

GEORGE WASHINGTON CARVER HIGH SCHOOL



CARVER CREED



Commitment to

Acknowledging

Respect

Vision

Encouragement &

Responsibility

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WELCOME

Dear New and Returning Parents and Students,

On behalf of the faculty and staff at George Washington Carver High School, welcome to a new and exciting school year. Pride, Character, Excellence, and Dedication may simply be words in other places, but we expect our students to exemplify these positive character traits in academics, athletics, and in life.

Please use the Student Handbook contained within to familiarize yourself with the policies, procedures, and expectations at George Washington Carver. This information is an extension of the policies outlined in the MCSD Behavior and Discipline Handbook, and is the result of the concerted effort of parents, students, and faculty to provide a guide for school operations.

The traditions and expectations of outstanding achievement at George Washington Carver High School run deep, and we expect to continue and expand our enviable record with another exemplary year.

Please do not hesitate to contact our school, 706-748-2499, should you have questions or concerns.

Go Tigers!

Christopher B. Lindsey
Principal



Who Do I See If.....

As a general rule, teachers are a wonderful source of information about George Washington Carver's procedures and policies. More specific instructions and information may be obtained from the reference guide below.

Principal.....Chris Lindsey

SecretaryTheresa Bartell

Assistant Principal for Curriculum

& AttendanceCassandra Phillips

ClerkSeletha Brooks

Student check in and check out

Absences

Withdrawal of students

Certificates of Attendance

Assistant Principal for Discipline

& Student Services.....Lisa Norris

Clerk.....Ella Bailey

Discipline issues

Student Services

Schedule conflicts

Bus passes

Emergency Operations and Procedures

Director of Guidance.....Selena Walker-Banks

Clerk.....Melode Thornton

Transcripts

Personal or interpersonal problems

HOPE information

College and scholarship information

LEA.....Latonya Thomas

Academic DeansKimberly Jernigan

& Yvette Martin

Literacy Coach.....Latasha Stigger

STEM Coordinators.....Victoria Neal

& Latasha Stigger

Athletic DirectorCalvin Arnold

Band.....Warren Williams

Tigerettes.....Annette Williams

CheerleadersPortia Norris

Drama.....Tamara Curry

Media Specialist.....Terre Ray

Clinic WorkerAnita Cordoba

Bookkeeper.....Theresa Bartell

Head Custodian.....Cathy Fluellen

Maintenance.....Eduardo Torres

Cafeteria Manager.....Alicia Morris

Alma Mater

O Carver High we praise thy name
Praise thee for thy greater claim;
Honor, courage, precepts of love,
Lift your head to God above;
Give us strength, O Lord we pray.
Lead us on from day to day,
We'll always love you Carver High
You are our guiding light.

Although the school days swiftly pass;
In our hearts you'll always last;
First to us in our work and play,
Then guide us through our future ways.
You'll be a light still guiding us,
From o'er the hill throughout the years,
Bless you and keep you Carver Dear,
To you we'll be sincere.



2017 – 2018 Bell Schedule

Time	Period	Minutes
7:30	Teachers Report	Planning
8:00	1 st Bell	Teacher Supervision
8:05	2 nd Bell	Warning Bell
8:10 – 9:05	1 st Period	55 minutes
9:10 – 10:05	2 nd Period	55 minutes
10:10 – 11:00	3 rd Period	50 minutes
11:05– 12:40	4 th Period & Lunch	95 minutes
12:45 – 1:35	5 th Period	50 minutes
1:40 – 2:30	6 th Period	50 minutes
2:35 – 3:25	7 th Period	50 minutes
3:25 – 3:30	Supervision	5 minutes

Lunch Schedule

1st Lunch 11:00 – 11:25 (25 minutes)

2nd Lunch 11:25 – 11:50 (25 minutes)


3rd Lunch 11:50 – 12:15 (25 minutes)

4th Lunch 12:15 – 12:40 (25 minutes)



2017 – 2018

Advisement Day – Wednesday

Time	Period	Minutes
7:30	Teachers Report	Planning
8:00	1 st Bell	Teacher Supervision
8:05	2 nd Bell	Warning Bell
8:10 – 8:55	1 st Period	45 minutes
9:00 – 9:45	2 nd Period	45 minutes
9:50 – 10:10	Advisement	20 minutes
10:15 – 11:00	3 rd Period	45 minutes
11:05 – 12:40	4 th Period & Lunch	95 minutes
12:45 – 1:35	5 th Period	50 minutes
1:40 – 2:30	6 th Period	50 minutes
2:35 – 3:25	7 th Period	50 minutes
3:25 – 3:30	Supervision	5 minutes
Lunch Schedule		
1 st Lunch 11:00 – 11:25 (25 minutes) 2 nd Lunch 11:25 – 11:50 (25 minutes) 3 rd Lunch 11:50 – 12:15 (25 minutes) 4 th Lunch 12:15 – 12:40 (25 minutes)		
		

POLICIES & PROCEDURES

Every student has the right to an education, and our policies and procedures are

designed and enforced to protect that right. All policies are subject to review and change at any time during the school year, and the Principal/designee has the authority to make exceptions based on extenuating circumstances. Each policy established has a logical reason for its existence. We expect every student's cooperation in adhering to these policies.

Attendance

School hours are from 8:10 a.m. until 3:25 p.m. Students who arrive to school before 7:55 a.m. should report directly to the gym or cafeteria. The Governor of the state of Georgia has signed into law new state attendance policies for the purpose of reducing the number of unexcused absences from school and to increase the percentage of students present to take tests that are required to be administered under the laws of the state of Georgia. Parents and students should become familiar with George Washington Carver's attendance policy as stated below. George Washington Carver High School reserves the right to change its attendance policies in order to comply with state law and local policies.

Tardiness to School

1. All students must be in their class prior to the 8:10 a.m. bell or they are considered tardy to school. Tardiness will be unexcused unless the student has a doctor's note or court document. Oversleeping, car trouble, running errands, missing the bus, dress code violations, etc. are unexcused.
2. Students checking in after 9:00 a.m. without a doctor's note or court document must be accompanied by a parent. If the student is not accompanied by a parent, he/she will be placed in ISS for the remainder of the day.
3. Students may not check in after 11:40 without a valid excuse or with parent/guardian.
4. Tardy students that fail to check in through the Attendance Office prior to going to class will be skipping and will be dealt with accordingly.

Students will receive the following consequences for unexcused tardiness to school:

1st Tardy -Warning

2nd Tardy - Warning

3rd Tardy - Thursday School Detention (3:30 p.m. - 4:00 p.m.)

4th Tardy - Parent Conference/Tardy Contract (Bring child to school)

5th Tardy - Friday School Detention (3:30 p.m. - 4:30 p.m.)

6th Tardy - ISS (1 day)

7th Tardy - ISS (2 days) Parent must check student in for the remainder of the semester.

