

School Improvement Plan 2020 - 2021

General Improv	General Improvement Plan Information			
School	Jordan Vocational High School College and Career Academy			
Principal	Ryan Hutson			
SIP Team Lead	Rhonda Lloyd			
Grades Served	9-12			
Factors used by	Factors used by the District to Identify Students in Poverty (All Schools) – Check One Box			
□ Community Eligibility Provision (CEP)				
☐ Free/Reduced Meal Application				
Federal Funding Options to be Employed in this Plan (Title I Schools Only) – Check One Box				
☐ Traditional Funding (All Federal Funds are Budgeted Separately)				
	d Funds (State/Local and Federal Funds are Consolidated)			

TEAM MEMBERS

The comprehensive needs assessment (CNA)/school improvement plan (SIP) team consists of people who are responsible for working collaboratively throughout the CNA/SIP process. Ideal team members possess knowledge of programs, the capacity to plan and implement the needs assessment, and the ability to ensure stakeholder involvement. Documentation of team member involvement must be maintained by the school.

Schools must ensure they are incorporating a paraprofessional in the process.

Name	Position
Mr. Ryan Hutson	Principal
Mr. Duane Wizzard	Assistant Principal
Ms. Rhonda Lloyd	Assistant Principal
Dr. Taneshia Ingersoll	Assistant Principal
Ms. Jana Rudd	Guidance Director
Dr. India Eubanks	LEA
Mr. Bill Batten	Academic Coach
Ms. Akear Mewborn	Academic Coach
Mr. Tim Vinson	College and Career Academy CEO
Mr. Russell Scott	Athletic Director
Ms. Amanda Woodruff-Clope	Media Specialist

EXTERNAL STAKEHOLDERS

External stakeholders are those individuals who have a vested interest in the school and have valuable experiences and perspectives that will provide the team with important input, feedback, and guidance. A minimum of two external stakeholders are required and must be engaged in the CNA/SIP process to meet the requirements of participating federal programs. Documentation of stakeholder involvement must be maintained by the school.

Name	Position
Mr. Jeremy Cummings	CCA Board Chairman

How will the team ensure that stakeholders are able to provide meaningful feedback throughout the CNA/SIP process?

The stakeholders will be able to meet and discuss any needs or concerns through the Local School Council meeting, the College and Career Academy Board meetings, and through the parent liaison.

OUR SCHOOL MISSION

Jordan High School is committed to providing educational experiences that will enable each student to become a lifelong learner, enter the work force with necessary skills and achieve academic and personal potential.

OUR SCHOOL VISION

OVERARCHING NEEDS				
Need in Prioritized Order	Root Cause(s)	Category (Check the applicable box)		
1. Well-Managed Learning Environment	 Inconsistent school-wide discipline procedures. Teachers not consistent in administering policies and procedures. Apprehension of teachers to address discipline issues. Lack of communication between admin., teachers, and students regarding discipline concerns. Students reacting to everyday environment/culture and not being redirected in how to act professionally. 	☐ Instructional X Climate		
2. Rigorous Learning Environment	 Teachers do not collaborate effectively in the planning of the lessons in a co-taught environment. Teachers struggle in consistently utilizing Gradual Release strategies in Tier 1 instruction. Teachers do not consistently use effective co-teaching models in delivery of instruction. 	X Instructional Climate		

	 Teachers do not have high expectations for students. Teachers do not consistently and effectively assess student learning in the classroom. 	
3.		☐ Instructional
		☐ Climate
4.		☐ Instructional
		☐ Climate

Top INSTRUCTIONAL Overarching Need

Instructional SMART Goal (Process Goal NOT Outcome Goal) to Address Top Instructional Overarching Need

As measured by data synthesized from focus walks, surveys, and other artifacts gathered from August 2020 to May 2021, 100% of the faculty will engage in professional learning sessions and 80% will effectively implement the essential elements that build a strong Tier I instructional framework essential to increasing student achievement.

ACTION STEP

All teachers will be trained on effective co-teaching practices and collaborative planning strategies.

