Outcomes:		nstructional decisions	September 2021 through May 2022 is for teachers to begin and practices to increa	•	Data Teams portfolio's will be kept by department chair with agendas, minutes, sign-in sheets, and data reviews with the use of a checklist.	Not Started
Observations, Planning & Feedback TKES -3 per semester (6 annually) Daily non- evaluative learning walks-3-5 classroom visits per day @ 10 minutes	All Teachers	Title I, Part A Title II, Part A Title II, Part A	Academic Coach, CEO, AP's, and Principal me for this action step	September 2021 through May 2022 includes a systematic,	Daily walk-through data shared weekly with Admin Team. Teachers will be observed informally at least bi-weekly, Leadership will share strengths & successes with written summary of observation.	Artifacts include, but are not limited to, TKES reports, Evaluator Interrelated Reliability learning walks, and Google Forms used to track SIP goals and their implementation status among	Choose an item.
each (look- fors based	Intended Outcomes:	proven process for t	eacher evaluations (Th	KES). We also seek to a secondation of the secondary our AP's, C	gather more	teachers.	

on SIP goals)		Academic Coach(es) that can be used to differentiate Professional Development and provide the proper support to struggling teachers.					
							Choose an item.
	Intended Outcomes:						Choose an item.
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	Intended Outcomes:				Choose an item.		
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	Intended Outcomes:	· ·					Choose an item.

SPRING 2023

- By May 2023, 100% of Jordan teachers will be trained and coached on the planning and execution of weekly groupings based on variety of quantitative and qualitative data points from formative assessment and providing real-time feedback(Targeted Instruction) and will implement with 60% (3 out of 5 days) consistency and fidelity as measured by classroom observation, lesson plan review, data team observations, and coaching feedback.
- By May of 2023, 100% of teachers will be trained on PBIS critical element 6 (effective discipline processes) with 80% effective implementation as measured by various observation tools and surveys.

	as measure	d by various observati	on tools and surveys.				
					Evaluation of Implementation & ROI		
			()	Implementation	Progress		
	Impacted		Position(s)	Timeline	Monitoring Method	Progress Monitoring	
Action Steps	Subgroup(s)	Funding Source(s)	Responsible	(do not use ongoing)	& Frequency	Artifacts/Evidence	Status
Data Teams: Biweekly: 45 minutes for content area 90-minute sessions for Department Data Teams	All Teachers Intended Outcomes:		nstructional decisions	September 2021 through May 2022 is for teachers to begin and practices to increa	•	Data Teams portfolio's will be kept by department chair with agendas, minutes, sign-in sheets, and data reviews with the use of a checklist.	Choose an item.
Observations, Planning & Feedback TKES -3 per semester (6 annually) Daily non- evaluative learning walks-3-5 classroom visits per day @ 10 minutes each (look- fors based	All Teachers Intended Outcomes:	proven process for t	eacher evaluations (Th	September 2021 through May 2022 includes a systematic, (KES). We also seek to a	gather more	Artifacts include, but are not limited to, TKES reports, Evaluator Interrelated Reliability learning walks, and Google Forms used to track SIP goals and their implementation status among teachers.	Choose an item.

on SIP goals)		Academic Coach(es) that can be used to differentiate Professional Development and provide the proper support to struggling teachers.					
							Choose an item.
	Intended Outcomes:					enouse an item.	
							Choose an item.
	Intended Outcomes:						Choose an item.
						Ch	Choose an item.
	Intended Outcomes:				Choose an item.		
							Choose an item.

FALL 2023

- By May 2024, 100% of Jordan teachers will be trained and coached on the planning and execution of practice (station) work in We Do and I Do is differentiated in process or product (varying levels of complexity and process) and will implement with 60% (3 out of 5 days) consistency and fidelity as measured by classroom observations, lesson plan review, data team observations, and coaching feedback.
- By May of 2024, 100% of teachers will be trained on PBIS critical element 9 (PBIS in the classroom) with 80% effective implementation as measured by various observation tools and surveys

	measured by various observation tools and surveys.						
		Evaluation of Implementation & ROI			n & ROI		
	lus us a stand		Desition(s)	Implementation	Progress Monitoring		
A = 1: = C 1 =	Impacted	From diagram Common (a)	Position(s)	Timeline	Method &	Progress Monitoring	Chahara
Action Steps	Subgroup(s)	Funding Source(s)	Responsible	(do not use ongoing)	Frequency	Artifacts/Evidence	Status
Differentiated Professional Development: Station Rotation	All teachers All Students	Title I, Part A Title II, Part A	Academic Coach, CEO, AP's, and Principal	September 2021 through May 2022	Teachers will attempt differentiated station rotation twice a week.	Artifacts include, but are not limited to, Evaluator Interrelated Reliability learning	
	Intended Outcomes:	The intended outcome of this action step is for teachers to begin the process of planning and execution of practice (station) work in We Do and I Do which is differentiated in interest, process or product (varying levels of complexity).				walks, and Google Forms used to track SIP goals and their implementation status among teachers.	Not Started
	Intended Outcomes:						Choose an item.
	Intended Outcomes:					Choose an item.	
	Intended Outcomes:						Choose an item.
	Intended Outcomes:						Choose an item.
							Choose an item.