8th & subsequent - OSS

Check-Outs

1. Appointments with the doctor or dentist should be made at a time when the student is out of school or during times the student will miss the least amount of instruction. Students should present their written request for check out to the Attendance Office by 8:00 a.m. Note should include a valid phone number for the purpose of verifying with a parent.
2. Phone checkouts are discouraged unless initiated by the school. Parents or guardians arriving at school to check their child out must sign them out through the Attendance Office and **present a valid picture ID**. Students will not be dismissed from class until the parent or guardian arrives. Sick students must check out through the clinic Monday – Thursday 9:30 a.m. – 1:30 p.m. and Fridays from 9:30 a.m. – 12:30 p.m.
3. Check-outs are unexcused pending a physician's or a parent's note.
4. Parents/guardians and persons listed on the Student Information Sheets are the only people allowed to check students out.
5. Per MCSD Policy, students will not be allowed to check-out after 3:00 p.m. unless approved by an administrator.

Absences

1. *Excused*
 - a. Absences are excused only for personal illness, illness or death in the immediate family, health or safety related factors, or special permission received in advance by the clinic worker or the Principal. Students returning to school from an absence should bring a written note signed by their parent or guardian stating the day or days of absence along with the date the note is written. A doctor's note or court excuse is acceptable. Upon the students return to school, excuses should be given to the 1st period teacher. It is the students' responsibility to make arrangements within 3 days to make up assignments.
The student will receive a zero for work missed due to unexcused absence.
 - b. Parents/guardians of students with five or more unexcused absences will be referred to the MCSD truancy officer for violation of Georgia Compulsory education laws. Possible consequences to the parent or guardian include fines, imprisonment, and/ or community service.
 - c. Long-term absences due to illness or injury may qualify a student for homebound instruction. Parents should contact the Attendance Office for information about this service.
 - d. Students absent ten unexcused days (unless otherwise stated in Georgia law) will be referred to the Georgia driver's license bureau for non-compliance and that student's privilege to acquire a learner's permit or driver's license will be suspended for the specified period of time.
2. *Unexcused*
 - a. Make-up work for unexcused absences will be given at the discretion of the individual teacher. Suspensions are considered unexcused absences.

3. *Re-Entry after Suspension*

The Principal/ Assistant principal must reinstate all students returning from suspension. Students who return from suspension must bring a parent or guardian for a conference. All conferences are held after 8:10 a.m.

Automobiles

If you drive to school, park your car in the designated student parking lot (near the gym) and leave the parking lot immediately. DO NOT blare your car radio while your car is on the campus and DO NOT cruise around or through the parking lot before or after school.

Teacher parking is in a designated area and is off limits to student drivers. Administrative parking is in the reserved spots in the front parking lot.

Drop Offs

All car riders should be let out in the front of the school. Students must enter through the front main entrance or the front gym entrance.

Certificates of Attendance

A request for a Certificate of Attendance must be in writing from the student's legal guardian. These requests will be accepted on Monday through Wednesday in the Attendance Office. They will be processed on Thursday, and the student may pick them up on Friday.

Bus Transportation

Free and reliable bus transportation is provided students as long as their behavior is safe and acceptable. Bus passes student IDs are required for all students riding MCSD buses. Buses are not provided to students attending Carver through a hardship assignment.

Students can and will be disciplined by the administration when behavior is unsafe or disruptive. Below are the steps that will be used to deter undesired behavior on buses:

1st Referral – Verbal Warning

2nd Referral – Written Warning

3rd Referral – 1 day Suspension off buss

4th Referral – 3 days Suspension off bus

5th Referral – 5 days Suspension off bus

6th Referral – 10 days Suspension off bus

7th Referral – Suspension off bus for the remainder of the semester

All offenses will be documented in IC.

The administration reserves the right to deviate from the steps above depending on the severity of the offense.

Visitors

Students are not to bring guests or friends to school. Visitors (including parents) are to report immediately to the main office. Passes will be issued to visitors with official business (i.e. guest speakers, parents, vendors, etc.). Parents will not interrupt classes or school functions with unannounced visits to teachers. Parent conferences with teachers must be scheduled 24 hours in advance. Visitors are NOT welcome in the parking lots, school building, or premises before, during, or after school. Trespassers and loiterers are subject to criminal prosecution. Students will not be called out of class unless they are checking out.

Media Center

The Media Center plays a strategic role in the instructional program of George Washington Carver High School. The center contains a wealth of materials and services, including books, videotapes, on-line capabilities, and other media for the use of students and faculty. Hours of operation are from 7:30 a.m. to 3:30 p.m. during the day with a pass from their respective teachers.

Phones

Office phones are for school business and not for student use until after 3:25 p.m. each school day. Students who become ill should report to the school nurse or guidance and a parent will be contacted. Clerks will not deliver phone messages to students.

Student ID Badges

Every student will be issued a school ID. IDs should be in the student's possession at all times while the school bus or on campus.

Lockers

Lockers are provided for student use for a rental fee of \$5. When lockers are left open or combinations shared, three undesirable consequences might occur:

- (1) Items are stolen,
- (2) Locker doors are bent or otherwise vandalized, or
- (3) Students become responsible for contraband left in their lockers by others.

School administrators have the legal right and obligation to enforce school policies and have the right to search a student, his/her locker, and other personal effects.

Students are not permitted to share lockers; therefore, purchase your own early. The sharing of lockers will mean loss of locker privileges. **Book bags are not allowed in the halls, classrooms, or cafeteria between the hours of 8:10am – 3:25pm. ALL book bags, to include draw string bags, no exceptions, should be kept in lockers during the school day.**

Emergency Procedures

**** Classroom doors should remain closed and locked during instructional time.**

Fire drills and tornado drills are mandated by law. The Crisis Response Handbook is updated yearly, kept on file in the main office, and emailed to all faculty members. Teachers should remind students of procedures for drills and emergencies during the first several days of school as well as throughout the school year.

Fire drills are signaled by a special alarm that continues to sound for an extended period of time. Students are to move quickly to the exit designated for the class to which they are assigned. Fire drill routes are posted prominently in every classroom.

The signal for a tornado drill is a verbal announcement over the PA system. Students are to remain calm and follow the instructions posted in each classroom and given verbally by the teacher.

Teachers are reminded that, in any emergency situation, their primary responsibility is the safety of their students.

ACADEMICS

Academics are the primary focus at George Washington Carver High School. All other areas, though important, support the educational program. As a student at George Washington Carver, you have many opportunities and advantages available. Use your time at George Washington Carver wisely.

Graduation Requirements

All students at George Washington Carver High School must follow and complete the required number of credits to receive a diploma from the Muscogee County School District.

Every student will take a course (English, Science, Social Studies and Math) every school year, regardless if they have met core course requirements for graduation.

English - 4

Social Studies - 4

Math - 4

Personal Fitness/Health - 1

Science - 4

Vocational - 4 (at least 3 in same area)

Foreign Language - 2 (in same language)

1 Core Area Elective - Fine Arts, or Career & Technical

Remaining Carnegie credits are to be in elective areas.