All teachers will be trained on effective co-teaching practices and collaborative planning strategies.				
		Progress Monitoring		Implementation
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline
Economically	Title I, Part A	Agendas for PL, sign-in	Administration, Academic	August 2020-May 2021
Disadvantaged	Title II, Part A	sheets denoting presence	Coaches, and Teachers	through scheduled PLC's
Foster/Group	TSI Grant	at PL, TKES observations,		and other PL
Home		informal observations,		opportunities.
Homeless		and Admin. Developed		
Transient		"playbook" and		
Race / Ethnicity /		corresponding data.		
Minority				
Student with				
Disabilities				

If applicable, what partnerships with universities/colleges, business, non-profits, community organizations or any private entity with a demonstrated record of success is the school partnering with to carry out this action step?

Ed Elements

	ACTION STEP					
All teachers will be trained	on Interdisciplinary team to	eaching practices and collabo	rative planning strategies.			
		Progress Monitoring		Implementation		
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline		
 Economically 	Title I, Part A	Agendas for PL, sign-in	Administration, Academic	Others: October and		
Disadvantaged	 Title II, Part A 	sheets denoting presence	Coaches, and Teachers	January PL; Periodically in		
Foster/Group	 TSI Grant 	at PL, informal		PLC		
Home		observations, TKES				
Homeless		observations, and Admin.				
Transient		Developed "playbook"				
Race / Ethnicity /		and corresponding data.				
Minority						
Student with						
Disabilities						

Ed Elements

ACTION STEP				
On-going Tier 1 instruction	training will be administere	d periodically throughout the	e school year.	
		Progress Monitoring		Implementation
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline
 Economically 	Title I, Part A	Agendas for PL, sign-in	Administration, Academic	Others : Periodically in
Disadvantaged	Title II, Part A	sheets denoting presence	Coaches, and Teachers	PLC
Foster/Group	TSI Grant	at PL, informal		
Home		observations, TKES		
Homeless		observations, and Admin.		
Transient		Developed "playbook"		
Race / Ethnicity /		and corresponding data.		
Minority				

• Student with
Disabilities

If applicable, what partnerships with universities/colleges, business, non-profits, community organizations or any private entity with a demonstrated record of success is the school partnering with to carry out this action step?

ACTION STEP

All teachers will notate team teaching practices on weekly lesson plans that will be submitted via Canvas and kept as a hard copy in classroom.

		Progress Monitoring		Implementation
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline
 Economically 	Title I, Part A	Agendas for PL, sign-in	Administration, Academic	Weekly checks by
Disadvantaged	 Title II, Part A 	sheets denoting presence	Coaches, and Teachers	Academic Coaches and
Foster/Group	 TSI Grant 	at PL, informal		Admin.
Home		observations, TKES		
Homeless		observations, and Admin.		
Transient		Developed "playbook"		
Race / Ethnicity /		and corresponding data.		
Minority				
Student with				
Disabilities				

ACTION STEP					
All teachers will document	that team teaching practice	s were discussed in PLC minu	utes.		
	Progress Monitoring Implementation				
Impacted Subgroup(s)	Impacted Subgroup(s) Funding Source(s) Method Position Responsible Timeline				
 Economically 	 Title I, Part A 	Agendas for PLC's, sign-in	Administration, Academic	As determined by PLC	
Disadvantaged	Title II, Part A	sheets denoting presence	Coaches, and Teachers	meetings schedule.	
	TSI Grant	at PLC's, and minutes			

Foster/Group	from PLS meetings will be	
Home	collected and kept by	
Homeless	instructional lead.	
 Transient 		
Race / Ethnicity /		
Minority		
 Student with 		
Disabilities		

	ACTION STEP				
A team of teachers/staff men	nbers will be trained in Person	alized Learning strategies and v	vill redeliver to "Trailblazers".		
		Progress Monitoring		Implementation	
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline	
 Economically Disadvantaged Foster/Group Home Homeless Transient Race / Ethnicity / Minority Student with 	 Title I, Part A Title II, Part A TSI Grant 	EdElements Walkthroughs, informal walkthroughs by PL Team, documented in Lesson Plans	Administration, PL Lead (Mr. Batten), PL Team	August 2020 to May 2021	

If applicable, what partnerships with universities/colleges, business, non-profits, community organizations or any private entity with a demonstrated record of success is the school partnering with to carry out this action step?

