

Forrest Road Elementary School

Faculty Meeting Notes

April 10, 2020

Via Zoom

- The school board will meet Monday. After this meeting, they will give us guidelines for grading, passing out packets, taking up materials from students, and getting in the building. (At this time, we can only enter the office and the cafeteria, which is where the packets are.)
- The district is also looking at doing a summer bridge program to help students catch up.
- Packets will go out over two days next week:
 - We need 8 people at a time
 - The shifts for times will be the same as before. Each team will need to work 3 shifts. Let Aviles know what times you want.
 - Bring your mask if you have one. If not, Mr. Aviles will order some.
 - There are procedures we must follow, such as not leaning into cars. These guidelines will also come from the district.
 - Let Mr. Aviles know if you want to volunteer
 - We will receive materials (old packets, library books, etc.) at a later date. There is a process for this, and the school board will share later.
- Let Mr. Aviles know if you have a walkie talkie in your room.
- Student shout-outs
 - Tell Ms. Wooten if you are good with writing, drawing, etc.
 - Tell Ms. Wooten if you have any kids who are excelling for a school-wide shout out.
There will be a mid-week shout out for kids who are doing well.
- Send out a survey to parents asking when is the best time to have a Zoom meeting. It's possible that they cannot attend one during the day because they are working. We may have to meet in the evenings.
- Mrs. Lightholder is holding Zoom meetings to read with small groups.
- Try to do small groups in Zoom if you can.
- Continue making a list of what standards were not covered before the pandemic. It will be collected at the end of the month.
- It was suggested in the 3rd grade meeting that we send PDF files to parents whose kids are having trouble getting online.
- Ben Travers will be hosting a STEMScopes training meeting on Zoom Monday morning at 11:00. Contact Ms. Carroll for details.
- Ms. Carroll will send Mrs. Johnson How-To instructions for parents to check their child's progress on Achieve 3000 to be put on the website.
- More food has been donated for our students. Ms. Weeks will contact the families we have already shared with to see who needs more. If you can think of any others, please let Aviles/Weeks know.

- Virtual Field Day: Ms. Tatmon brought up the idea of a Virtual Field Day. We could put it on our Padlet page.
- Virtual Spirit Week: Mrs. Johnson has the schedule for a virtual spirit week. We will do it starting Monday for 2 weeks. Take a picture of yourself doing the virtual spirit week activities and post it to the Padlet page at <https://padlet.com/e030049/leqre0gd9tyhd46k>. All pictures will need to be approved by Mrs. Lightholder before they will show up.