Grade level classification is determined by the number of credits earned. Students must have a minimum of 23 credits, in the correct areas, to graduate. Promotion from grade to grade to grade is as follows:

- 9th Grade – Promotion from 8th grade
- 10th Grade – One year in high school and 5 credits
- 11th Grade – Two years in high school and 11 credits
- 12th Grade – Three years in high school and 16 credits

Guidance and Counseling

The purpose of George Washington Carver High School’s Guidance and Counseling Program is to ensure that all students who attend our school are academically competent, socially adjusted, and well prepared for entry into college, or are career ready for the workforce. The school counseling program will provide a joint collaboration between counselors, teachers, parents, administers, and the community. This joint effort will facilitate student success through overall school achievement.

George Washington Carver’s multifaceted approach to advisement provides information and guidance to students which plays an important role in the total educational process. Parents, students and faculty are invited to make use of this service. The Guidance Office is open from 7:30 a.m. until 4:00 p.m.

- Dr. Rameau – 9th & 10th grade counselor
- Ms. Thomas - 10th & 11th grade counselor
- Mrs. Walker-Banks - 12th grade Counselor/Guidance Director

Valedictorian and Salutatorian

The Valedictorian and Salutatorian are the top two seniors based on their Academic GPA which is determined at the end of the first term of their senior year. The top ten averages in core courses equal the Top Ten Seniors. All AP, Honors, and STEM classes will be weighted.

To be eligible, students must have been enrolled at Carver since their junior year, must have all of their credits. Eligibility for Valedictorian, Salutatorian and Top Ten Seniors will also be based on behavior, attendance, scholastic honesty and the discretion of administration. If a tie is calculated, Academic Numerical averages, SAT, ACT, etc. will be used.

Honor Cord Distinction

Blue Stoles/ Gold Tassel..... National Honor Society
Purple/Silver National Technical Honor Society

HONOR ORGANIZATIONS

Members for the honor organizations listed above are elected by the Faculty Councils as specified by their requirements and guidelines, based on scholarship, service, leadership, and character. Graduates holding these honors may wear the designated cord and have the appropriate seal placed on their diploma. Copies of the requirements and guidelines for these organizations may be picked up in the Guidance Director's office.

National Honor Society

Candidates eligible for selection to the Elizabeth Cnty Chapter of the National Honor Society must be a member of the junior or senior class and have maintained a minimum Grade Point Average of 90 on a scale of 100. The candidates must have never failed a course or State Assessment or have been enrolled in any remedial or special help class. The faculty shall evaluate each candidate in areas of service, leadership, and character. Final approval or disapproval shall be made by the faculty council (five faculty members), which is chosen by the principal. The decision of the faculty council shall be considered final. All evaluations of candidates shall be kept confidential.

Computation of the numerical average to determine eligibility will be done at the end of the first term of the junior year. At the discretion of the advisors and the faculty council, another computation may be done at the end of the junior year and a fall induction held for seniors who may have narrowly missed having the required numerical average.

Weights for the following academically challenging classes used when computing averages are as follows:

- Additional 5 points for Advanced English I,II,III, Pre-Calculus, Calculus, Advanced History and STEM courses (math and science only)
- Additional 10 points for AP courses

All students inducted into the Elizabeth Cnty Chapter of the National Honor Society will be expected to maintain their average and the commitment to lead and to serve while upholding a high standard of conduct for themselves. The faculty council may, with or without a warning dismiss students who do not maintain the grades, who dishonor the principles of the national or local chapter of NHS, or who flagrantly disregard the rules of the school or community.

*Weighting of courses may vary if the Muscogee County School District implements a uniform standard for points.

Qualifications for consideration for the Elizabeth Cauty Chapter of the National Honor Society are scholarship, leadership, character, and service.

(1) Scholarship

The student who possesses scholarship:

- √ Has a numerical average of 90 or above
- √ Meets all other criteria

(2) Leadership

The student who exercises leadership:

- √ Is resourceful in proposing new problems, applying principles, and making suggestions
- √ Demonstrates leadership in promoting school activities
- √ Exercises influence on peers in upholding school ideas
- √ Contributes ideas that improve the civic life of the school
- √ Delegates responsibilities
- √ Exemplifies positive attitudes
- √ Inspires positive behavior in others
- √ Demonstrates academic initiative
- √ Successfully holds school offices or positions of responsibility, conducting business efficiently and effectively, and without prodding, demonstrates reliability and dependability
- √ Demonstrates leadership in the classroom, at work, and in school or community activities
- √ Is thoroughly dependable in any responsibility accepted

(3) Character

The student who shows character:

- √ Takes criticism willingly and accepts recommendations graciously
- √ Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability)
- √ Upholds principles of morality and ethics
- √ Cooperates by complying with school regulations concerning property, program, office, halls, etc.
- √ Demonstrates the highest standards of honesty and reliability
- √ Shows courtesy, concern, and respect for others
- √ Observes instruction and rules, punctuality, and faithfulness both inside and outside the classroom
- √ Has powers of concentration and sustained attention as shown by perseverance and application to studies
- √ Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others
- √ Actively helps minimize of bad influences at school

(4) Service

The student who serves:

- √ Is willing to uphold scholarship and maintain a loyal school attitude
- √ Participates in some outside activity: Girl Scouts; Boy Scouts; church groups; volunteer services for the aged, poor, or disadvantaged; family duties
- √ Volunteers dependable and well-organized assistance, is gladly available, and is willing to sacrifice to offer assistance
- √ Works well with others and is willing to take on difficult or inconspicuous responsibilities
- √ Cheerfully and enthusiastically renders any requested service to the school
- √ Does committee and staff work uncomplainingly
- √ Shows courtesy by assisting visitors, teachers, and students

The Faculty Council makes the final decision concerning candidates for NHS.

Honor Roll

Those students making all A's and B's for a nine-week period are placed on the Honor Roll for that nine-week period.

Principal's List

Those students making all A's during a grading period are placed on the Principal's List for that nine week period.

No Pass - No Participate

Students participating in extracurricular activities must meet the eligibility requirements as set forth by MCSD, GHSA, and the State Department of Education.

- √ Extracurricular activities are defined as any school-sponsored program for which some or all the activities are outside the regularly scheduled day;
- √ Students must pass at least five (5) subjects in the year immediately preceding participation.
- √ Fifth year students are not eligible for GHSA activities.

Columbus State University/Columbus Technical College-Move On When Ready (MOWR)

Students who have achieved exceptional levels of maturity and academic success and who meet the specified requirements to participate in the ACCEL program may take two courses each semester at Columbus State University or Columbus Technical College. (Students who are interested must take the SAT or ACT.)

Governor's Honors Program

The Governor's Honors Program is an advanced academic summer program for high school students. Students selected take courses in specific academic, elective, and high interest areas. These courses are taught by master teachers with exceptionally strong backgrounds and with wide-ranging interests in a general interdisciplinary approach to teaching. Governor's Honors serve rising juniors

and seniors statewide who are extremely capable and highly motivated and who demonstrate a firm commitment to a particular academic area. Both past performance and present level of interest are assessed by GHP reviewers in their search for students who have gone beyond the expected and the required. In addition, nominees must have taken the PSAT in order to qualify. Students who have attended Governor's Honors in the past are ineligible.