Ed Elements

Top CLIMATE Overarching Need

Climate SMART Goal (Process Goal NOT Outcome Goal) to Address Top Climate Overarching Need

As measured by the Tiered Fidelity Inventory (TFI) score or the Self-Assessment (SAS) Survey score, from August 2020 to May 2021, all ten (10) Tier 1 critical elements of School-Wide Positive Behavioral Interventions and Supports (PBIS) will be implemented with five (5) of the ten (10) elements developed to at least 80% fidelity.

ACTION STEP

Teachers and staff (including non-school based personnel) will be trained on the PBIS framework during each district PL day and throughout the year when discipline, SAS, and/or TFI data suggests a need for further training/review.

		Progress Monitoring		Implementation
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline
 Economically 	Title I, Part A	Agendas for PL, sign-in	PBIS Coach, PBIS Team,	August, October, and
Disadvantaged	Title II, Part A	sheets denoting presence	Admin., and teachers	January PL; Periodically in
Foster/Group		at PL, and minutes from		PLC
Home		PL meetings will be		
Homeless		collected and kept by		
Transient		PBIS Coach. Data will be		
Race / Ethnicity /		analyzed using the SAS		
Minority		and TFI as well as district		
Student with		PBIS walkthroughs		
Disabilities		periodically.		

	ACTION STEP			
Ongoing training will be pro	ovided to faculty and staff th	nrough PLC meetings, PL day	s, and faculty meetings thro	ughout the school year.
		Progress Monitoring		Implementation
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline
 Economically 	Title I, Part A	Agendas for PL, sign-in	PBIS Coach, PBIS Team,	August, October, and
Disadvantaged	Title II, Part A	sheets denoting presence	Admin., and teachers	January PL; Periodically in
Foster/Group		at PL, and minutes from		PLC
Home		PL meetings will be		
Homeless		collected and kept by		
Transient		PBIS Coach. Data will be		
Race / Ethnicity /		analyzed using the SAS		
Minority		and TFI as well as district		
 Student with 		PBIS walkthroughs		
Disabilities		periodically.		

	ACTION STEP				
Faculty and Staff will use th	e PBIS rewards app to reir	nforce PBIS practices.			
		Progress Monitoring		Implementation	
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline	
 Economically 	Title I, Part A	Agendas for PL, sign-in	PBIS Coach, PBIS Team,	PBIS Rewards	
Disadvantaged	Title II, Part A	sheets denoting presence	Admin., and teachers		
Foster/Group		at PL, and minutes from			
Home		PL meetings will be			
 Homeless 		collected and kept by			
Transient		PBIS Coach. Data will be			
Race / Ethnicity /		analyzed using the SAS			
Minority		and TFI as well as district			

 Student with 	PBIS walkthroughs	
Disabilities	periodically.	

ACTION STEP

A team of faculty members will be trained on Restorative Practices (W.O.R.K.S) and re-deliver to faculty and staff.

A team of faculty members will be trained on restorative fractices (w.o.m.n.s) and re deliver to faculty and start.				
		Progress Monitoring		Implementation
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline
Economically	Title I, Part A	Agendas for PL, sign-in	PBIS Coach, PBIS Team,	August, October, and
Disadvantaged	Title II, Part A	sheets denoting presence	Admin., and teachers	January PL; Periodically in
Foster/Group		at PL, and minutes from		PLC
Home		PL meetings will be		
Homeless		collected and kept by		
Transient		PBIS Coach. Data will be		
Race / Ethnicity /		analyzed using the SAS		
Minority		and TFI as well as district		
Student with		PBIS walkthroughs		
Disabilities		periodically.		

If applicable, what partnerships with universities/colleges, business, non-profits, community organizations or any private entity with a demonstrated record of success is the school partnering with to carry out this action step?

ACTION STEP

Advisement teachers will introduce the PBIS Framework lessons with students – one lesson per week for eight weeks. The framework will be reinforced by all faculty and staff.