SPRING 2024

- By May 2024, 100% of Jordan teachers will be trained and coached on the planning and execution of practice (station) work in We Do and I Do is differentiated in process or product (varying levels of complexity and process) and will implement with 60% (3 out of 5 days) consistency and fidelity as measured by classroom observations, lesson plan review, data team observations, and coaching feedback.
- By May of 2024, 100% of teachers will be trained on PBIS critical element 9 (PBIS in the classroom) with 80% effective implementation as measured by various observation tools and surveys

	measured by various observation tools and surveys.						
					Evaluation of Implementation & ROI		
				Implementation	Progress Monitoring		
	Impacted		Position(s)	Timeline	Method &	Progress Monitoring	
Action Steps	Subgroup(s)	Funding Source(s)	Responsible	(do not use ongoing)	Frequency	Artifacts/Evidence	Status
Differentiated Professional Development: Station Rotation	All teachers All Students	Title I, Part A Title II, Part A	Academic Coach, CEO, AP's, and Principal	September 2021 through May 2022	Teachers will attempt differentiated station rotation twice a week.	Artifacts include, but are not limited to, Evaluator Interrelated Reliability learning walks, and Google	Choose an item.
	Intended Outcomes:	The intended outcome of this action step is for teachers to begin the process of planning and execution of practice (station) work in We Do and I Do which is differentiated in interest, process or product (varying levels of complexity).			Forms used to track SIP goals and their implementation status among teachers.	choose an item.	
	Intended Outcomes:						Choose an item.
	interface outcomes.						
	Intended Outcomes:						Choose an item.
	Intended Outcomes:						Choose an item.
	Intended Outcomes:						Choose an item.
							Choose an item.

YEAR 1

PROFESSIONAL DEVELOPMENT PLAN 2021 – 2022							
Offerings	Training Topic(s)	SIP Goal(s) Addressed	Progress Monitoring Method				
PD Day #1	PBIS critical element 5 (pre-planning 2021)	Climate	TFI, SAS, and Observational Data				
PD Day #2	Data Teams Process	Instructional	Data Teams Observations, TKES,				
FD Day #2	Data Teams Frocess	instructional	Non-evaluative learning walks				
PD Day #3							
Additional PD			_				

YEAR 2

PROFESSIONAL DEVELOPMENT PLAN 2021 – 2022							
Offerings	Training Topic(s)	SIP Goal(s) Addressed	Progress Monitoring Method				
PD Day #1	PBIS critical element 6						
PD Day #2							
PD Day #3							
Additional PD							

YEAR 3

PROFESSIONAL DEVELOPMENT PLAN 2021 – 2022							
Offerings	Training Topic(s)	SIP Goal(s) Addressed	Progress Monitoring Method				
PD Day #1	PBIS critical element 9						
PD Day #2							
PD Day #3							
Additional PD							

REQUIRED QUESTIONS

In developing this plan, briefly describe how the school sought advice from various stakeholders (ex. teachers, staff, other school leaders, paraprofessionals, specialized instructional support personnel, parents, community partners and other stakeholders).

The Leadership Team met to rate and discuss all criteria in the Comprehensive Needs Assessment. From these questions, discussion came about that caused the team to reflect on matters and issues that are concerns throughout the building. Through these discussions between teachers, academic coaches, and administration, it became evident that there were many areas of need throughout the building, but it also became apparent where the school needed to focus our greatest attention first. After developing the goals and action

steps that seem to be the biggest area of need, the paraprofessionals and other stakeholders were included to offer any ideas and suggestions that they might have to help improve matters within the school.

Describe how the school will support efforts to reduce the overuse of discipline practices that remove students from the classroom, specifically addressing the effects on all subgroups of students.

All students at Jordan Vocational High School are economically disadvantaged. All teachers will receive ongoing training to allow for continuous development opportunities to enhance effective Tier 1 instructional strategies and behavioral interventions to reach all students. In addition, discipline procedures have been modified to include a conference with SWD students that reach 5 days of out of school suspension (OSS). The conference may include the student, parent(s), administrator, LEA, counselor, case manager, and teacher if applicable.

Describe how the school will support, coordinate and integrate services with middle schools, including strategies for 8th grade students in the transition from middle school to high school.

Also, describe what supports and/or services will be put into place to support 12th grade students in their transition to college or career.

To transition into high school, we have a freshmen orientation to give important information to the freshmen, tour the school, and learn important facts about high school. This year, all freshmen will take a Tools for Success class that will not only help them become more prepared to be a successful high school student, but to also prepare them for life outside of high school - whether that be college or career. Also in this Tools for Success course, students will take the You-Science Career Aptitude Assessment, which will give results to students regarding their interests and aptitudes for teachers to help guide and mentor them for their future goals and careers. Through our advisement program, advisors assist freshmen with any difficulties they are having in high school and to continuously observe their grades, attendance, and behavior to help keep them on track. As for the transition to college and career, there are several opportunities offered for the students through Work-Based Learning and Dual Enrollment Classes. Vertical articulation meetings will be scheduled in the Spring with feeder middle schools (Arnold Magnet Academy and Double Churches Middle School) to support, coordinate, and integrate services as students transition from middle school to high school. Our Guidance Director, Counselors, and LEA will work with Seniors on their transition to college or career.

Describe how the school will ensure that enrolled low-income and minority students are not served at disproportionate rates by ineffective, out-of-field or inexperienced teachers.

All students at Jordan Vocational High School are economically disadvantaged. We ensure that all teachers in our school are highly qualified in their content area and receive ongoing training to allow teachers continuous development opportunities to enhance effective instructional strategies to reach all students in the school.