Students may be nominated for local consideration either by themselves or by a George Washington Carver faculty member. A faculty member's endorsement must accompany a self-nomination. Nominees are screened by local school committees and candidates for each area are determined. The school's selections are sent to the state where further screening determines final Governor's Honor's candidates.

Star Student-Teacher Recognition Program

The Star Student-Teacher Program (STAR Student-STAR Teacher) is sponsored by the Columbus Chamber of Commerce locally and is a part of a statewide recognition program for outstanding students and teachers. Selection is made from those scoring highest on the Scholastic Aptitude Tests (SAT). The Student who meets all other criteria specified and who has made the highest score on the SAT through November of their graduation year is named STAR Student. The STAR Student selects the STAR Teacher. The STAR Student is identified in January/February prior to graduation. Further competition is held for the district, region, and the state winners.

Georgia Scholars

The Georgia Scholar Program is an effort by the Georgia Department of Education to identify and recognize high school seniors who have achieved excellence in school and community life. In order to qualify as a Georgia Scholar, the following criteria must be met:

A minimum of 1360 on the SAT at one sitting; (critical reading and math)

- 23 Carnegie credits for graduation to include:
 - 3 credits in science, with 1 unit in chemistry or physics;
 - 4 credits in mathematics, with 1 unit above Algebra II;
 - 3 credits in social studies, to include economics and citizenship, world history and U.S. studies;
 - 4 credits English language arts;
 - 2 credits of a single foreign language;
- The student either has maintained a 3.75 average on a 4.0 scale or the student ranks in the upper 10% of the graduating class;
- The student must maintain 95% attendance in grades 9-12;
- During grades 9-12, the student has participated in three interscholastic events or has achieved significant recognition in interscholastic events; for example, holding first chair or leading a section in band or chorus, serving as athletic team captain, placing in individual athletic events, debates, or other Career technical competitions or similar events;

- The student will have pursued academic study in visual art, music, dance, theater or other arts areas;
- The student must have demonstrated leadership in youth activities outside the school;
- The student must be registered to vote if 18 or older;
- The student must demonstrate evidence of high self-esteem and concern for others in daily activities.

Youth of the Month

Each month an outstanding senior is selected to compete with other seniors in the Muscogee County School District. Youth of the Month Awards Program is sponsored by the Exchange Club of Columbus and has six winners from the school district per year as well as a Youth of the Year. A nominee must exhibit excellence in scholarship, aptitude, industry and leadership. SAT scores, grades, extra-curricular activities, awards and honors earned are significant in qualifying the student for selection.

Page One Awards

The Page One Awards Program originated in 1976 and is sponsored by the R.W. Page Corporation, publisher of the *Columbus Ledger-Enquirer*. The purpose of these awards is to recognize outstanding seniors in area high schools for their unselfish service to their schools and communities through the use of outstanding talents and abilities.

The awards consist of trophies and cash awards to the winners in each of thirteen categories. Certificates are presented to all nominees, and one Runner-Up Award is given in each category. Nominations from George Washington Carver High School are made by a selection committee following the established criteria. Categories included in the awards are: Art, Athletics, Citizenship, Drama, English and Literature, Foreign Language, General Scholarship, Industrial- Vocational, Journalism, Mathematics, Music, Science and Social Studies.

These awards are presented in May. The newspaper establishes guidelines. The selection of judges, judging, all expenses, and the presentation of the awards are administered by the *Columbus Ledger-Enquirer*. An award naming a PAGE ONE TEACHER has been added to this program. Each school may nominate a teacher to receive this award.

Science, Technology, Engineering, Mathematics Program (STEM)

The STEM program at George Washington Carver High School is an inclusive program that offers college preparatory students an intensive program of study in the areas of math, science, and technology. STEM requirements are explained in detail on our STEM brochure.

MISCELLANEOUS

Things to know:

- The school bus is like a classroom and the drivers will set rules for proper behavior.
- Telephones in the offices are for official business. Please don't ask your child to call home for instructions. Instruct your child to see a school official in emergency situations.
- Prescription drugs and medicines are to be kept in the clinic with the school nurse.
- Students impersonating parents for checking out face a minimum of one day home suspension.
- Upon arriving on campus, students are to leave the parking area and enter the building.
- Cars and the parking areas are off-limits during the day without a pass from an administrator.
- Restrooms are not for loitering or social gathering. Please help us keep them clean.
- Outside food is not allowed in the cafeteria between the hours of 7:00am – 1:00pm.
- Transcript request are done through the guidance office.
- All instances involving drugs, alcohol, weapons, or unlawful situations of loitering, trespassing, or aggressive force will be reported to the police.
- Students will not be allowed to put their heads on desks or sleep in class.
- The Muscogee County School District offers student accident insurance to all students in the Muscogee County School District.

Hall Passes

Students are not to be out of class without the classroom teacher's permission. Teachers may allow students to leave class only in emergency situations and must provide the student with the proper color coded written pass. Students are not allowed to leave the lunchroom during lunch periods without permission from the administrator on duty. Students out of class/lunchroom without proper authorization are considered to be skipping and will be dealt with accordingly.

Weapons and Dangerous Instruments

A student shall not possess, use, handle, or transmit a knife, cane, machete, pistol, rifle, shotgun, pellet gun, or other object that reasonably can be considered a weapon. Any student that makes use of any object as a weapon in an act of violence will be subject to expulsion for the remainder of the year or permanent expulsion. The police will be involved in the investigation of the possession of an

illegal weapon. Weapons that are not “illegal” will be judged according to the facts and circumstances of the case.

Situations will apply to students when they are:

- On the school grounds at any time;
- Off school grounds at a school activity, function, or event;
- In route to and from school;
- In route to and from school functions, activities, or events.
- On social media sites threatening or posing a threat to the safety of others.

Any student accused and found guilty of possessing, using, handling or transmitting a dangerous weapon as indicated in the above paragraph will be suspended and referred to the tribunal.

Fighting

Settle your differences in a way other than fighting. Let a teacher or administrator know when there is a potential problem so we can help before a fight erupts. We don't want anyone to get hurt fighting and this practice WILL NOT be tolerated at school. Fighting is considered a major offense because it threatens the safety of our students and teachers and is a major disruption to the school day. Students who fight at school will be suspended for a minimum of 3 school days and may be charged by the Columbus Police Department with a minimum charge of Disorderly Conduct.

Campus Authority

Students must be aware that all teachers, secretaries, administrators and school system employees have authority over students. Instructions from a teacher or staff member are to be followed by every student whether or not that student is assigned to their respective class or area. All faculty and staff members have the responsibility of enforcing all rules, regulations, and policies.