		Progress Monitoring		Implementation
Impacted Subgroup(s)	Funding Source(s)	Method	Position Responsible	Timeline
 Economically 	 Title I, Part A 	Agendas for PL, sign-in	PBIS Coach, PBIS Team,	Weekly from August
Disadvantaged	Title II, Part A	sheets denoting presence	Admin., and teachers	2020 to May 2021
		at PL, and minutes from		

Foster/Group	PL meetings will be
Home	collected and kept by
Homeless	PBIS Coach. Data will be
 Transient 	analyzed using the SAS
Race / Ethnicity /	and TFI as well as district
Minority	PBIS walkthroughs
 Student with 	periodically.
Disabilities	

PROFESSIONAL DEVELOPMENT PLAN Must be aligned to Overarching Needs and Goals

	PD DAY #1				
Training Topic(s)	Data to be Tracked for Progress Monitoring	Funding Source(s)			
•We have partnered with EdElements through the TSI Grant to assist in building a strong foundation of Tier 1 Instruction for our entire faculty. We will focus on a "common" language and school-wide expectations. EdElements in conjunction with our administrative team will build a "playbook" that will consist of the instructional expectations we have for all teachers. This will result in a non-evaluative walkthrough form that will be utilized by academic coaches, district staff, and instructional leaders in our building. The corresponding data will be used on PL day 2.	 EdElements/JVHS Admin. "playbook TKES Observations 	• COF			
•The PBIS team will provide a refresher/orientation to begin the year. Disciplinary policies and procedures will be taught/reviewed and the transition from school-wide expectations to classroom expectations will begin.					

PD DAY #2				
Training Topic(s)	Data to be Tracked for Progress Monitoring	Funding Source(s)		
•Through the collection of data from the initial EdElements PL, the administrative team will tier our teachers to provide differentiated PL. This will consist of two	EdElements/JVHS Admin. PlaybookTKES Observations	• COF		

groups. The first group will receive more intensive instruction and review of core Tier 1 instructional practices. The second group will have a PL focused on enriching and creating a deeper understanding of the concepts taught in previous PL. A second "playbook will be developed to track progress from October PL date to December 22 nd . The differentiated PL will be completed by Admin., Academic Coaches, and EdElements personnel.	
•The PBIS team will provide guidance and instruction on the transition from schoolwide expectations to classroom expectations will begin. Classroom matrices will be developed and reviewed.	

	PD DAY #3	
Training Topic(s)	Data to be Tracked for Progress Monitoring	Funding Source(s)
•Through the collection of data from the initial EdElements PL, the administrative team will tier our teachers to provide differentiated PL. This will consist of two groups. The first group will receive more intensive instruction and review of core Tier 1 instructional practices. The second group will have a PL focused on enriching and creating a deeper understanding of the concepts taught in previous PL. A third "playbook will be developed to track progress from January PL date to March 26 th . The differentiated PL will be completed by Admin., Academic Coaches, and EdElements personnel.	 EdElements/JVHS Admin. Playbook TKES Observations 	• COF

•The PBIS team will provide further datadriven guidance and instruction on classroom expectations. Classroom matrices will be adjusted if needed and reviewed.		
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ADDITIONAL PD OFFERED DURING YEAR Includes specific conferences and workshops						
Training Topic(s) Data to be Tracked for Progress Monitoring Funding Source(s)						
Nashville Academies Tour	Spring 2021	COF				
Restorative Practices (W.O.R.K.S.)	TBD	COF				
Personalized Learning Team	TBD	MCSD				

REQUIRED QUESTIONS FOR ALL SCHOOLS

In developing this plan, briefly describe how the school sought advice from individuals was accomplished (ex. teachers, staff, other school leaders, paraprofessionals, specialized instructional support personnel, parents, community partners and other stakeholders).

The Leadership Team met to rate and discuss all criteria in the Comprehensive Needs Assessment. From these questions, discussion came about that caused the team to reflect on matters and issues that are concerns throughout the building. Through these discussions between teachers, academic coaches, and administration, it became evident that there were many areas of need throughout the building, but it also became apparent where the school needed to focus our greatest attention first. After developing the goals and action steps that seem to be the biggest area of need, the paraprofessionals and other stakeholders were included to offer any ideas and suggestions that they might have to help improve matters within the school.

Describe how the school will support efforts to reduce the overuse of discipline practices that remove students from the classroom, specifically addressing the effects on all subgroups of students.

All students at Jordan Vocational High School are economically disadvantaged. All teachers will receive ongoing training to allow for continuous development opportunities to enhance effective Tier 1 instructional strategies and behavioral interventions to reach all students. In addition, discipline procedures have been modified to include a conference with SWD students that reach 5 days of out of school suspension (OSS). The conference may include the student, parent(s), administrator, LEA, counselor, case manager, and teacher if applicable.