Alcohol, Narcotics, Stimulants, & Other Dangerous Drugs

The Muscogee County Board of Education places the highest priority on the elimination of substance abuse in the school and in the community. The use, possession, or transmitting of illicit substances will be met with firm and consistent disciplinary measures. Students in the Muscogee County School District are prohibited from possessing, using, selling, transmitting, intending to transmit, or being under the influence of alcohol and substances made illegal by the Georgia Controlled Substances Act: This includes:

- On the school grounds before, during, or after school hours;
- On the school grounds at any time when the school is being used;
- On the school grounds at a school activity, function, or event;
- Within legal proximity to school grounds as designated under Georgia Statutes;

- On the way to or home from school;
- At any school-sponsored function, whether held during or after regular school hours and whether on or off school property;
- On the way to or from school functions, activities, or events or during any time those students are under the jurisdiction of school authorities.

Illegal and dangerous substances defined by local and state laws are covered by this policy. Such substances include, but are not limited to:

- Drugs (stimulants, depressants, hallucinogens, inhalants, opiates) including, but not limited to narcotic drugs, amphetamines, barbiturates, marijuana, cocaine, or any other contraband or controlled substance or prohibited drug;
- Alcoholic beverages or intoxicants of any kind;
- Prescription medicine or drugs, with or without medical cause or medical permission, unless such medications have been registered with the school's main office personnel according to school procedures.

Parental permission to have or use substances prohibited by this policy, including alcohol, does not exempt a student from this policy. **All students found guilty of selling substances prohibited by the policy will be permanently expelled, with no appeal for re-entry.**

Electronic Devices

Students shall not be permitted to use or have visible any personal electronic communication devices including, but not limited to cell phones, head phones, etc., between the hours of 7:55am – 3:25pm unless the teacher has given permission to use for instructional purposes. Students ARE NOT allowed to charge phones in classrooms.

All confiscated devices should be turned in to the Assistant Principal. Devices may be picked up after school from 3:25pm – 4:00pm. A valid picture ID is required to pick up confiscated items. Cell Phone Policy and Procedures are as follows:

- 1st Offense – Device may be picked up at after school.
- 2nd Offense – Device held for 3 days.
- 3rd Offense – Device held for 5 days.
- 4th Offense – Device held for 5 days and student assigned 1 day of ISS.
- 5th Offense – Device held for 5 days and students assigned 2 days of ISS.
- 6th Offense – Assigned 2 days OSS. Device may be picked up after school.
- 7th & subsequent – 2 days OSS.

All offenses will be documented in IC.

**** If the student or parent/guardian is adamant that he or she cannot allow the phone to be held for the number of days listed in the proposed procedures, then the parent/guardian chooses for his or her son/daughter/ward to accept **2 days out of school** suspension in lieu of the phone being held.**

MCSD personnel are not expected to search for items that students have lost or claim stolen. Additionally, personnel will not be responsible for the value of a phone or other device in the event of unintentional damage, loss or theft of the phone or device.

Public Display of Affection

Public display of affection is inappropriate for school or school activities. Holding hands will be the limit of tolerance and allowance.

Students on Campus after 3:35 PM

Students are asked to leave the school campus immediately after the close of the school day. If students are participating in an extracurricular activity, the sponsor for that activity is responsible for the supervision of the students until all students from that activity are leave campus. The sponsor of the activity should have a designated area for his/her students to wait. Under no circumstances are students to be allowed to roam the campus or visit locker areas after the activity is concluded. The sponsor of the extracurricular activity should be outside with all of his/her students while waiting on transportation.

Students who stay after school for extra help or detention should leave campus immediately after leaving the classroom. If waiting on a ride, students are asked to wait outside the front entrance to the school.

Extra-curricular activities often require practices and rehearsals after school. Participants in these activities should go to their lockers immediately after school because they will not be allowed back in the building.

Students who do not follow these rules will be asked to give their names to any school employee who observes them. The students will be referred to the Assistant Principal the next school day for disciplinary action. The disciplinary action may include ISS, Friday School, or Home Suspension.

Students from other schools should not be on our campus unless involved in official business, and must sign in as visitors in the main office and obtain a visitor's pass. George Washington Carver students are also warned against visiting other schools unless on official business.

Dress Code

The Principal/designee shall determine whether any particular mode of dress, apparel, grooming, emblems, insignias, badges, or symbols results in such interference or disruption as to violate the dress code policy. Those students who, in the opinion of the Principal/designee, are not dressed appropriately may not return to classes until properly dressed and groomed.

All students will adhere to the following dress code rules:

- Pants/shorts will be worn at or above the waist. Sagging pants will be treated as a dress code violation.
- Students must wear their shirts buttoned and tucked in. Official jerseys do not have to be tucked in. Additionally, on game days during football season, Carver shirts do not have to be tucked in.
- Shorts, dresses, and skirts must be no more than 3 inches above the knee.
- All leggings/jeggings must be worn with tops that are no more than 3 inches above the knee.
- Pants with holes above the knees are permitted, only if leggings, shorts, etc. are worn under the pants to cover all skin above the knees.
- Athletic shorts may be worn as long as shirts are tucked in.
- Athletic slides may not be worn on campus. This includes decorated athletic slides (feathers, etc.).
- Shirts that do not cover the midriff may not be worn unless an undergarment that covers the midriff area is also worn.
- Spaghetti straps and tank tops are prohibited. Shirts, dresses, etc. may not be pulled down off shoulders.
- See-through clothing may be worn as long as undergarments are worn.
- Pajama pants, undershirts, boxers, briefs, or thermal underwear are not to be worn as outer garments or exposed in any way.
- Hooded garments may be worn to school as long as the hoods are not worn indoors.
- Hats of any type should not be worn in the school building at any time. These items should be placed in your lockers and not be visible during school hours.
- Camouflage shirts, pants, jackets, etc. may not be worn on campus.
- Bandannas of any type/color may not be on the school campus.
- Rubber flip flops/shower shoes or house shoes should not be worn to school.
- Items with spikes are prohibited.

Students who fail to follow school dress code guidelines are to be referred to the discipline office. This will be an unexcused absence from class.

DRESS CODE VIOLATION

- 1st Offense – Verbal Warning
- 2nd Offense – Friday School
- 3rd Offense – 1 day ISS
- 4th Offense – 2 days ISS

- 5th Offense – Parent Conference for purpose of being placed on Behavior Contract
- 6th Offense – 1 day OSS
- 7th Offense – 2 days OSS
- 8th & subsequent – OSS & Chronic Disciplinary Problem

All offenses will be documented in IC.

A student shall not dress, groom, wear, or use emblems, insignias, badges or other symbols where the effect thereof is to attract unreasonably the attention of other students or otherwise to cause disruption or interference with the operation of the school.

It is prohibited for any student to wear clothing items which advertise alcoholic beverages, drugs, sex, tobacco, obscene, crude or suggestive messages, or profanity. Designs or insignias that are part of a haircut, satanic symbols, gang-related badges, insignias and colors, logos or symbols which denigrate social or ethnic groups are also prohibited. "Fake" alcohol or drug advertisement is also disallowed.

Tobacco

Students are not permitted to possess, use, or transmit tobacco in any form anywhere on school property at any time or at any off campus, school-sponsored activity.

If you have any tobacco products in your pockets, in your locker, in your purse, or elsewhere, school personnel may confiscate and dispose of it. Possession, transmission, or use of lighters, paraphernalia, or tobacco in any form will result in out of school suspension.

Students suffering from nicotine addiction should see their counselor for important information and programs designed to help them quit.

Sexual Harassment

It is the policy of the Muscogee County Board of Education to maintain a learning environment free from sexual harassment. It shall be a violation of this policy for any staff member to harass a student, or for students to harass other students or any school employee through conduct or communications of a sexual nature.

Unwelcome sexual advances, requests for sexual favors, and other inappropriate oral, written, or physical conduct of a sexual nature when made by a member of the school staff to a student, or when made by any student to another student or system employee, constitutes sexual harassment when any of the following occurs:

- Verbal harassment or abuse;
- Pressure for sexual activity;
- Repeated remarks to a person with sexual or demeaning implications;
- Unwelcome touching;
- Suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning ones' grades, job, etc.

Any person who alleges sexual harassment by a staff member or student in the school district may complain directly to a Counselor, the Principal, or any school district employee. Filing of a complaint or otherwise reporting sexual harassment will not reflect upon the individual's status nor will it affect future employment, grades or job assignments.

The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the Board's legal obligations, and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

All allegations of sexual harassment shall be fully investigated and immediate, appropriate corrective or disciplinary action shall be initiated. Appropriate documentation shall be maintained on all allegations of sexual harassment.

A substantiated charge against an employee or student shall subject such person to disciplinary action including suspension or expulsion.

Legal Reference: Title VII of the Civil Right Act of 1964; Title IX of the Education Amendments of 1972 Franklin V. Gwinnett County Public School, 1992.

SCHOOL DISCIPLINE

Proper behavior is vital for a smooth-running and productive school atmosphere. Disciplinary action can include detention assignments, written assignments, work assignments, phone calls and phone conferences, confiscation of items, in-school suspension, Friday School, out of school suspension, expulsion, and referral to criminal authorities. All disciplinary action is geared to change unacceptable behaviors and to ensure a safe and productive environment.

In addition to the rules in the handbook, all students are subject to the policies on discipline of the Muscogee County Board of Education. A copy of this is given to each student. Please read it with care.

Students receiving more than 7 referrals and/or more than 10 days home suspension in a school year will be identified as Chronic Disciplinary Problem Students and may be referred for tribunal.

Detention

Teachers may inform students of detention verbally or in written form. Detentions generally last for 30 minutes from 3:30 p.m. to 4:00 p.m. Students are to leave the building immediately after serving detention. Transportation home after detention is the students' responsibility and lack of transportation may not be an excuse for missing detention. If a student does miss detention, he/she is given the opportunity to serve after school for the next 2 school days to make up for the absence from detention on the day originally assigned. These 2 days are automatically assigned, and the teacher does NOT give another detention notice. Students who fail to serve detention, will be assigned ISS or Friday School. Home suspension may result should students miss detentions on a frequent basis.

In-School Suspension

In-school suspension (ISS) is an in-house consequence for minor misbehaviors. Students spend their assigned days in the ISS room, work on assignments sent by their teachers and get credit for attendance at school. Grades are not penalized in any way if assignments are completed successfully. Students must stay on task while in ISS and failure to follow ISS rules will result in home suspension. Students may be assigned ISS no more than five times per school year. Students assigned to ISS may not participate in after school events or activities until their ISS assignment is completed.

Thursday School

Thursday school detention is offered as an alternative to home suspension for attendance related offenses. It is used as a progressive approach to deter attendance related issues. Hours are from 3:30 p.m. to 4:00 p.m. Students who fail to attend will be reassigned. If a student fails to stay, the next consequence will be Friday School.

Friday School

Friday School is offered as an alternative to home suspension for some offenses. Hours are from 3:30 p.m. to 4:30 p.m. In order to receive credit for attendance, students must successfully complete all written and behavioral requirements. Students who fail to attend Friday School will receive home suspension. School dress codes, rules, and policies will be enforced for students attending Friday School. Students assigned Friday School will attend regular classes, receive grades, take tests, and participate in extracurricular events, practices, or meetings before or after school.

Out of School Suspension

Students receiving home suspension as a consequence for behavioral or disciplinary code violations may not be on campus or involved in school activities during the time of their suspension. During all home suspensions, students are encouraged to contact classmates and attempt the work missed as not to get behind. Students **WILL NOT be readmitted to school until a conference between the student, parent/guardian, and an administrator is held.** Conferences are held with administrators after 8:15 a.m.

SCHOOL NUTRITION PROGRAM (SNP)

Breakfast and Lunch

Students are expected to remain in the cafeteria during breakfast and lunch. You are expected to exhibit good manners to ensure that everyone may enjoy his or her meal. Parents may not bring fast food to students from outside the building, but are welcome to eat lunch with us. Students are expected to follow

these guidelines:

- Any walker/car rider desiring to eat breakfast must be in the cafeteria no later than 8:00 a.m.
- Remain orderly and maintain a low conversational tone;
- Clean off the table before you leave and properly dispose of waste, tray, and silverware;
- DO NOT leave the cafeteria during your assigned lunch period. After you have eaten, remain in the cafeteria until you are dismissed. Students may go visit the guidance department during lunch, but a hall pass is required.

Mission Statement of the Muscogee County School Nutrition Program is to provide a nutrition program that will maintain and improve the health of school children and the educational community and encourage the development of sound nutritional habits that will foster academic success.

USDA has regulations we have to meet to be in compliance with their guidelines. We have caloric and nutrient requirements based on age and grade. Also, MCSD Board Approved Wellness Program(EEE and EE-R) encourages and promotes healthy guidelines to be followed including, but not limited to, decreased consumption of fried foods, foods containing > 35 % sugar by weight, and a maintenance of FDA standards for portion sizes. School lunches also offer a variety of foods, whole grains, fat free and low fat milk choices. Muscogee County School District shall abide by nutrient standards of the School Nutrition Program for all foods sold and served on campus during the school day. The sale of foods or beverages to students on school premises other than through SNP is prohibited until 30 minutes after the last instructional period. Food shall not be used as a reward or punishment and shall prohibit the use of candy and other food rewards for academic performance or good behavior. Fundraising efforts shall be supportive of healthy eating, encouraging the sale of non-food items or nutrient dense foods. USDA regulations ban the sale of foods of minimal nutritional value.

School Nutrition Program provides a healthy lunch choice for students every day. Students may bring their own lunches from home. Restaurant containers are not allowed in the cafeteria. Parents are encouraged to have lunch with their children. School lunch may be purchased to eat in the cafeteria with the students.

Students need to bring and use their meal card to the cafeteria for breakfast and lunch unless the school uses palm scanners for identification.

Menus

Monthly menus can be found on the MCSD website. Menus may change on a very short notice due to market conditions, deliveries, or special school activities.

Field Trips

Cafeterias can provide lunches for field trips, please contact your cafeteria manager to make arrangements.