Describe continuing and/or new activities and programming, including objectives and intended outcomes, planned for supporting

Describe any continuing and/or new Title IV funded activities and programming, including objectives and intended outcomes, planned for supporting:

- Well-rounded educational opportunities for all students
- Safe and healthy students
- Effective use of technology by students

The objective of implementing Restorative Practices (W.O.R.K.S.) has been and will continue to be to offer alternatives to suspension and engage students and parent(s) in the ongoing process of improving behavior. We have elected to have a counselor through the W.O.R.K.S. Program on campus three times weekly to hold small-group sessions as well as meet with parents and students to individually

address any behavioral concerns that may have led to suspension. W.O.R.K.S. modules will be mandated to complete with the W.O.R.K.S. counselor prior to the student returning to their regular schedule. An early intervention component is also being developed to intervene prior to extended suspension with those students exhibiting behaviors that may be detrimental to teaching and learning. Several staff members have been trained in Restorative Practices and there are plans for the program to be coordinated in our Tools for Success course offered in our Freshman Academy. Those teachers in the Freshman Academy not already trained will be included to implement the program with the utmost fidelity.

Elementary Schools Only

Describe how the school will support, coordinate and integrate services with early childhood programs at the school level, including
strategies for assisting pre-school children in the transition from early childhood education programs to the elementary school.

Also, c	escribe what supports and/c	services will be put into	place to support 5 ^t	^h grade students in their	transition to middle school.
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Middle Schools Only

Describe how the school will support, coordinate and integrate services with elementary schools, including strategies for 5th grade students in the transition from the elementary school to the middle school.

Also, describe what supports and/or services will be put into place to support 8th grade students in their transition to high school.

High Schools Only

Describe how the school will support, coordinate and integrate services with middle schools, including strategies for 8th grade students in the transition from the middle school to the high school.

Also, describe what supports and/or services will be put into place to support 12th grade students in their transition to college or career.

To transition into high school, we have a freshmen orientation to give important information to the freshmen, tour the school, and learn important facts about high school. This year, all freshmen will take a Tools for Success class that will not only help them become more prepared to be a successful high school student, but to also prepare them for life outside of high school - whether that be college or career. Also in this Tools for Success course, students will take the You-Science Career Aptitude Assessment, which will give results to students regarding their interests and aptitudes for teachers to help guide and mentor them for their future goals and careers. Through our advisement program, advisors assist freshmen with any difficulties they are having in high school and to continuously observe their grades, attendance, and behavior to help keep them on track. As for the transition to college and career, there are several opportunities offered for the students through Work-Based Learning and Dual Enrollment Classes.

Vertical articulation meetings will be scheduled in the Spring with feeder middle schools (Arnold Magnet Academy and Double Churches Middle School) to support, coordinate, and integrate services as students' transition from middle school to high school. Our Guidance Director, Counselors, and LEA will work with Seniors on their transition to college or career.

REQUIRED QUESTIONS FOR TITLE I SCHOOLS

Describe how the school will ensure that enrolled low-income and minority students are not served at disproportionate rates by ineffective, out-of-field or inexperienced teachers.

All students at Jordan Vocational High School are economically disadvantaged. We ensure that all teachers in our school are highly qualified in their content area and receive ongoing training to allow teachers continuous development opportunities to enhance effective instructional strategies to reach all students in the school.

Provide a general description of the Title I instructional program being implemented. Specifically define the content areas to be addressed and the strategies to be utilized to address the identified needs of the most at-risk students in the school. Include any services being provided for homeless students or any students living in group homes.

Jordan Vocational High School is a school-wide Title I school. All resources that we offer are offered to all students in each content area. This year, not only will we continue to focus on Tier 1 instructional strategies through the Gradual Release of Responsibility Framework, but we will also be focusing on how to better implement Tier 1 instructional strategies through a more cohesive team teaching approach to better enhance student achievement with all students at Jordan Vocational High School.

Targeted Assistance Schools Only

Provide a description of how teachers, in consultation with parents, administrators and student services personnel, will identify eligible students most in need of Title I targeted assistance programs and supports. Include a description of how the school will develop and implement multiple objective, academic-based performance criteria to rank students for service including a description of the measurable scale (point system) that uses the objective criteria to rank all students.