Special Dietary Needs

School Nutrition will accommodate food allergies and special dietary needs when documentation from a doctor is provided. MCSD SNP will make modifications and substitutions to the regular school meals for a student with a disability that restricts their diet. Special Dietary Needs Prescription Form must be completed and signed by a physician for a student with a disability before the school cafeteria can provide any modifications or substitutions.

The completed form must be provided to the school cafeteria manager, the clinic worker, and the special needs dietitian. A form and instructions can be found on the School Nutrition page of the MCSD web site, or at the school clinic or cafeteria. Nutrition analysis chart for menu items is available on the website.

Please be aware that there are factors that may affect a product's actual nutritional value and/or ingredient composition at any given time: Manufacturers' formulations may change without notice. USDA donated products may become available at any time during the year and may replace a purchased item. Product brands may change during the year as new bids are approved. Schools may be using inventory from a previous bid or manufacturer. Our recipes may change during the school year. A la carte snack items vary from school to school so check with the Nutrition Manager at your student's school for specific information.

Summer Lunch

SNP provides lunch at various schools throughout the district during the summer. Please check the web site or call 706-748-2386 for locations. All children up to 18 years of age receive a free meal. Adults may purchase a lunch.

ATTENDANCE POLICY

The Muscogee County School District operates under the authority, of the State Board of Education Rules and laws set forth in the state of Georgia.

Punctual and regular attendance is important and expected. Regular attendance in school is the joint responsibility of the student and his/her parent(s) or guardian(s). The responsibility of our district and schools is to provide each student with quality instruction and inform parents if their child is absent from school.

Students of school age have a right to a free public school education; they have a responsibility to attend school. Regular attendance is essential if students are to benefit fully from the educational opportunities provided for them. Unless excused by their principal, students are expected to be in school on time every day.

The State Legislature has recognized the importance of regular attendance by enacting a compulsory attendance law for students under the age of 16.

This law requires parents or guardians to see that their children attend school, and

it provides penalties for failure to do so. Penalties are also provided for anyone, including other students, who encourages or induces students to be absent or who employs or harbors a student who should be in school.

The School Board employs attendance officers who are authorized and required to file a petition in the Juvenile and Domestic Relations Court to obtain compliance with this law.

160-5-1-.10 (a) Truant - any child subject to compulsory attendance who during the school calendar year has more than five days of unexcused absences.

Truancy is a serious offense that requires stem corrective action on the part of the school and the parents. All unexcused absences are reported to parents via the calling post.

General Attendance Rules

Any student who is tardy or who must leave school prior to regular dismissal time MUST check in and/or out with the attendance office secretary. Otherwise, the student will be considered truant.

If a student misses school in order to attend a non-school function, the absence will be considered as unexcused unless he/she has received prior approval from his/her building principal.

Students participating in a contest/event will attend school the full day in order to participate. Exceptions can only be made by the building principal designee. A student who has been absent for more than five (5) days for illness, must present a physician's statement to be readmitted to class.

Disciplinary actions for excessive absences, unexcused absences, tardiness and trancies are outlined below. A student's record is cumulative and is based on a complete school year.

Excused Absence

The following are considered excused absences: Illness, funeral, medical or dental appointment, and other absences for which permission has been granted in advance.

The following, even with parental consent, are considered unexcused absences: Trancies, working, missing the bus, oversleeping, shopping, car not starting, getting senior pictures taken, keeping personal appointments, visiting out-of-town (unless excused prior to absence), college visits (unless excused prior to absence), needed at home (unless excused prior to absence), and other avoidable absences. If there is doubt about whether an absence will be considered excused or unexcused, check in advance with the attendance office.

Unexcused Absence

A student is absent any time he or she is missing from school or from any assigned class or school activity. Must have a valid reason or the absence will be coded as unexcused.

Tardiness

A student is tardy when he/she arrives at an assigned place after the designated time. Repeated or habitual tardiness is an undesirable personal habit and is also disruptive of the orderly instructional process; therefore, teachers or principals will take corrective action.

Consequences for tardiness to class:

- 1st Offense – Verbal Warning
- 2nd Offense – Written Warning
- 3rd Offense – ISS (1 day)
- 4th Offense – ISS (2 days)
- 5th Offense – Friday School
- 6th Offense – 1 day OSS
- 7th Offense – 3 days OSS
- 8th & subsequent – OSS & Chronic Disciplinary Problem

Skipping

A student is considered skipping if he/she is not in their assigned area. This includes being in the restroom, halls, etc. without the proper school pass.

Consequences for skipping a class or skipping school:

- 1st Offense – 1 day ISS
- 2nd Offense – 2 days ISS
- 3rd Offense – Parent Conference for the purpose of being placed on a Behavior Contract
- 4th Offense – 1 day OSS
- 5th Offense – 2 days OSS
- 6th Offense – 3 days OSS
- 7th Offense – Chronic Disciplinary Problem

Prolonged Absence Due To Illness

If a student is absent due to illness for more than five (5) consecutive days, arrangements can be requested for an alternative education program.

Students and parents are encouraged to email teachers.

School Map



G.W. Carver High School
Parent Involvement Policy
2017-2018

PART 1: DEVELOPMENT AND DISTRIBUTION OF POLICY

The G.W. Carver High School Parent Involvement Policy was developed with input from the District Parent Committee. The committee is made up of parent representatives from each school. Any parent or interested citizen may attend District Parent Committee meetings. The results from the spring Parent Survey provide data which is used to develop the policy.

Each fall, the school will have an Open House at a convenient time for parents. All parents of participating children will be invited and encouraged to attend. Parents will be informed of the nature of the Title 1 Program, its requirements, why their children are participating, and the parents' right to be involved in decisions made about their children's education.

PART 2: PARENT INVOLVEMENT IN THE DEVELOPMENT OF THE PARENT INVOLVEMENT PLAN UNDER SECTION 1118 OF THE NO CHILD LEFT BEHIND (NCLB) ACT OF 2001

Parents will be involved in the joint development of the G.W. Carver High School the Title I School Wide Plan, the Parent Involvement Policy, and in the process of school review and improvement through the use of parent surveys at the school level, by representation on the District Parent Committee, by membership on School Wide Planning Teams, or on School Improvement Teams.

PART 3: PARENT INVOLVEMENT IN THE DEVELOPMENT OF SCHOOL IMPROVEMENT PLANS UNDER SECTION 1116

When a school is identified for School Improvement, a team of teachers, administrators, consultants, and parents will be assembled to research the current program and seek ways to improve it. Parents are included in looking for strategies to better serve their children and raise the level of academic achievement.

PART 4: EXPECTATIONS OF PARENT INVOLVMENT

Effective parent involvement will not be an occasional event, such as a parent conference. Rather, it will be an ongoing process that may include attending parent conferences and other meetings, supporting homework and study, coaching a child with academics at home, providing a home environment that encourages learning,

developing a positive approach to discipline and encouragement, volunteering at school and being involved in decisions that affect one's children.

Parents and teachers will discuss their shared responsibility for high student performance and will jointly develop a compact that outlines the roles of parents, the entire school staff, and the student in improving student achievement. The compact will describe the means by which the school and parents will build and develop a partnership to help children achieve Georgia's high standards.

PART 5: COORDINATION AND TECHNICAL ASSISTANCE

Title I identified schools are provided the coordination, technical assistance, and other support necessary to assist in planning and implementing effective parent involvement. A District Parenting Specialist will train parent representatives in methods for increasing parent involvement using information and materials from various sources. The District Parent Committee will coordinate district-wide parent-child activities.

The parent coordinator will design and conduct parent workshops, work with teachers and parents to plan instructional programs for the students, and design information sheets which include tips for working with children at home.

District level personnel will meet with the District Parent Committee monthly to disseminate helpful information to parent representatives who will disseminate it to the parents in their schools.

Parent representatives will collect information from various sources including workshops, conferences, and community agencies. They will share what they learn with other committee members who will, in turn, share with parents and/or the school parent coordinator.

PART 6: ASSISTANCE TO PARTICIPATING PARENTS

Topics discussed at parent workshops will include:

State Content Standards and Student Performance Standards

The Georgia Performance Standards (GPS) will be used in the school until such time as new standards are adopted. Parents will be made aware of these objectives and at what level their child is expected to perform to meet the state standards. In the spring, Criterion Referenced Competency Tests (CRCTs) will be given in grades one through eight to measure student achievement. Parents will be informed of the ranking of their child's school in the district and the district's ranking in the state. Scores will be printed in the local newspaper and will be discussed at the parent meeting following the newspaper publication.

School Improvement Process

If a school does not show achievement gains for two consecutive years, it will be placed in the School Improvement Program. When a school is placed in the program, an extensive process of review and evaluation of the instructional program is made by the teachers, administrators and parents. Parent input will be sought to help discover why the program as designed at that school is not being successful. With the help of research, a revised instructional program will be designed to better meet the needs of the particular school's population.

State and Local Assessments

On a timely basis, parents will be provided information concerning the results of the annual review including school performance profiles, individual student assessment results and interpretation of those results a description and explanation of the school curriculum and the assessments used to measure student progress and the proficiency levels the students are expected to meet.

Requirements of Title I Parent Involvement

Inclusion of parents in all educational areas that affect their children is a goal of Title I. Interested parents will be assisted in obtaining literacy skills and parenting skills in order to help them help their children. Expected roles for parents will be outlined in a written Parent-Teacher-Student Compact. Parents will be included on teams that evaluate and design the Title I School Wide Plan.

Monitoring Student Progress and Addressing Academic Need

Information will be made available at meetings, workshops, and conferences that will help parents learn how they can help their children improve.

Parent Participation in Educational Decisions

Parents will be made aware of ways to participate in their children's schools. Parents will be encouraged to volunteer in classrooms, serve on committees, and see the value of their contributions to education by monitoring their children at home.

PART 7: MATERIALS AND TRAINING

The District will provide assistance to parents as they obtain literacy skills from community or school resources in order to help their children improve achievement. Workshops may be provided to show parents ways they can help their children with homework, educate parents on the use and abuse of television, inform parents of strategies for preparing children for tests, help parents interpret test results, and prepare parents for effective parent-teacher conferences.

PART 8: VALUE AND UTILITY OF CONTRIBUTION OF PARENTS

Professional development will be provided through conferences, workshops, publications, etc. to educate teachers, pupil services personnel, principals, and other staff, in the value and utility of contributions of parents as partners in

education. The school's parent coordinator will coordinate all parent programs. The school will develop ways for parents to help at school and at home.

PART 9: COORDINATION WITH OTHER

PROGRAMS Community Services

The state funded Family Services Coordinator will assist in the coordination of community services from such agencies as the Health Department, the Department of Family and Children Services, and Homeless Shelters. The family services coordinator will facilitate the smooth operation of family literacy programs.

PART 10: ROLES FOR COMMUNITY-BASED ORGANIZATIONS AND BUSINESSES

The school will work with its Partners in Education (school-business partners) to provide information about opportunities for organizations and businesses to work together with parents and schools. The school will describe appropriate roles for community-based organizations and businesses in parent involvement activities. The school maintains a partnership with its partners that includes a role for parents.

PART 11: PARENT RESOURCE CENTER

A parent resource center in the school will be maintained to provide opportunities for parents to learn about child development and ways they can help their children be successful in school.

PART 12: PROVISION FOR LEP AND DISABLED PARENTS

To the extent possible, information related to school and parent programs, meetings, and other activities will be sent to the homes of participating children in the language used in the home. In carrying out the parent involvement requirements, the school, to the extent practicable, will provide full opportunities for the participation of parents with limited English proficiency or with disabilities, including providing information and school profiles in a language and form such parents understand.

PART 13: EVALUATION OF THE EFFECTIVENESS OF THE PARENT POLICY

The school will survey parents annually to measure the effectiveness of the Parent Policy. Areas to be evaluated include increasing parent participation and identifying barriers to parent participation such as low income, disabilities, limited literacy, LEP, and racial or ethnic considerations. The findings of this evaluation will be used to design strategies for school improvement.

PART 14: COLLECTION OF NON-SATISFACTORY COMMENTS

The school will collect all non-satisfactory parent comments regarding the school plan and attach them to the school plan upon submission to the LEA.

**PARENT-STUDENT-TEACHER HOME-
SCHOOL COMPACT**

School Name: George Washington Carver High School

School Mission: The mission of G.W. Carver High School High School is to provide a safe environment in which each student and parent will be equipped with the educational tools they need for academic and social success which will allow them to become productive citizens in society.

School Year: 2017- 2018

As a **teacher**, I, _____, will Date: _____

- believe that each student can learn
- show respect for each child and his/her family
- come to class prepared to teach
- provide a conducive environment for learning
- help each child grow to his/her fullest potential
- provide meaningful and appropriate homework activities
- enforce school and classroom rules fairly and consistently
- maintain open lines of communication with students and their parents
- seek ways to involve parents in the school program
- demonstrate professional behavior and a positive attitude

As a **student**, I, _____, will Date: _____

- always try to do my best in my work and in my behavior
- work cooperatively with my classmates
- show respect for myself, my school, and other people
- obey the school and the bus rules
- take pride in my school
- come to school prepared with my homework and my supplies
- believe that I can learn and will learn

As a **parent**, I, _____, will Date: _____

- see that my child attends school regularly and on time
- provide a home environment that encourages my child to learn
- insist that all homework assignments are completed
- communicate regularly with my child's teacher(s)
- support the school in developing positive behavior
- talk with my child about his/her school activities every day
- encourage my child to read at home and to monitor his/her television viewing
- volunteer time at my child's school
- show respect and support for my child, the teacher, and the school

Principal's Signature

Date:

Parenting Coordinator's/Liaison's Signature

Date:

“HAND IN HAND WE LEARN AND WORK TOGETHER TO BUILD A BETTER WORLD.”

[illegible]

[illegible]